



## Committee of the Whole Meeting Minutes

A Committee of the Whole meeting was held in person on Wednesday January 14, 2026, in the Council Chambers of the Administration Centre.

In attendance: Mayor Macdonald  
Deputy Mayor Smith  
Councillor Kiezebrink  
Councillor Sander  
Councillor Maltby

Staff in Attendance: Michael Mikael, Chief Administrative Officer  
Deborah Dollmaier, Manager of Finance  
Samuel Haniff, Manager of Planning  
Chris Rankin, Manager of Parks & Recreation  
Sarah Corbett, Deputy Clerk  
Krista Pascoe, Manager of Legislative Services/Clerk

Guests: Luke Lynn, Property Owner – Proposed ZBA (Z5-23)

### 1. OPENING OF THE MEETING BY THE MAYOR

Mayor Macdonald opened the meeting by reading the Indigenous Land Acknowledgement.

### 2. DISCLOSURE OF PECUNIARY INTEREST

None.

### 3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

#### a) Luke Lynn, Proposed Zoning By-law Amendment (Z5-23)

See separate set of minutes.

### STAFF REPORTS

### 4. PLANNING AND DEVELOPMENT

No items.

### 5. PARKS & RECREATION

#### a) Staff Report PR001-26 submitted by the Manager of Parks & Recreation, re: Authorization to Pursue Naming Rights for Municipal Arenas

#### Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

Be It Resolved That Staff Report PR001-26 be received; and

That staff be directed to develop a Naming Rights Policy for both arenas (Angus – Thornton) outlining criteria, evaluation principles, sponsorship levels, and approval processes for Council consideration. Motion Carried.

## 6. FIRE & EMERGENCY SERVICES

No items.

## 7. PUBLIC WORKS

No items.

## 8. FINANCE

- a) Correspondence from the Township Engineer AECOM, re: Reduction in Cash Securities – F.S. Partners (#5983 County Road 10, Alliston)

### **Resolution:**

Moved by Councillor Kiezebrink, Seconded by Councillor Maltby

Be It Resolved that Council approve a reduction in cash securities relating to F.S. Partners (5983 County Road 10, Alliston) as recommended by AECOM as follows:

Current Securities Held by Township of Essa:	\$188,472.61
Reduction as Recommended by AECOM:	\$141,767.01
Securities to be Retained by the Township of Essa:	\$46,705.60; and

That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs. Motion Carried.

## 9. AUTOMATED SPEED ENFORCEMENT (ASE)

No items.

## 10. CLERKS/BY-LAW ENFORCEMENT/IT

- a) Staff Report C001-26 submitted by the Deputy Clerk re: Special Occasion Permit/Municipally Significant Event Request – Essa Public Library – Trivia Fundraiser

### **Resolution:**

Moved by Councillor Sander, Seconded by Councillor Kiezebrink

Be It Resolved That Staff Report C001-26 be received, and

That Council approve the request from Essa Public Library, for a Special Occasion Permit to serve alcohol between the hours of 7:00 p.m. to 8:30 p.m. at the Banquet Hall, Angus Recreation Centre, 8529 County Road 10, Angus on March 5, 2026; and

That Council designate the Triva Fundraising event, hosted by Essa Public Library as a Municipally Significant Event on the date listed above. Motion Carried.

**b) Staff Report C002-26 submitted by the Manager of Legislative Services/Clerk, re: 2026 Municipal and School Board Election – Alternate Voting Method**

**Resolution:**

Moved by Councillor Sander, Seconded by Deputy Mayor Smith

Be It Resolved that Council of the Township of Essa hereby receive report C002-26; and

That Council approve traditional paper ballot voting for the 2026 Municipal and School Board Election; and

That Staff are directed to propose an increase to the annual Election Reserve contribution to \$35,000/year during the 2027 budget deliberations to fund a hybrid election model in future election years. Motion Carried as amended.

**11. CHIEF ADMINISTRATIVE OFFICER**

No items.

**12. OTHER BUSINESS**

Mayor Macdonald advised Council they were in receipt of a request from Briar Kelly, on behalf of the County of Simcoe Economic Development Office requesting a letter of support for their proposed “Growing Success: Seed to Sale” entrepreneurship program aimed at supporting agricultural businesses in Simcoe County. Council passed the following motion:

**Resolution:**

Moved by Councillor Kiezebrink, Seconded by Councillor Maltby

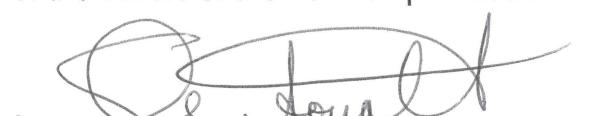
Be It Resolved That Council Support sending a letter of support to the County of Simcoe regarding the Growing Success: Seed Sale initiative. Motion Carried.

**13. ADJOURNMENT**

**Resolution:**

Moved by Deputy Mayor Smith, Seconded by Councillor Maltby

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa Adjourn at 7:09 p.m. Motion Carried.



Sandie Macdonald,  
Mayor



Krista Pascoe, Manager of Legislative Services/Clerk