

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, OCTOBER 1, 2025
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday October 1, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Councillor Pieter Kiezebrink
Councillor Henry Sander
Deputy Mayor Michael Smith

Regrets: Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
P. Granes, Chief Building Official
D. Dollmaier, Manager of Finance
G. Cowan, Manager of IT
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Works
C. Rankin, Manager of Parks and Recreation
S. Corbett, Acting Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Presentation**
Royal Victoria Hospital Foundation
Re: Donation from Essa Golf Tournament

Council presented Mary-Anne Frith, Royal Victoria Regional Health Care Foundation, with a donation of \$15,000 from the funds raised at the Essa Golf Tournament held in June 2025.

Mary-Anne Frith, Royal Victoria Regional Health Care Foundation, thanked Council and staff for their efforts and commented on the importance of their donation.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. Staff Report PD016-25 submitted by Manager of Planning, re: Proposed**

Interim Control By-law.

Resolution No: CW071-2025 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report PD016-25 be received; and
THAT Council direct Staff to proceed with an Interim Control By-law for the Angus Settlement Area.

---Carried---

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

- a. Staff Report TR04-25 submitted by Manager of Finance and the Manager of IT, re: Financial System Replacement.**

Resolution No: CW072-2025 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report TR04-25 be received; and
THAT the proposal as received from ***Endeavour Solutions*** be accepted in the amount of ***\$491,657.00 (excluding HST – including approximately \$73,379.00/annual commitment)*** to replace Essa's Financial System based on the information contained in this report

---Carried---

9. AUTOMATED SPEED ENFORCEMENT (ASE)

10. CLERKS / BY-LAW ENFORCEMENT / IT

11. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO014-25 submitted by Chief Administrative Officer re: Repeal of Policy No. A01-2021 – Covid-19 Vaccination Policy.**

Resolution No: CW073-2025 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report CAO014-25 be received; and
THAT Council endorse repealing Policy No. A01-2021 COVID-19 Vaccination Policy which would apply to staff, volunteers, Members of Council and all Council-appointed Committee Members, effective immediately.

---Carried---

12. OTHER BUSINESS

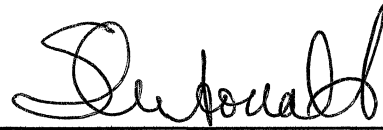
- The Angus Santa Claus Parage will be held on November 22 with the theme of "Christmas Movies".
- Angus Tree Lighting will take place on Friday December 5th at 6:00 p.m.
- Thornton Tree Lighting will take place on Sunday December 7th at 6:00 p.m.

13. ADJOURNMENT

Resolution No: CW074-2025 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:11p.m., to meet again on the 5th day of November, 2025 at 6:00 p.m.

---Carried---



Sandie Macdonald
Mayor



Sarah Corbett
Acting Clerk