

Township of Essa Committee of the Whole Meeting Minutes

A Committee of the Whole meeting was held in person on Wednesday January 14, 2026, in the Council Chambers of the Administration Centre.

In attendance: Mayor Macdonald
Deputy Mayor Smith
Councillor Kiezebrink
Councillor Sander
Councillor Maltby

Staff in Attendance: Michael Mikael, Chief Administrative Officer
Deborah Dollmaier, Manager of Finance
Samuel Haniff, Manager of Planning
Chris Rankin, Manager of Parks & Recreation
Sarah Corbett, Deputy Clerk
Krista Pascoe, Manager of Legislative Services/Clerk

Guests: Luke Lynn, Property Owner – Proposed ZBA (Z5-23)

1. OPENING OF THE MEETING BY THE MAYOR

Mayor Macdonald opened the meeting by reading the Indigenous Land Acknowledgement.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

a) Luke Lynn, Proposed Zoning By-law Amendment (Z5-23)

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

No items.

5. PARKS & RECREATION

a) Staff Report PR001-26 submitted by the Manager of Parks & Recreation, re: Authorization to Pursue Naming Rights for Municipal Arenas

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Sander

Be It Resolved That Staff Report PR001-26 be received; and

That staff be directed to develop a Naming Rights Policy for both arenas (Angus – Thornton) outlining criteria, evaluation principles, sponsorship levels, and approval processes for Council consideration. Motion Carried.

6. FIRE & EMERGENCY SERVICES

No items.

7. PUBLIC WORKS

No items.

8. FINANCE

- a) Correspondence from the Township Engineer AECOM, re: Reduction in Cash Securities – F.S. Partners (#5983 County Road 10, Alliston)**

Resolution:

Moved by Councillor Kiezebrink, Seconded by Councillor Maltby

Be It Resolved that Council approve a reduction in cash securities relating to F.S. Partners (5983 County Road 10, Alliston) as recommended by AECOM as follows:

| | |
|--|------------------|
| Current Securities Held by Township of Essa: | \$188,472.61 |
| Reduction as Recommended by AECOM: | \$141,767.01 |
| Securities to be Retained by the Township of Essa: | \$46,705.60; and |

That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs. Motion Carried.

9. AUTOMATED SPEED ENFORCEMENT (ASE)

No items.

10. CLERKS/BY-LAW ENFORCEMENT/IT

- a) Staff Report C001-26 submitted by the Deputy Clerk re: Special Occasion Permit/Municipally Significant Event Request – Essa Public Library – Trivia Fundraiser**

Resolution:

Moved by Councillor Sander, Seconded by Councillor Kiezebrink

Be It Resolved That Staff Report C001-26 be received, and

That Council approve the request from Essa Public Library, for a Special Occasion Permit to serve alcohol between the hours of 7:00 p.m. to 8:30 p.m. at the Banquet Hall, Angus Recreation Centre, 8529 County Road 10, Angus on March 5, 2026; and

That Council designate the Triva Fundraising event, hosted by Essa Public Library as a Municipally Significant Event on the date listed above. Motion Carried.

b) Staff Report C002-26 submitted by the Manager of Legislative Services/Clerk, re: 2026 Municipal and School Board Election – Alternate Voting Method

Resolution:

Moved by Councillor Sander, Seconded by Deputy Mayor Smith

Be It Resolved that Council of the Township of Essa hereby receive report C002-26; and
That Council approve traditional paper ballot voting for the 2026 Municipal and School Board Election; and

That Staff are directed to propose an increase to the annual Election Reserve contribution to \$35,000/year during the 2027 budget deliberations to fund a hybrid election model in future election years. Motion Carried as amended.

11. CHIEF ADMINISTRATIVE OFFICER

No items.

12. OTHER BUSINESS

Mayor Macdonald advised Council they were in receipt of a request from Briar Kelly, on behalf of the County of Simcoe Economic Development Office requesting a letter of support for their proposed "Growing Success: Seed to Sale" entrepreneurship program aimed at supporting agricultural businesses in Simcoe County. Council passed the following motion:

Resolution:

Moved by Councillor Kiezebrink, Seconded by Councillor Maltby

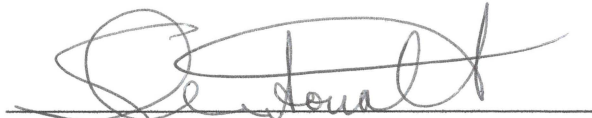
Be It Resolved That Council Support sending a letter of support to the County of Simcoe regarding the Growing Success: Seed Sale initiative. Motion Carried.

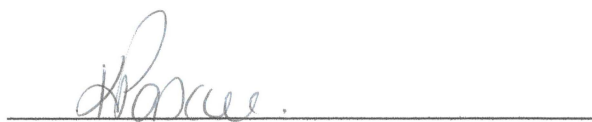
13. ADJOURNMENT

Resolution:

Moved by Deputy Mayor Smith, Seconded by Councillor Maltby

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa Adjourn at 7:09 p.m. Motion Carried.


Sandie Macdonald,
Mayor


Krista Pascoe, Manager of Legislative
Services/Clerk