

**TOWNSHIP OF ESSA  
CONSENT AGENDA  
WEDNESDAY, JULY 8, 2020**

**A – ITEMS RECEIVED AS INFORMATION**

1. County Council Highlights, Committee of the Whole and Council Meetings
  - p. 1 a) June 9, 2020.
  - p. 3 b) June 3, 2020.
- p. 5 2. Correspondence from Ethnic Mosaic Alliance dated June 12, 2020, re: Seeking Expressions of Interest – Construction of Multicultural Centre in Local Municipalities.
- p. 10 3. Resolution from Grey County dated June 16, 2020, re: Broadband Access.
- p. 12 4. Email from Nottawasaga Foundation dated June 15, 2020, re: Nottawasaga Foundation 2020 Campaign.
- p. 14 5. Resolution from the Lake of Bays dated June 17, 2020, re: Letter of Support for High Speed Internet Connectivity in Rural Ontario.
- p. 18 6. Correspondence from the City of Samia dated June 24, 2020, re: Long Term Care Home Improvements.
- p. 20 7. Correspondence from the Angus Farmers' Market dated June 24, 2020, re: Cancellation of 2020 Farmers' Market.
8. Correspondence from the Nottawasaga Valley Conservation:
  - p. 21 a) June 25, 2020 – Email from NVCA Board Chair, re: Conservation Ontario Council E-Bulletin June 2020 Volume 75.
  - p. 25 b) June 26, 2020 - NVCA Board Meeting Highlights.
- p. 26 9. Correspondence from the Ontario Clean Water Agency dated June 26, 2020, re: COVID-19 Update.
- p. 27 10. Resolution from the Town of Renfrew, re: Investing in Canada Infrastructure Program.
11. AMO Communications:
  - p. 28 a) June 16, 2020 – COVID-19 Update – Readiness Toolkit, Resumption of Land Use Planning Timelines, and Masks (Clarification).
  - p. 30 b) June 22, 2020 – AMO Policy Update – Stage 2, Emergency Declaration Extension, Water Bottling Consultation.
  - p. 32 c) June 24, 2020 – AMO Policy Update – Provincial Emergency Extended and Tribunals Ontario.
  - p. 34 d) June 25, 2020 – AMO WatchFile.
  - p. 37 e) June 29, 2020 – AMO Policy Update – Emergency Orders Extension, Towing Industry Oversight.
12. Correspondence from the Essa Public Library:
  - p. 39 a) Essa Public Library Board Report – May 2020.
  - p. 43 b) Essa Public Library Annual Report 2019.

p. 49 13. Presentation from Schooley Mitchell, re: The Cost Reduction Experts "Cut Business Expenses".

**B – ITEMS RECEIVED AND REFERRED TO SERVICE AREA FOR ACTION**

None.

**C – ITEMS RECEIVED AND REFERRED TO SERVICE AREA FOR REVIEW AND REPORT TO COUNCIL**

None.

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COMMITTEE OF THE WHOLE - JUNE 9, 2020  
COUNCIL - JUNE 9, 2020

# COUNTY COUNCIL HIGHLIGHTS

## Simcoe Manor Redevelopment Project – Business Plan Update

Simcoe Manor and Village is one of four long term care and seniors services facilities owned and operated by the County of Simcoe, located in Beeton, Collingwood, Orillia and Penetanguishene. Simcoe Manor and Village has existed in Beeton since 1898 and has undertaken multiple renovations. Currently, the Manor consists of 126 long term care beds and 32 self-contained supportive living apartment units as part of Simcoe Village.

Ongoing planning since 2018 has produced a redevelopment plan for Simcoe Manor, to transform the facility into a complete adult lifestyle community campus with a range of housing options that allows residents to age in place modeled after the successful design of Georgian Village in Penetanguishene.

The redevelopment plans will result in a 160-bed long term care home, (additional 34 new beds), and more than 170 seniors housing units/homes (140+ new) and adult day program space for seniors with varying levels of care and support needs. The plans for a \$177M seniors campus covering 438,558 sq. ft also include a range of amenities, such as health/medical services, pharmacy, dental, restaurant/dining/cafe, retail, salon, exercise area, and outdoor recreation options, among other services and programs.

Council voted to approve staff to proceed with the Simcoe Manor Redevelopment Master Plan as outlined. County Council will appoint two Council representatives to participate on a Redevelopment Project Working Group to support and guide the Simcoe Manor redevelopment for the duration of the project.



## Gypsy Moth Infestation Status

European Gypsy Moth is a non-native insect that has been established in Ontario since 1969. The larvae of the moth can impact tree health by feeding on leaves and causing defoliation. Populations of this insect are cyclical and an increase within parts of Simcoe County occurred in 2019, resulting in an increase in concerns and inquiries from residents. The Forestry Department launched a website in late 2019 to provide information to residents. Surveys were completed in fall 2019 to assess the population and forecast future impacts and further monitoring is planned for 2020.

Council received a report that stated that the significant impacts and mortality of healthy trees will only result after repeated annual defoliation levels of 50-60 per cent. The report concluded that control measures are therefore not warranted at this time, but monitoring in 2020 will continue to evaluate the insect population to forecast future impacts. More information on management options for residents is available at [www.simcoe.ca/gypsymoth](http://www.simcoe.ca/gypsymoth).

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## Security Services Barrie Ontario Works Office

Following Council approval on June 11, 2019, the Ontario Works department worked with the County of Simcoe Procurement department to secure a vendor for the provision of security services. The procurement process resulted in the selection of GardaWorld as the on-site security vendor.

Prior to initiating on-site security on July 29, 2019, incidents were occurring frequently, often daily, ranging from verbal aggression, to threats, to illegal activities. Responses ranged from intervention by the Ontario Works Supervisor on-site through to police involvement depending on the nature of the incident and the outcome of the direction provided to the individuals involved.

Given the significant reduction in the number of incidents at the Barrie office and the frequency for police intervention as a result of the introduction of Security Services, as well as the feedback from staff and clients reflecting a greatly improved sense of safety and well-being at the site, Council voted in favour of Security Services continuing at the Barrie Ontario Works office as part of the annual budget process.

## Sustainable Operations Program – Summer 2020 Update

In 2014 and 2019, County Council approved the first and second Corporate Conservation and Energy Management Plans (CCEMP). The CCEMP established the County's 5-year strategic plan to manage and conserve energy. The 2014 CCEMP provided the corporation with a baseline to move forward on implementing improvements to its operations, facilities, and culture that reduce electricity and gas consumption, the associated costs and the negative environmental effects of the corporation's energy consumption. As required by the Electricity Act, the CCEMP was updated and approved by Council in 2019 and outlined a new 5-year plan for energy conservation and demand management opportunities, projects and initiatives.

The report received by Council highlights steps taken by the County to manage energy use intensity and promote sustainable decision-making. In 2019, staff was successful in attaining a total of \$27,528.25 in savings, cost avoidance, and incentives. Since the initiation of the Sustainable Operations Program in 2012, \$1,354,142 in cost avoidances, savings or funding have been realized by the County of Simcoe.

## Update on the Partners for Climate Protection (PCP) Program and Climate Action Planning

In April 2018, County Council approved the County of Simcoe's membership in the Federation of Canadian Municipalities "Partners for Climate Protection" Program (PCP) program. The PCP program was designed to assist and guide municipalities through the development of a climate change action plan, and connects a network of over 350 Canadian municipalities publicly committed to reducing emission of greenhouse gases (GHGs), the main cause of climate change.

Council received a report outlining progress on the first three of five program milestones: Creating a greenhouse gas inventory and forecast; Setting an emissions reduction target; and Developing a local climate action plan. Staff will report back to Council in the fall with a progress update on the PCP program Milestones 1, 2 and 3, as well as other sustainable operations activities across the corporation.

### NEXT COUNCIL & COMMITTEE OF THE WHOLE MEETING - JUNE 23, 2020

On June 9, Council voted to continue joint Council and Committee meetings until August.

Joint sessions are scheduled to occur on June 23, July 14 and August 11.

#### Service Simcoe

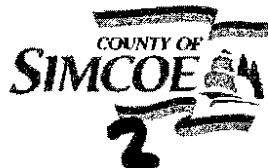
Communications and Events

Communications@simcoe.ca  
705-728-9300 Extension 1778

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George Cornell, Warden

Mark Aitken, Chief Administrative Officer

The County Clerk's Dept. maintains the official record for all County government proceedings. This publication is intended to identify highlights of Committee and Council meetings.

# COUNTY COUNCIL HIGHLIGHTS

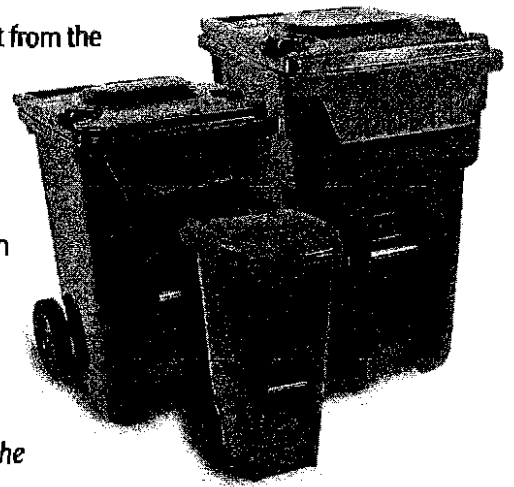
## Results of Negotiation for Next Waste Collection Contract

Negotiations with Miller Waste Systems, the successful proponent for the new waste collection contract, have now concluded and an agreement has been reached.

On June 23, Council received a public report on the results of the negotiation, costs and details about the automated cart system which will start November 2021.

Key benefits of the new waste contract include:

- Expansion of the labour force by removing the significant manual labour aspect from the job, which should help to address labour issues experienced under the current contract
- Reduced litter from windblown materials through the use of large lidded carts for recycling
- Increased and convenient storage capacity for recyclables and organic green bin materials, as the County works to increase diversion and reduce garbage (one large lidded bin instead of multiple under current system)
- Significantly reduced chance of injuries to drivers



For further details, [click here](#).

*Note: Containers shown are for illustrative purposes only. The details regarding the containers for new County contract starting November 2021, are yet to be determined.*

## The Guesthouse Shelter - Request for Funding

The County of Simcoe provides leadership to local homelessness prevention community planning and funds numerous related programs and services. The County is not an operator/provider of these services.

Located at 522 Elizabeth Street in Midland, the Guesthouse Shelter is an 18-bed homelessness shelter, providing a myriad of services to homeless populations in North Simcoe. In 2017, prior to initiating operations from its current location, the agency undertook renovations to the building, which included a redesign of the top floor and the repair of water systems. However, based on numerous assessments, the Guesthouse Shelter's roof now needs to be replaced and the related HVAC upgraded.

Last week, Council approved a grant of \$35,000 and an interest free loan of \$22,000 to assist The Guesthouse Shelter with capital costs.

## County Orillia Campus Project – Preliminary Design and Costing

At the last session, County staff presented a preliminary design and costing for the County Orillia Campus project, which will encompass the development of a multi-use energy-efficient building in a campus-like setting, including a mix of approximately 130 affordable housing units, and community services, as well as potential County corporate and/or other supportive services intended to meet the diverse needs of the community and surrounding areas. This item was referred back to staff for more information.

# Lake Simcoe Regional Airport Runway Widening Project

On January 1, 2020, the County of Simcoe became the majority shareholder of the Lake Simcoe Regional Airport (LSRA), signaling the County's continued commitment to support the region's economic asset. Through the LSRA Strategic Plan, which was approved by County Council in 2018, the Airport has been moving forward on developing their strategic advantage. One of the first objectives within the LSRA Strategic Plan is the expansion of the present runway to address operational constraints and allow for larger and heavier aircraft to access the Airport.

The current runway design, with a length of 6,001 ft. and a width of 100 ft. is a potential operational constraint to those who operate medium to large corporate aircraft. In addition to extending the runway, widening the runway from 100 ft. to 150 ft. provides additional margin of safety for larger aircraft, especially during periods when the runway is wet or contaminated with snow. To accommodate target design aircraft on typical non-stop routes to sun destinations, a minimum runway length of 7,000 ft. x 150 ft. is required. Widening of the runway is the first phase of the runway expansion.

Last week, Council approved the runway expansion project. Construction will begin by the end of 2020 and is anticipated to conclude by summer 2021.



## NEXT COUNCIL & COMMITTEE OF THE WHOLE MEETING - JULY 14, 2020

On June 9, Council voted to continue Joint Council and Committee meetings until August.  
Joint sessions are scheduled to occur on July 14 and August 11.

## CORONAVIRUS (COVID-19) NO ADDITIONAL CASES AT SIMCOE MANOR

The County of Simcoe is pleased to report that following extensive rapid COVID-19 testing at Simcoe Manor, the Simcoe Muskoka District Health Unit (SMDHU) has confirmed that there are NO other positive cases at Simcoe Manor among staff or residents.

The sole resident who tested positive for COVID-19 remains in hospital and his health is improving. We continue to pull for his healthy recovery. At this time, a potential source for this single COVID-19 transmission is still unknown and contact tracing is ongoing.

Simcoe Manor will remain in outbreak protocol until further notice from the SMDHU.

### Service Simcoe

Communications and Events  
Communications@simcoe.ca  
705-728-9300 Extension 1773

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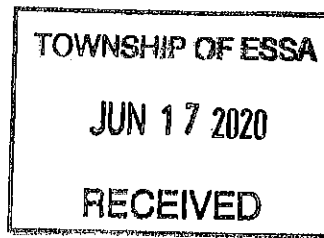
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**George Cornell, Warden**  
**Mark Aitken, Chief Administrative Officer**

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4 PIERCE COURT  
MIDHURST, ONTARIO  
L9X 0J4

June 12, 2020

To the Ms. Healey-Dowdall,

I would like to take this opportunity to formally reach out to the Township of Essa to inform you of plans to construct a multicultural centre in Simcoe County. I am the Chair of the Ethnic Mosaic Alliance (EMA), a new not for profit organization, formally incorporated in March 2019. EMA's mission is to enrich our community by embracing, promoting and celebrating cultural diversity.

In October 2019, the County of Simcoe, in partnership with EMA, submitted an application to the Ministry of Infrastructure, Community, Culture and Recreation for funds to help make this dream a reality.

If the construction were to take place in your municipality, the benefits will be considerable for your community.

As the immigrant demographic of Simcoe County continues to grow, multicultural activities will attract an increasingly diverse workforce, primarily from the GTA. New residents will be familiar with living and working in communities that embrace multiculturalism. A Multicultural Centre will be an asset to the economic health of our community as it will attract a diverse population with important skill sets.

The Multicultural Centre will provide a space where ethno-cultural groups can meet and share their traditions with each other, and with the broader community. The programming will reflect the community's needs and requests but might include things like: heritage language learning, community suppers, music and dance performances and lessons, meeting space as well as potential administrative support for ethno-cultural groups, senior's programs, children's programs etc. Currently many ethno-cultural members in Simcoe County find themselves travelling to the GTA for events and resources.

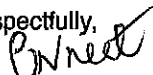
EMA is seeking expressions of interest from local municipalities. Ultimately, we are interested in constructing the multicultural centre in a community that values diversity, inclusion, and understands the long-term benefits of hosting a centre that celebrates these values. This community will benefit from a \$9M construction project. EMA has a Memorandum of Understanding with the County of Simcoe, outlining EMAs fundraising responsibilities.

As part of our fundraising efforts, EMA is seeking a land donation, large enough to build a 19,000 square foot building with ample parking space.

A few municipalities have already reached out to EMA with potential construction sites. EMA will be making an informed decision based on a matrix of weighted criteria. EMA's decision making includes a transparent process where each interested municipality is provided an opportunity to share their ideas and plans.

A Business Plan has been completed for EMA by The Other Half Consulting Firm. Upon request, we will forward this to you electronically. With this letter, we have included the criteria EMA will be using to inform decision making. If your municipality is interested in participating in this process, please send a **Letter of Interest by August 10, 2020**. EMA will subsequently be contacting interested municipalities to discuss the evaluation process. We can then proceed to meet with any interested parties.

Thank you very much for considering this request. Although this Multicultural Centre will be located in one community, its presence will send a strong message that everyone can call Simcoe County home.

Respectfully,  
  
Shelley Sarin  
Chair, Ethnic Mosaic Alliance

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4 PIERCE COURT  
MIDHURST, ONTARIO  
L9X 0J4

## Criteria for Assessing Location for the Ethnic Mosaic Alliance Multicultural Centre

The centre will be located somewhere in Simcoe County. The following criteria will be considered by the Board of Directors to inform the decision:

Gifted land

Municipal engagement with EMA

Development fee relief

Diversity of the community with regard to ethno-culture, income, family structure, religion etc.

Population density and growth projection

Centrally located within Simcoe County

Accessibility to public transit

Safety of location

Adjacent parkland

Expansion potential

Visibility of location

Adequate and free parking

Potential for tenancy agreements

Potential for local community partnerships





The people of Simcoe County have a welcoming spirit. With more than 61,000 foreign-born residents and 112 different languages spoken, our communities pride themselves on their openness and diversity.

The Ethnic Mosaic Alliance is a not-for-profit organization created by ethno-cultural leaders in Simcoe County to celebrate our diversity.

**Our Mission**

We enrich our community by embracing, promoting, and celebrating cultural diversity.

**Our Vision**

By 2027, EMA will have a Multicultural Centre that is safe and welcoming for all who wish to embrace the growing cultural diversity in Simcoe County.

**Values**

- Inclusivity
- Respect
- Integrity
- Transformative
- Committed

**Contact Information:**

ethnicmosaicpartners@gmail.com

**Follow us on Facebook**

@Ethnic Mosaic Alliance

## NEXT STEPS

There is a big job ahead of us all if we want to make this dream a reality. Although the government could approve the funding application, The Ethnic Mosaic Alliance would still be required to raise 26.7% of the construction costs. This works out to \$2.5M over the next 6-7 years.

## WE CANNOT DO THIS ALONE!

Our next step is to invite all ethno-cultural groups in Simcoe County to unite in this mission. In June, we hope to hold a symposium to bring groups together to start mapping out a common goal and plan. There are over 40 ethno-cultural groups in the County. We know that many groups struggle to keep their members and cultures vibrantly engaged. If we leverage our collective energy, we can all thrive.

## HOW CAN I HELP?

EMA is striking a Fundraising Sub-committee. Please join! Contact [eventdivashelly@gmail.com](mailto:eventdivashelly@gmail.com)

Follow The Ethnic Mosaic Alliance and The Ethnic Mosaic Circle chat group on Facebook and on Twitter and share with your friends.

Send us the Cultural Events you want advertised.

Join our mailing list for updates. Send your contact to: [ethnicmosaicpartners@gmail.com](mailto:ethnicmosaicpartners@gmail.com)

Start talking to your friends, neighbours, business acquaintances and politicians about this beautiful Multicultural Centre!



**A MULTICULTURAL CENTRE**  
**A PLACE TO CALL HOME**

## RATIONALE FOR A MULTICULTURAL CENTRE

The people of Simcoe County have a welcoming spirit. With more than 61,000 foreign-born residents and a 112 different languages spoken, our communities pride themselves on their openness and diversity. More and more people from diverse ethno-cultural backgrounds are leaving the GTA in search of a new life in Simcoe County. Building a Multicultural Centre will not only expand experiences for current residents, but it will attract more people who will quickly become contributing members of our communities. Embracing, promoting and celebrating cultural diversity will enhance everyone's lives.

## WHO WILL USE IT AND FOR WHAT?

Everyone will be welcome at the Centre. It will be a place where Ethno-cultural Groups can meet and share their traditions. Programming will reflect the community's needs and requests and might include: heritage language learning, community suppers, music and dance performances and lessons, meeting space as well as potential administrative support for Ethno-cultural Groups, senior's programs, children's programs etc. Currently many ethno-cultural members find themselves travelling to the GTA for such events. We want to bring these events and services closer to home.

## WHAT WILL IT LOOK LIKE?

We envision a building that will illuminate its purpose. In other words, we hope it is a joyful place that will embrace light, a tapestry of colours and include finishes such as wood and glass. Ideally, it will have flowing spaces with transitional walls that will host a multitude of events— all in a welcoming and inclusive educative environment.

## BUT HOW IS IT AFFORDABLE?

There is a deficit of event space in Simcoe County. We anticipate being able to rent out this beautiful space for many purposes. Space will be available to rent to Multicultural Groups and the public for events, workshops and activities.

Programs will likely depend on some user fees but may also be sustained through social program funding avenues.

It is our hope that the capital for the building will flow from the Ontario Ministry of Infrastructure: Community, Culture, and Recreation 2019. An application has been submitted by the County of Simcoe with the Ethnic Mosaic Alliance as a partner. We could learn of the outcome of this request as early as late spring.



## Clerk's Department

595 9<sup>th</sup> Avenue East, Owen Sound Ontario N4K 3E3  
519-372-0219 / 1-800-567-GREY / Fax: 519-376-8998

June 16, 2020

Hon. Doug Ford  
Premier  
Premier's Office  
Room 281  
Legislative Building, Queen's Park

Dear the Honourable Doug Ford:

Please be advised that at it's June 11<sup>th</sup>, 2020 meeting, Grey County Council endorsed the following resolution for your consideration:

CW93-20    Moved by: Councillor Robinson    Seconded by: Councillor Keaveney

**Whereas now more than ever in our increasingly electronic world, Grey County families and business owners have a need for reliable and affordable broadband to conduct business and stay connected both locally and beyond; and**

**Whereas broadband is a contributing social and economic driver in supporting the vitality and growth of our communities; and**

**Whereas families require internet to enable their children to complete school assignments, take online courses, maintain a human connection, or just stream movies at home; and**

**Whereas Grey County agriculture production, medical, health care, manufacturing, retail and the service industry depend on reliable high-speed connections to support and ensure business continuity and success; and**

**Whereas connectivity has been a lifeline for those businesses and sectors with access to reliable broadband during this global pandemic; and**

**Whereas reliable broadband will continue playing an essential role in the economic and social recovery of communities across Grey**



**County post-pandemic; and**

**Whereas not all areas of Grey County are within a connectivity coverage area which continues to be increasingly challenging, and amplified by the COVID-19 pandemic; and**

**Whereas Grey County has unserved areas as well as under-served areas that receive inadequate or disproportionately low levels of service; and**

**Whereas while it is important for the Provincial Government to look at both the number of people and the number of businesses that can be serviced by broadband expansion, it is essential, as well, that the Province provide broadband service to areas that have a small number of people, yet cover a vast geographical area; and**

**Whereas the need for broadband infrastructure improvement is now;**

**Now Therefore Be It Resolved that Grey County representing our Grey County residents and business owners alike, call to action Premier Ford; Minister of Infrastructure, Minister Scott; Ministry of Agriculture, Food and Rural Affairs, Minister Ernie Hardeman and Associate Minister of Energy & MPP Walker to champion the implementation of broadband in the unserved and under-served areas of Grey County; and**

**That this resolution be forwarded to all Ontario municipalities for their endorsement.**

If you require anything further, please do not hesitate to contact me.

Yours truly,

Tara Warder  
Deputy Clerk/Legislative Coordinator  
(519) 372-0219 x 1294  
[tara.warder@grey.ca](mailto:tara.warder@grey.ca)  
[www.grey.ca](http://www.grey.ca)

cc Hon. Laurie Scott, Minister of Infrastructure  
Hon. Bill Walker, Associate Minister of Energy & Bruce – Grey - Owen Sound MPP  
Hon. Ernie Hardeman, Ministry of Agriculture, Food and Rural Affairs  
All Ontario Municipalities



From: Steve Jones <[sjones@nottawasagaresort.com](mailto:sjones@nottawasagaresort.com)>  
 Sent: June 17, 2020 3:58 PM  
 To: Carol Traynor <[ctraynor@essatownship.on.ca](mailto:ctraynor@essatownship.on.ca)>  
 Subject: Nottawasaga Foundation 2020 Campaign



June 15, 2020

Township of Essa  
 Carole Traynor

**An Important Notice to Our Generous Supporters:**

I hope everyone is safe and well. We regret to announce that this year, due to COVID-19 and social distancing restrictions, the Nottawasaga Foundation is unable to hold our annual Charity Golf Tournament, Dinner and Auction.

We will be running a modified campaign in order to help us honour upcoming charitable commitments, which are now greater than ever. In lieu of the golf tournament, we will be offering rounds of golf and dinner based on your sponsorship level. **This campaign will run until July 31, 2020.** I hope you will continue to support us while we continue to look at additional fundraising initiatives.

Over the past 27 years, as one of our many generous donors, you have helped us to raise an unprecedented 6.3 Million Dollars! This incredible accomplishment enables The Nottawasaga Foundation to continue to support many worthwhile charities and causes in our area, such as Stevenson Memorial Hospital, three local food banks and various others.

This year, more than ever, we need your help and kindly ask you to consider one of the following sponsorships:

- **TITANIUM Sponsor: \$15,000** - Corporate acknowledgement on all electronic and print media. Corporate logo displayed on the Foundation website and social media accounts.
  - **Twelve** 18-Hole Golf Vouchers (including cart) and **Twelve** Vouchers for dinner and wine in the Mahogany Dining Room at the Nottawasaga Inn. Golf and Dinner vouchers may be redeemed individually or as a group.
- or • **Twenty-Four** 18-Hole Golf Vouchers (including cart). Golf vouchers may be redeemed individually or as a group.
  
- **PLATINUM Sponsor: \$5,000** - Corporate acknowledgement on all electronic and print media. Corporate logo displayed on the Foundation website and social media accounts.
  - **Eight** 18-Hole Golf Vouchers (including cart) and **Eight** Vouchers for dinner and wine in the Mahogany Dining Room at the Nottawasaga Inn. Golf and Dinner vouchers may be redeemed individually or as a group.
- or • **Sixteen** 18-Hole Golf Vouchers (including cart). Golf vouchers may be redeemed individually or as a group.
  
- **DOUBLE GOLD Sponsor: \$2,500** - Corporate acknowledgement on all electronic and print media.
  - **Four** 18-Hole Golf Vouchers (including cart) and **Four** Vouchers for dinner in the Mahogany Dining Room at the Nottawasaga Inn. Golf and Dinner vouchers may be redeemed individually or as a group.
- or • **Eight** 18-Hole Golf Vouchers (including cart). Golf vouchers may be redeemed individually or as a group.

We have transitioned to a new registration process. Click on this link for secure PayPal registration:

<https://www.nottawasagaresort.com/machform/view.php?id=29944>

If you wish to donate product for future live, silent or on-line auctions, click this link:

<https://www.nottawasagaresort.com/machform/view.php?id=32339>

A4

If you wish to send a cheque, please click on this link to fill in a form to be included with your payment:  
<https://www.nottawasagaresort.com/machform/view.php?id=33085>

All Golf vouchers are valid until the end of the 2020 golf season. Dinner vouchers are valid to December 17, 2020.

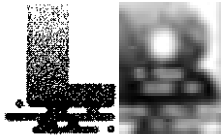
I encourage you to register and help us celebrate **another successful fundraiser in these very exceptional times.**

*Your support truly does make all the difference!*

Please stay safe.



Lou Biffis, President



**LAKE  
OF BAYS**  
• MUSKOKA •

T 705-635-2272  
TF 1-877-566-0005  
F 705-635-2132

TOWNSHIP OF LAKE OF BAYS  
1012 Dwight Beach Rd  
Dwight, ON POA 1H0

June 17, 2020

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Ford:

**RE: Letter of Support for High Speed Internet Connectivity in Rural Ontario**

On behalf of the Council of the Corporation of the Township of Lake of Bays, this is to advise you that the following resolution was adopted by Council at its meeting held on June 16, 2020.

**"Resolution #6(b)/06/16/20**

**BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays supports the attached resolution from the Township of Armour requesting support for High Speed Internet Connectivity in Rural Ontario; and**

**FURTHER that this resolution be circulated to Scott Aitchison, MP for Parry Sound-Muskoka and Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.**

**Carried."**

For your reference, enclosed is a copy of the correspondence that was sent from the Township of Armour dated April 29, 2020.

Should you have any questions, please do not hesitate to contact our Municipal Office at 705-635-2272.

Sincerely,

Carrie Sykes, *Dipl. M.A., CMO, AOMC,*  
Director of Corporate Services/Clerk.

Encl.  
CS/cw

cc. Scott Aitchison, M.P for Parry Sound-Muskoka  
Norm Miller, M.P.P for Parry Sound-Muskoka  
Ontario Municipalities



AS



**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
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(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: [info@armourtownship.ca](mailto:info@armourtownship.ca)

Website: [www.armourtownship.ca](http://www.armourtownship.ca)

April 29, 2020

Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Re: Support Resolution - High Speed Internet Connectivity in Rural Ontario

At its meeting held on April 28, 2020, the Council of the Township of Armour passed Resolution #6 supporting our Councillor Rod Ward's letter regarding the need to make substantial investments in high-speed internet connectivity in the rural areas of Ontario.

A copy of Council's Resolution #6 dated April 28, 2020 and Councillor Ward's letter is attached for your consideration.

Sincerely,

Charlene Watt  
Deputy Clerk

Cc: MPP Norm Miller, MP Scott Aitchison and Ontario Municipalities

Enclosures

15

MS



# CORPORATION OF THE TOWNSHIP OF ARMOUR

## RESOLUTION

Date: April 28, 2020

Motion # 6

That the Council of the Township of Armour supports the letter, dated April 15, 2020 from Councillor Rod Ward, on the need to make substantial investments in high-speed internet connectivity in rural areas. Furthermore, that this resolution and the letter be circulated to Scott Aitchison, MP for Parry Sound-Muskoka, Norm Miller, MPP for Parry Sound-Muskoka and all Ontario municipalities requesting their support.

**Moved by:**

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input checked="" type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

**Seconded by:**

Blakelock, Rod	<input checked="" type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
MacPhail, Bob	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

*[Handwritten Signature]*  
\_\_\_\_\_

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: \_\_\_\_\_

Recorded Vote:

Blakelock, Rod  
 Brandt, Jerry  
 MacPhail, Bob  
 Ward, Rod  
 Whitwell, Wendy

For	Opposed
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

16

AS

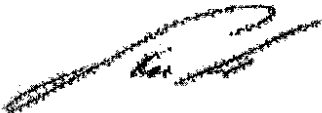
April 15, 2020

To whom it may concern,

The COVID-19 pandemic in Ontario has highlighted both our positive responses to a crisis, and some definite shortcomings in infrastructure, systems and services which need to be addressed on a long-term basis. Setting priority on solving these issues will be a challenge, given the differing agendas and the strained budgets. Solving fundamental issues should focus on the most basic needs as a starting point. One of the clear needs in a rural community such as the Almaguin Highlands, highlighted further by recent events, is the need for proper high-speed internet connectivity. Healthcare and education are both going down a path where appropriate connectivity is assumed. Like many models that move outward from metropolitan areas, this assumption is lost on rural areas. For the vast majority of households in our community, true high-speed connectivity simply does not exist. For the vast majority of future strategies in healthcare and education, there is an assumption that it does exist.

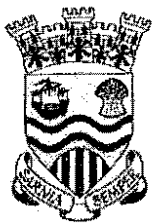
Even in areas in the Almaguin Highlands which have 'high-speed' internet, the overall infrastructure is still limited. It is certainly not designed to deal with a sudden huge peak in demand. Whereas the capacity in large urban centres is built to handle the added throughput, there are clear limitations here. The best way to explain it is a comparison to hydro. Imagine if everyone went home at the same time and turned their lights on, but because there wasn't enough hydro capacity overall, all lights were 50% dimmer than normal and some appliances simply didn't work. We no longer have to imagine what happens with internet speed during peak usage. Suddenly during the COVID pandemic, people are working from home who have never worked from home. Kids are trying to do courses on-line. People who are not working are turning on-line to stay connected. Video-conferencing, which was a totally foreign concept to many, is now part of daily routine. Any idea how much internet bandwidth video uses? It's no wonder we hit a wall.

The future of healthcare sees patients being monitored and cared for in their own homes, through the use of technology. The future of education sees students doing much of their learning on-line. The future of business and commerce sees the ability to function outside the 'bricks and mortar' of an office location. Malls disappear and on-line shopping is the norm. For some, that future has already arrived. Our area has already been drastically affected by cutbacks in the area of healthcare and education through gradual decreases in budgets and services. Technology offers us the ability to level the playing field to a great extent. High-speed connectivity cannot be seen as a luxury or a nice-to-have, any more than hydro should be seen that way. In order to solve some other problems (i.e. skyrocketing budgets in healthcare and education) the wise investment is in providing connectivity for every resident in the province.



Rod Ward  
Councillor  
Armour Township

n

**THE CORPORATION OF THE CITY OF SARNIA****City Clerk's Office**

255 Christina Street N. PO Box 3018

Sarnia ON Canada N7T 7N2

519 332-0330 519 332-3995 (fax)

519 332-2664 (TTY)

[www.sarnia.ca](http://www.sarnia.ca) [clerks@sarnia.ca](mailto:clerks@sarnia.ca)

June 24, 2020

To: All Ontario Municipalities

**Re: Long Term Care Home Improvements**

At its meeting held on June 22, 2020, Sarnia City Council adopted the following resolution submitted by Councillor Margaret Bird with respect to the conditions in Long Term Care homes exposed by the pandemic:

***That due to the deplorable conditions exposed by the pandemic in LTC homes in the province, and because this is a time for action, not just continuous streams of investigations, commissions and committees, and because the problems have been clearly identified, that Sarnia City Council direct staff to send this motion to the 444 Ontario Municipalities, asking them to urge Premier Ford to start implementing the required resolutions immediately, as follows:***

- 1. Increasing hours for all part-time and casual labour***
- 2. Since the government provides funding for privately-operated homes, they have an obligation to inspect these homes and see that they are being properly run, and that funds are being used for the benefit of the residents and not the huge profitability of the operators, and***
- 3. to end the neglect and unacceptable conditions being experienced, each day, by our vulnerable seniors.***

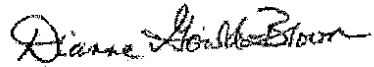
Sarnia City Council respectfully seeks your endorsement of this resolution. If your municipal council endorses this resolution, we would request that a copy of the resolution be forwarded to the following:

Ab

Doug Ford, Premier of Ontario; and

City of Sarnia, City Clerk's Office  
[clerks@sarnia.ca](mailto:clerks@sarnia.ca)

Sincerely,



Dianne Gould-Brown  
City Clerk

cc: AMO

A

Consent  
A7



RECEIVED  
JUN 25 2020

June 24, 2020

To our Community and Vendors,

After much consideration, it is with regret that the Angus Farmers' Market committee has decided against hosting our market this year. The safety of our community is our top priority at this time. We continue to support our local growers and vendors by promoting them on our website and our social media platforms.

We wish you a safe and happy summer and look forward to see you in the 2021 growing season.

Sincerely,

Jim Hunter, Chair  
(on behalf of the Angus Farmers' Market committee)

ASR

**From:** Keith White <[kwhite@essatownship.on.ca](mailto:kwhite@essatownship.on.ca)>  
**Sent:** June 25, 2020 8:05 AM  
**Subject:** Conservation Ontario Council E-Bulletin June 2020

Dear NVCA Board Members:

On behalf of CAO Doug and myself, I am forwarding the latest Conservation Ontario E - Bulletin for your information.

In particular, we draw your attention to the "General Managers Report" and the "Update on the Conservation Authorities Act Review". Included in the latter item is recent correspondence from CO and AMO to Minister Yurek (MECP).

We ask that you share this E-Bulletin with your Council colleagues and municipal staff.

Looking forward to seeing you tomorrow at our June BOD Meeting!

Chair	CAO
Keith White	Doug Hevenor

**From:** Conservation Ontario <[info@conservationontario.ca](mailto:info@conservationontario.ca)>  
**Sent:** June 24, 2020 3:34 PM  
**To:** Keith White <[kwhite@essatownship.on.ca](mailto:kwhite@essatownship.on.ca)>  
**Subject:** Conservation Ontario Council E-Bulletin





**Conservation  
ONTARIO**  
*Natural Champions*

**In This Issue**

CONSERVATION ONTARIO NEWS

DECISION ITEMS APPROVED BY CO  
BOARD OF DIRECTORS

INFORMATION ITEMS

**CO Board of Directors**

**Wayne Emmerson**

*Conservation Ontario Chair  
Lake Simcoe Region Conservation  
Authority Chair*

**Alan Revill**

*Caharaqui Conservation Chair*

**Lin Gibson**

*Conservation Sudbury Chair*

**Deb Martin-Downs**

*Credit Valley Conservation  
General Manager*

**Linda Laliberte**

*Ganaraska Conservation  
General Manager*

**Richard Wyma**

*Essex Region Conservation  
General Manager*

Current pandemic conditions temporarily prevent Conservation Ontario's Council from their regularly scheduled meetings therefore CO's Board of Directors met on June 15, 2020 to review current staff reports. In accordance to CO's By-laws, the Board of Directors is able to make decisions on items that would normally be done through Council.

This special edition e-bulletin provides updates on both decision and information items originally intended for Council and reviewed by CO's Board. It is being shared in order to keep all our Members apprised of key issues and updates from Conservation Ontario during the COVID-19 pandemic.

Summaries and links to full reports are found below. There are also staff contacts listed with each item.

**CONSERVATION ONTARIO NEWS**

**General Manager's Report**

Recent CO advocacy efforts have focused on the economic stimulus opportunities that are being discussed at both the federal and provincial levels. CO submitted a letter to federal Ministers Morneau, McKenna and Wilkinson requesting investments in conservation authorities given our readiness and ability to implement shovel worthy/ready projects that will stimulate job creation and economic benefits. We also submitted a proposal to provincial Ministers Yurek and Scott asking them to leverage the federal infrastructure funding announced by Minister McKenna in support of infrastructure retrofits in conservation areas which would make facilities more pandemic resistant and encourage use of outdoor facilities. I also had the opportunity to participate in a series of "town hall" sessions with Minister Yurek who was looking at the impacts of COVID-19 on Ontario Parks and conservation areas. During these sessions I was able to vocalize just how critical conservation areas are to Ontarians in supporting their mental and physical well-being. Given their ability to attract 8 million visitors annually to conservation areas, conservation authorities should be considered as key partners in local tourism initiatives and funding / marketing opportunities.

CO continues to support the members during pandemic conditions through the provision of best management practices, protocols, guidelines, standard operating procedures, etc. For more information, see the **Council Report**.

**CO Staff Contact: Kim Gavine**

**Update on the Conservation Authorities Act Review**

There have been extensive consultations on the Conservation Authorities/Act over the past year with no collaborative progress on the enabling regulations. It is unknown whether further legislative amendments or regulations will be proposed and the timing in either case is uncertain due to COVID-19 legislative/regulatory priorities necessarily taking precedence. Conservation Ontario's letter to Minister Yurek (June 3, 2020 - attached to report) is supporting the Association of Municipalities



of Ontario's request (May 19, 2020 - attached to report) for meetings to occur with CO and AMO staff in advance of implementing any changes that will impact CA/municipal budget processes that are already challenged with COVID-19 impacts and the need to focus on economic recovery. CO is encouraging progress on Section 28 regulations and technical guides. Progress in this important business area would be consistent with concerns raised in the MECP Stakeholder Engagement sessions, and with priorities identified in the *Made-in-Ontario Environment Plan*, and, *Ontario's Flooding Strategy*. It is further noted that the Section 28 regulations are a critical component of Ontario's approach to reducing risks posed by flooding and other natural hazards and strengthening Ontario's resiliency to extreme weather events. Read the full **Council Report** for a summary of the consultations over the past year and CO activities to date.

CO Staff Contact: Bonnie Fox

**Monarch Nation: Conservation Ontario Proclamation of Flight of the Monarchs Day**

Conservation Ontario is asking CAs to proclaim August 22, 2020 as 'Flight of the Monarchs Day' and to use communication and educational materials being designed by the Toronto and Region Conservation Authority (TRCA) in order to engage people around species at risk. Led by TRCA with a federal grant, this year's campaign is targeted particularly to 5-12 year old children. Other well-known environmental partners are also engaged in this campaign. A toolkit will be provided to CA staff very shortly. Depending on pandemic conditions at the time of the event, it's being suggested - if possible - that CAs could consider leading small group, socially distanced guided hikes on August 22nd. For more information see the **Council Report**.

CO Staff Contact: Jane Lewington

**DECISION ITEMS APPROVED BY CO BOARD OF DIRECTORS**

The following reports were taken to Conservation Ontario's Board of Directors to provide a decision in lieu of CO Council. At the June 15, 2020 meeting the Board approved all recommendations for decision for the following reports.

Conservation Ontario's comments on "Proposed amendments to Ontario Regulation 244/97 and the Aggregate Resources of Ontario Provincial Standards under the Aggregate Resources Act" (Nicholas Fischer)

Federal Green Economic Stimulus Opportunities (Jo-Anne Rzadki)

Update on the Client Service and Streamlining Initiative and New Representative (Leslie Rich and Nicholas Fischer)

Conservation Ontario endorsement to circulation of the Erosion and Sediment Control Guide for Urban Construction (2019) (Jo-Anne Rzadki for Darryl Gray, TRCA)

**Committee Membership Updates/Endorsements**

ABA

Conservation Ontario oversees the appointment of CO and/or CA staff to many different types of committees created for CA program development or to provide input to specific initiatives. Each year, Council is responsible for endorsing the CO and CA staff appointments.

Endorsement of Conservation Ontario Representatives on the Provincial Flood Forecast and Warning, 4R Nutrient Stewardship, and ONFarm Stakeholder Engagement Working Group (Jo-Anne Rzadki)

Drinking Water Source Protection Joint Advisory Committee Membership Renewal (Chitra Gowda)

#### INFORMATION ITEMS

The following information items are provided to keep CO Council members apprised of ongoing CO activities and program updates. Information items do not require endorsement by CO Council.

Ministry of Environment, Conservation and Parks Excess Soil Regulation and Best Practices Working Groups (Leslie Rich)

Updating the Conservation Ontario / Hydro One Memorandum of Understanding (Leslie Rich and Nicholas Fischer)

Evaluation of the Land Tax Incentive Programs (Bonnie Fox)

#### Program Updates:


- Drinking Water Source Protection (Chitra Gowda)
- Marketing and Communications (Jane Lewington and Nekeisha Mohammed)
- Business Development and Partnerships (Jo-Anne Rzadki)
- Information Management (Rick Wilson)


#### Feedback

If you have any comments, concerns, or suggestions for improving this bulletin please contact [info@conservationontario.ca](mailto:info@conservationontario.ca).

[www.conservationontario.ca](http://www.conservationontario.ca)

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Conservation Ontario,  
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3W3 Canada

SafeUnsubscribe™ [kwhite@essatownship.on.ca](mailto:kwhite@essatownship.on.ca)



## NVCA Board Meeting Highlights June 26, 2020

Next Meeting: August 28, 2020, location to be determined

For the full meeting agenda including documents and reports, visit [nvca.on.ca/about/boardofdirectors](http://nvca.on.ca/about/boardofdirectors)

The June 26, 2020 board meeting was held electronically through WebEx, and streamed on YouTube for public viewing due to COVID-19 restrictions.

Please note that there is no scheduled meeting for the month of July. Our next scheduled board meeting will be held of August 28, 2020.

### NVCA's Planning and Regulations Database

NVCA Regulation Technician Kate Thomson conducted a presentation on NVCA's Planning and Regulations Database to the Board of Directors. Here is a summary of her presentation:

Under the Conservation Authorities Act, NVCA has the responsibility to regulate activities in natural and hazardous areas in order to avoid the loss of life and damage to property due to flooding and erosion, and conserve and enhance natural resources. This is done through permitting and planning processes.

NVCA has developed an in-house database to better manage correspondence with permit applicants.

To start, permit applicants are asked to submit a Property Inquiry Form from the NVCA website. The form asks for information such as name, municipal address of the property that is being inquired about, and any questions that the applicant has about their property.

This information is then added to the Planning and Regulations database. As our Regulations Technicians work through the permit inquiries, details of the correspondence will be recorded in the database.

### National Disaster Mitigation Program Wasaga Beach Flood Mapping Project Progress Report

NVCA has participated in a number of flood risk assessment projects that have been financially supported by Public Safety Canada under the National Disaster Mitigation Program (NDMP) and by member municipalities.

In this progress report, NVCA Senior Engineer Mark Hartley provided an update on the NDMP Wasaga Beach Floodplain Mapping Project and to identify next steps to move forward with implementing the results of this study.

### Ontario Government proposal for Water Quantity Management Program

On June 28, 2020, the Government of Ontario announced that it is seeking public input on its water quantity management proposal. The proposal aims to protect the long-term sustainability of surface water and groundwater and ensure these important resources are responsibly managed and safeguarded now and into the future. The proposal would also give municipalities a greater say in allowing companies to withdraw groundwater in their communities for bottled water

Conservation Ontario will submit comments regarding this proposal on behalf of all of Ontario's 36 conservation authorities.

### Upcoming events

Your Clothing and Microplastics – Webinar  
 Date: Thursday, July 2, 2020  
 Time: 7:00 p.m. – 8:00 p.m.  
 Location: Online – [please register here](#)



To: OCWA Clients  
RE: COVID-19 Update – June 26, 2020

As pandemic restrictions ease and Ontario proceeds with its regional, staged approach to reopening the province, we wanted to provide you with an update on what’s happening here at OCWA.

Our priorities remain the safe and reliable operation of our clients’ water and wastewater treatment facilities and protecting the health and safety of our employees. Through the provision of additional resources, appropriate planning (e.g. staggering of shifts) and implementation of additional health and safety protocols, fortunately OCWA has had only four positive COVID-19 cases, and all four of these employees are in various stages of recovery. As an essential service, our employees understand how critical it is to stay safe and healthy, not only to protect themselves and their families, but also the communities they live in and serve. We want to thank all of our employees, and particularly our front-line operations staff, for everything they do to stay safe and ensure continuity of service in our client communities across the province.

The impact of COVID-19 varies across communities, and as regions across the province re-open, OCWA is ready to work with you on major maintenance and capital projects that may have been put on hold as a result of the pandemic. We know municipalities are also anxiously awaiting federal government announcements with respect to new infrastructure funding programs. We welcome the opportunity to work with you to identify and apply for new funding for your water and wastewater projects.

We have also been closely following much of the research on COVID-19, including the potential to detect and monitor COVID-19 in wastewater and the opportunity to use this as an early indicator of whether the virus is circulating in a particular community. Working in collaboration with researchers, the province and the Canadian Water Network, we are exploring opportunities to support this wastewater surveillance research. We will share more details once we are in a position to move forward.

Like all of you we are adapting to this new normal. No matter what the future brings, as your partner, we will work with you to continue to support the health of your community by ensuring the continuity of safe and reliable water and wastewater services.

As always, we welcome any questions you have about the services we provide or how we are managing your facilities through the pandemic. Please feel free to reach out to me or your local team directly at any time.

Sincerely,

Nevin McKeown  
President & CEO, OCWA

Karen Lorente  
Regional Hub Manager,  
Georgian Highlands Region

CORPORATION OF THE TOWN OF RENFREW



RESOLUTION NO. 2020 - 06 - 44

Moved By: Reeve Emon  
Seconded By: Councillor Jamieson

**WHEREAS** the COVID-19 pandemic crisis has had a catastrophic affect on employment and small business survival rates, with over 11.3% jobless rate in Ontario in April 2020 alone with only a few signs of a change over the next several fiscal periods;

**AND WHEREAS** the Renfrew County region is already at a distinct economic disadvantage due to a shorter infrastructure construction season and the lack of essential services, like effective and available broadband across its vast and rural area that would allow for greater flexibility to work from home, or telecommute;

**AND WHEREAS** the County of Renfrew and the other 19 municipalities and first nations reserves within the geographical borders have an incredible influence on the economy through investments in infrastructure spending, with over \$70million being invested in 2020 in municipal projects, but will now have to evaluate and adjust the way they safely operate and offer community services and modes of transportation;

**AND WHEREAS** the County of Renfrew and the other 19 municipalities and first nations reserves have submitted over \$73.5 million worth of applications to the *Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream*, with all considered shovel ready and shovel worthy;

**AND WHEREAS** the County of Renfrew and the other 19 municipalities and first nations reserves have submitted previously over \$25million in *the Investing in Canada Infrastructure Program: Green Stream* and *Investing in Canada Infrastructure Program: Rural & Northern Stream*;

**AND WHEREAS** both large and small infrastructure projects have the immediate effect on local small and medium businesses in our region with consideration of the multiplier ratio on every \$1million invested having the ability to create 7.6 jobs in the local marketplace, meaning that approval of these projects would create over 1,200 jobs across Renfrew County;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Town of Renfrew calls upon the Governments of Ontario and Canada to fast track the review of current and previous *Investing in Canada Infrastructure Program* grant applications in order to provide much needed employment and investment into rural Ontario to provide sustainable infrastructure that will be safe and suitable in a post-pandemic setting;

**AND FURTHER THAT** a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Cheryl Gallant, Renfrew-Nipissing-Pembroke; the Honourable John Yakabuski, MPP Renfrew-Nipissing-Pembroke; the Minister of Infrastructure; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario.

27

- CARRIED -

I, Jennifer Charkavi, Deputy Clerk of the Corporation of the Town of Renfrew, do hereby certify this to be a true and complete copy of Resolution No. 2020 - 06 - 44, passed by the Council of the Corporation of the Town of Renfrew at its meeting held the 23<sup>rd</sup> day of June 2020.

Lisa Lehr

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** June 16, 2020 4:09 PM  
**To:** Lisa Lehr  
**Subject:** AMO COVID-19 Update - Readiness Toolkit, Resumption of Land Use Planning Timelines, Masks

AMO Update not displaying correctly? [View the online version](#)  
 Add Communicate@amo.on.ca to your safe list



June 16, 2020

## **AMO COVID-19 Update – Readiness Toolkit, Resumption of Land Use Planning Timelines, and Masks (Clarification)**

### **Workplace Readiness Toolkit**

The Province today released a [workplace readiness guide](#) to help employers re-open safely as more people are getting prepared to return to their workplaces as Stage 2 re-openings begin.

This [new guide](#) is designed to help employers create a workplace safety plan with a downloadable template. It includes information on the use of face coverings, personal protective equipment, as well as applying appropriate controls in the workplace.

### **Resumption of Land Use Planning Timelines**

As of June 22, the timelines under the *Planning Act* will resume as usual. The [Revised Regulation, \(O. Reg. 278/20\)](#), in effect undoes the suspension of timelines put in place by [O. Reg. 149/20](#). It appears that most municipal governments choose to continue with planning activities during the emergency. According to the Ministry of Municipal Affairs and Housing (MMAH), those who needed to rely on the suspension of timelines have now been able to resume processing development applications.

### **Masks - Clarification**

**Alia**

After some additional discussion and information provided since yesterday's update, we need to correct our statement on whether municipal governments can order the public's mandatory use of masks.

What we should have said was that at the local level there is greater certainty, or at least less potential for challenges, if it was the local Medical Officer of Health using their Section 22 powers under the *Health Protection and Promotion Act (HPPA)* to mandate the use of masks than the creation of a municipal bylaw under the broad municipal powers in the *Municipal Act* or under a local emergency plan under the *Emergency Management and Civil Protection Act (EMCPA)*.

If desired, municipal governments can consider the development of a bylaw to mandate mask use under the *Municipal Act* or the EMCPA. The legislation doesn't say you can't do this, but it doesn't say you can. As always, it is prudent to seek legal advice in the development of such a bylaw.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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[EXTERNAL]

**29**

Lisa Lehr

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** June 22, 2020 3:19 PM  
**To:** Lisa Lehr  
**Subject:** AMO Policy Update – Stage 2, Emergency Declaration Extension, Water Bottling Consultation

AMO Update not displaying correctly? [View the online version](#)  
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June 22, 2020

## **AMO Policy Update – Stage 2, Emergency Declaration Extension and Water Bottling Consultation**

As activities related to the COVID-19 pandemic are starting to be the new normal, the provincial government is starting to release information on some of their non-COVID-19 related policy work. AMO members will see this reflected in our policy updates going forward that will include a combination of COVID-19 and non-COVID-19 policy updates of a municipal government interest.

### **Stage 2 Re-openings**

The Province announced today that the City of Toronto and Peel Region will be allowed to go to Stage 2 re-openings as of Wednesday June 24<sup>th</sup>, however, the Windsor-Essex region is to stay in Stage 1 at this time. Testing and farm inspections will be increased in this area with the expectation that Windsor-Essex to be able to enter Stage 2 soon as they will be assessed on an ongoing basis.

### **Possible Extension of the Provincial Emergency Declaration**

The Ontario Legislature reconvenes on Tuesday, June 23rd. The government has indicated its motion to renew its emergency declaration under the *Emergency Management and Civil Protection Act*, for another potentially final 15 days to mid-July, and will be introduced to the House either Tuesday or Wednesday.

It should be noted that the Province can extend existing emergency orders in 14-day intervals after the emergency ends to deal with the effects of the pandemic. But once the provincial emergency declaration expires, the Ontario government can only



**A11b**

reissue or eliminate these Cabinet orders (Order in Council regulations) but is not able to amend or draft brand-new orders.

### **Province Considers Requiring Municipal Support for New and Expanded Water Bottling Proposals**

The Ontario Government has announced it is consulting on proposals to manage and protect surface and groundwater quantity. Proposals include:

- Requiring water bottling companies to have the support of their host municipalities for new and increasing bottled water takings, with an exemption for small businesses.
- Establishing priorities of water use in the province that can guide water taking decisions.
- Assessing and managing multiple water takings together in areas of the province where water sustainability is a concern.
- Making water taking data available to the public to increase transparency of how Ontario manages water resources.

The consultation period is open until **August 2, 2020**. Municipal officials are encouraged to review the proposals and provide feedback through the Environmental Registry.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

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[EXTERNAL]

**B1**

Lisa Lehr

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** June 24, 2020 3:29 PM  
**To:** Lisa Lehr  
**Subject:** AMO Policy Update – Provincial Emergency Extended and Tribunals Ontario

AMO Update not displaying correctly? [View the online version](#)  
Add [Communicate@amo.on.ca](mailto:Communicate@amo.on.ca) to your safe list



June 24, 2020

## AMO Policy Update – Provincial Emergency Extended and Tribunals Ontario

### Provincial Emergency Extended

The provincial government has extended the provincial Declaration of Emergency under s.7.0.7 of the *Emergency Management and Civil Protection Act* to **July 15, 2020**. This extension, approved by the Ontario Legislature today, was put in place to provide additional time, flexibility, and the necessary tools to safely and gradually allow more places across Ontario to reopen using the required public health measures. A full list of emergency orders can be found on the [e-Laws website](#) under the *Emergency Management and Civil Protection Act*.

### Tribunals Ontario to Replace Environment and Land Tribunals Ontario

Since 2017, the Ontario Government has been working to transition tribunals or boards that arbitrate land-based matters into a single Tribunal. This work has been completed and will take effect July 1, 2020. This new organization will include the Local Planning Appeal Tribunal (LPAT), Environmental Review Tribunal, Board of Negotiation, Conservation Review Board, the Mining and Lands Tribunal, and the Assessment Review Board.

The appointed Executive Chair, Marie Hubbard, indicated that the Tribunal will “focus on land-related dispute resolution to help increase the housing supply in the province, while balancing the needs of environmental protection and conservation”.

A new website will be launched soon at [olt.gov.on.ca](http://olt.gov.on.ca) and the former Environment and Land Tribunals Ontario website will be decommissioned. Finally, effective July 1,

**All**

fees for filing appeals with the LPAT will increase. The filing fees will depend on the type of appeal being made.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

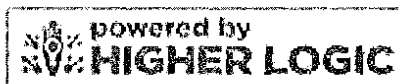
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[EXTERNAL]

Lisa Lehr

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** June 25, 2020 10:01 AM  
**To:** Lisa Lehr  
**Subject:** AMO WatchFile - June 25, 2020

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June 25, 2020

### In This Issue

- COVID-19 resources.
- Resolutions on Blue Box Transition due by June 30.
- Coyote and wildlife information.
- New interim Codes of Practice under *Fisheries Act*.
- Deadline to book delegations at AMO Conference is June 30, 2020.
- Ministers' Forum at the AMO 2020 Conference.
- AMO leads the way: Virtual 2020 Exhibit Hall!
- Anytime is a good time to review your Employee Group Benefits Plan.
- LAS Blog: How to stay connected to LAS.
- Energy reporting deadline extended due to COVID-19.
- Resolution concerning missing & murdered Indigenous women.
- Careers with Cochrane DSSAB and Town of Tillsonburg.

### COVID-19 Resources

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

### AMO Matters

Municipal Councils that operate Blue Box programs have until June 30, 2020 to pass a resolution on transition. For more information contact [Dave Gordon](#), or check our [website](#).

### Provincial Matters

The Ministry of Natural Resources and Forestry (MNRF) has released a series of [information sheets](#) on managing coyotes, wolves and wildlife. Of particular interest is the sheet for municipal governments.

### Federal Matters

**A114**

DFO released two new interim Codes of Practice - culvert maintenance and temporary stream crossings. The Fish Habitat Protection Program will begin public engagement activities in the fall of 2020. Municipalities with questions navigating the Act should contact DFO.

### **Eye on Events**

Delegation meetings remain a key feature of the AMO conference. The deadline to request delegation meetings at the AMO AGM and Annual Conference is June 30. Submit your requests using the online form in English or French.

The Ministers' Forum is a highlight for many delegates at the AMO Conference. This year, there will be three smaller Ministers' Forums presented live, one on each of the three days of the Conference. The smaller format will allow more time with Ministers and more questions from you. New program and conference information is now available. Register here.

AMO's 2020 Conference virtual exhibit hall offers an unparalleled opportunity for you to showcase your products and connect with municipal leaders and decision makers. Providing greater flexibility, extended trade show hours, multiple points of interaction, and ways to highlight your products, AMO's conference is the place to network and connect. Space is still available. Book now!

### **LAS**

When is the best time to review your employee group benefits? Our April blog will explain that group benefits can be reviewed at anytime of the year.

LAS is online! Check out the LAS blog to find out how to connect with us on LinkedIn, YouTube, and Twitter.

The Ministry of Energy has extended the 507/18 energy reporting deadline to October 1, 2020 due to COVID. They will run webinars on the reporting on June 30; July 14, 28; September 8 or 22. Check out the Ministry's reporting portal for more information. Email BPSsupport@ontario.ca if you have questions.

### **Municipal Wire\***

The Town of Kirkland Lake resolution resolves to send a request to Crown-Indigenous Relations Minister, Carolyn Bennett, to release the steps her office is taking to ensure the National Action Plan on Missing & Murdered Indigenous Women will be completed in a timely fashion.

### **Careers**

Director of Finance, Timmins - Cochrane District Social Services Administration Board. Reports to the Chief Administrative Officer. Applications will be received in confidence by, Sue Chenier 500 Algonquin Blvd. E., Timmins, Ontario, P4N 1B7, telephone 705.266.1201, via fax 705.268.8290, or via e-mail cheniers@cdssab.on.ca no later than July 10, 2020.

Director of Operations - Town of Tillsonburg. Reports to: Chief Administrative Officer. The Operations Services department is comprised of Engineering, Public Works, and Water/Wastewater. Interested candidates are invited to submit their application in

**Ald**

confidence online by visiting [Tillsonburg Job Opportunities](#). Application deadline is July 14, 2020.

**About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

**AMO Contacts**

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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[EXTERNAL]

Lisa Lehr

**From:** AMO Communications <Communicate@amo.on.ca>  
**Sent:** June 29, 2020 2:46 PM  
**To:** Lisa Lehr  
**Subject:** AMO Policy Update – Emergency Orders Extension, Towing Industry Oversight

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Add Communicate@amo.on.ca to your safe list



June 29, 2020

## **AMO Policy Update – Emergency Orders Extension and Towing Industry Oversight**

### **Extension of Emergency Orders**

The Ontario government has extended all emergency orders currently in force that were made under s.7.0.2 (4) of the *Emergency Management and Civil Protection Act* until **July 10, 2020**, while removing restrictions that were limiting access to certain sports training facilities.

The Province has removed certain restrictions for Stage 2 indoor sports and recreational fitness activities facilities. This will allow the facilities to be used by more businesses and organizations to train amateur or professional athletes, or to run certain non-contact amateur or professional athletic competitions. In all cases, facility owners are only able to permit activities to occur in a way that meets public health requirements. This will enable many sports and recreational organizations to again offer sport training programs.

A full list of emergency orders can be found on the e-Laws website under the *Emergency Management and Civil Protection Act* and at Ontario.ca/alert.

### **Increasing Towing Industry Oversight**

The Province is establishing a ministerial task force to improve provincial oversight of the towing industry. This task force will help develop a regulatory model that will increase safety and enforcement, clarify protections for consumers, improve industry standards, and consider tougher penalties for violators. This action is being taken in

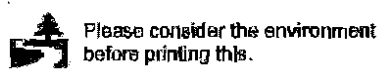
**AK**

response to concerns raised about incidents of criminal activity and violence in the towing industry.

The task force will review several topics related to the towing industry including provincial oversight of safety, consumer protection, improved industry standards, training, and background checks. As some municipal governments do license towing operations within their jurisdictions, we will monitor any consultations or activities arising from this provincial task force.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to [covid19@amo.on.ca](mailto:covid19@amo.on.ca).

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[EXTERNAL]

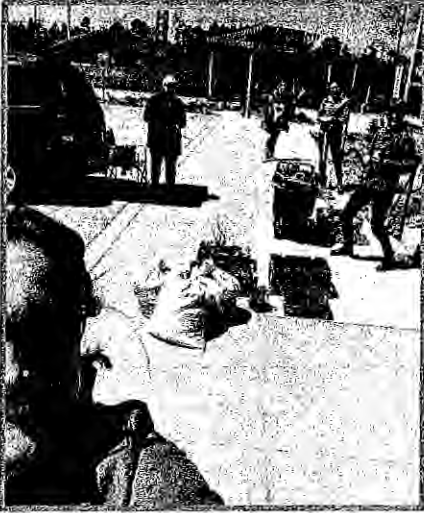




# Essa Public Library Report: May 2020

## IMAGINE DISCOVER CONNECT

### Outcomes



Community Garden planting by the Library staff. Watch it grow!



Staff wore/displayed green to honour Mental Health Week, May 4-10



Curbside pickup service started on May 20 - Dawn with the first pickup at Thornton Branch.

We continued to connect with you in a variety of ways



Trivia Nights were enjoyed by all attendees

*"Thank you so much. Well done!"*

*"We've done the trivia several times and it's wonderful"*

*"I love seeing how passionate everyone is on the Essa Public Library team about what they do. Thanks for being such an amazing resource in our community."*



Wiggles & Giggles babies and Moms interact with Holly

Angie offered some telephone Outreach to seniors promoting the Ancestry Library online resource & chatting with them. All enjoyed the personal touch, and said they really missed coming to the Library.

Curbside pickup is a hit! Everyone gave thumbs up to the service. One patron exclaimed, "I've MISSED the Library!"

Programming Events & Attendance: May 2020

# Adults

Angus - Cookbook Club, Zoom meeting: 5

Tech Learning Online resources (YouTube views): 1

Ask a Librarian (YouTube views): 68

Trivia Nights on Zoom: 156

Outreach - Geocache location accesses: 7

Outreach - Telephoning seniors re: Ancestry & chats: 18

# Teens & tweens

YouTube views

Ask a Librarian: How do you share the library with the high school? 32



## YouTube Channel

Ask a Librarian: 2

Online resources: 1

Lego challenges: 21

Drawing challenges: 31

## Zoom Online

Wiggles & Giggles: 3

Library Storytime: 2

Birthday Party: 1

## Social Media

Facebook: 41 posts with 630 reactions, 1,252 followers

Facebook for March & April: 1,105 followers

Twitter: 46 tweets with 156 reactions, 3,003 followers

Instagram: 8 posts, 49 likes or comments, 174 followers

## Other

Library Zoom: 5

Library Zoom: 100 views

# Kids

## YouTube Channel

Wiggles & Giggles views: 87

Bedtime Storytime views: 128

Library Storytime/Flannel Boards/Songs views: 251

Bilingual Storytime/Chanson d'action views: 931

Bedtime Storytime views: 96

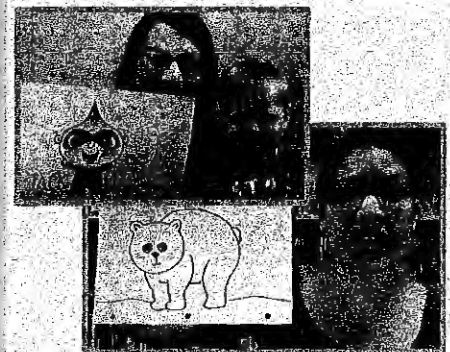
Big Breath, a guided meditation for kids: 18

Keep moving with Kat - child friendly workout views: 20

Lego Challenges views: 20  
Lego Challenge submissions: 40

Drawing Challenges views: 398

Drawing Challenge submissions: 31



Zoom Wiggles & Giggles: 15

Zoom Birthday Party: 18

Zoom Library Storytime: 22

Circulation Totals and Analysis- May 2020

<b>CIRCULATION</b>	<b>May 2019</b>	<b>May 2020</b>	<b>YTD 2020</b>
Angus Branch	9,371	1,211	30,658
Thornton Branch	1,471	344	4,621
Angus Branch Computer Use	584		1,143
Thornton Branch Computer Use	72		140
Angus Branch Wireless Use	1,543	219	4,714
Thornton Branch Wireless Use	395	161	1,109
eAudio & eBooks	652	934	5,372
<b>TOTALS:</b>	<b>14,088</b>	<b>2,869</b>	<b>47,757</b>

<b>Circulation Analysis</b>	<b>May 2019</b>	<b>May 2020</b>	<b>YTD 2020</b>
Print	5,169	813	16,397
Non-Print	5,667	667	18,389
Computer Use/Wireless	2,594	380	7,106
eAudio Books	208	237	1,528
eBooks	444	697	3,844
Interlibrary Loan: Borrowed	6	38	309
Interlibrary Loan: Lent	0	37 <sub>(renewals)</sub>	184

## Online Resources & New Members: May 2020

<b>Library website visits</b> April & May: 2,673	<b>YTD 2020</b> 13,239	<b>BlueCloud Mobile visits</b> 64	<b>YTD 2020</b> 891
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<b>E-resources visits</b> 899	<b>YTD 2020</b> 11,591
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<b>New Members</b>		<b>YTD 2020</b>
Angus Branch	10	240
Thornton Branch	2	15

### May Library Highlights

Our amazing virtual programming continues...



Happy Birthday Storytime Party hosted by Holly & Karly via Zoom, celebrated children with May birthdays



This little artist's Drawing Challenge depicts SpongeBob's house under the sea



Another challenge met by a talented Lego designer.



Star Wars Day with young Jedis...May the Fourth be with you!



# Essa Public Library Annual Report 2019

## Mission

Connect people, grow ideas & inspire discovery.

## Essa Public Library Board Members

Derek McKeever, Chair

Judith Hunter, Vice-Chair and Chair of Personnel Committee

Carol Cryer, Chair of Policy & Planning Committee and SOLS Representative

Jennett Bushey, Personnel Committee

Susanna Malick, Chair of Finance Committee

Andrew Morrison, Policy & Planning Committee

Henry Sander, Council Representative

Keith White, Council Representative

Laura Wark, CEO/Board Secretary/Treasurer

Glenda Newbatt, Manager of Library Services



Angus Branch



Thornton Branch

## Essa Township Council

Sandie Macdonald, Mayor

Michael Smith, Deputy Mayor

Keith White, Ward 1 Councillor

Henry Sander, Ward 2 Councillor

Ron Henderson, Ward 3 Councillor

Imagine.

Discover.

Connect.

## A Message from Our Library Board Chair

### 2019: YEAR IN REVIEW

2019 was a most successful year and brings us to the end of another decade.

2020 is Perfect Vision, so this year will certainly be fantastic!

We have developed many new programs and have become a real focal point for the people of Essa.

"Unleash Your Future" was a very rewarding program by the Essa Public Library in partnership with the NPSS and Focus, which was made possible through the generosity of the RBC Foundation. The program focused on Skilled Trades, Leadership, Wellness and Food and Finance which were all very well received. I personally participated in and enjoyed the Skilled Chainsaw Training program.

"Story Dogs" is fully booked and is extremely successful and in keeping with our Strategic Plan.

Thank you again to Tim Hortons for their generous donation with the "Smile Cookie Campaign.

The Essalicious event was once again a great success. Inviting Dan Needles as the key-note speaker made it an extremely interesting event for all who attended. The Thornton Fiddle Group were super and provided lively and enjoyable listening and dance music.

INTERAC has been implemented and is working well.

We have received many positive compliments for what we are accomplishing at the Library from young and old alike, so thanks are extended to our great Staff.

A major achievement for the Library this year was the Statement of Recommendation, "That the Essa Public Library and the Branches at Angus and Thornton" be re-accredited for a period of five years to December 2024. Thank you to the Staff who were well prepared for the audit.

We had a few challenges to overcome during the year but these were resolved thanks to the hard work and true dedication of our wonderful Staff and Board Members.

I would like to thank our Council for their continued support of the Library and for passing the 2020 Budget.

I extend my sincere thanks to our fantastic Staff for all your efforts to make the Library such a welcoming environment for everyone to enjoy.

A big thank you is also extended to the Library Board Members for their support including all the committee work which is involved. You are an amazing group of individuals to work with.

I have really enjoyed the past 20 years on the Library Board and look forward to a few more years.

Best Regards to all,

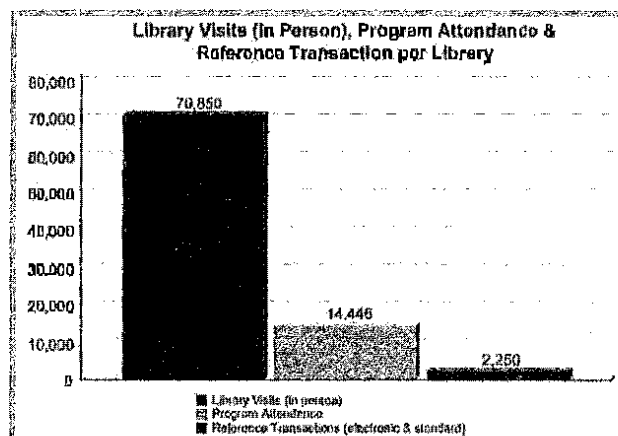
**DEREK J.L. MCKEEVER**  
**BOARD CHAIR**

## Circulation

Circulation	150,189
E-Books, downloadable audio books, music and video	39,520
Items Borrowed via ILLO	721
Items Lent via ILLO	305
Library Visits (Social Media)	105,768
Library Visits (In person)	70,850
Program Attendance	14,446
Reference Transactions (electronic & standard)	2,250
Number of People Using Library Computer Workstations	29,250
Number of times accessible material, equipment or devices are requested	150
Number of people using Maker Spaces, Digital Media labs, Self Publishing centres	100
Service visits provided to residence-bound residents and people-at-risk	4

## Programming

Program Type	Number	Attendance
Early literacy and Early learning	145	2,874
Other Children's programming	2,806	4,805
Summer Reading	82	1,112
Homework help	0	0
Class instruction at a library or school	178	921
Teen programming	100	2,931
Newcomer focus	31	98
Careers, job help / skills	0	0
Business Development	0	0
Community Development	26	820
Technology, social media and computer literacy	23	23
Maker space, Digital media lab, Self-publishing	30	35
Genealogy, local history, Doors Open	0	0
Adult learning (not covered elsewhere)	11	112
Seniors programming	4	31
Culture Days, poetry and story readings, art shows	22	202
First Nations Public Library Week	0	0
First Nation Communities Reads	0	0
Indigenous language training and retention	0	0
Ontario Public Library Week / Canadian Library Month	1	1
Book Clubs	61	378
Other	40	105



## General Information

Total Population Served (resident and contracting)	23,456
Number of Active Cardholders	5,870
Number of Service Points	2
Total Weekly Hours of Operation	90
Number of Public Access Computer Workstations	32
Number of Public Computer Workstations with Internet Access	32
Number of Circulating Wireless Hot Spots	0

## Library Holdings

Total Print Circulating and Reference Titles Held	35,638
Total E-book and E-audio Titles	13,776
Total CD and DVD Titles	6,550
Total Print Periodicals	151
Total Electronic Periodical Titles	3,979
Special Collections - original format	324
Special Collections - digital format	0
Number of e-learning services provided	2
Cardholders who took e-learning courses	125

## Outcomes

A Thornton patron mentioned how excited she is when she visits the library, "You are my social life!"



Children's author, Ruth Ori visits EPL.

A senior couple were extremely happy to get staff help with email on their iPad. They said, "That would've taken us all day to figure out."



Essalicious welcomes author, Dan Needles

Two moms telling another mom about Storytime...

"Yes, we love Storytime."

"My son has been learning things so quickly since attending."

"You have to check it out."

After making a small donation, a patron said, "We have to remember our libraries. I couldn't have gotten through school without them."



# 2019 Library Services Return on Investment (ROI) Estimate

<b>I. 2019 Operating Budget</b>	<b>Amount</b>		
	\$615,309		
<b>II. Space Use</b>	<b>Count</b>	<b>Price per Item</b>	<b>Value</b>
Materials Used In-house	4,943	\$25.00	\$123,575
Library Visits (in person)	70,850	<i>priceless</i>	
			\$123,575
<b>III. Circulation of Physical Collection, DVDs, CDs, Games, etc.</b>	<b>Circulation Count</b>	<b>Price per Item</b>	<b>Value</b>
Print	62,096	\$25.00	\$1,552,400
Non-Print	64,279	\$25.00	\$1,606,975
<b>Circulation Subtotal</b>			<b>\$3,159,375</b>
<b>IV. Electronic Circulation</b>	<b>Circulation Count</b>	<b>Price per Item</b>	<b>Value</b>
eBooks	6,194	\$30.00	\$185,820
Audiobook Download	2,703	\$25.00	\$67,575
<b>Electronic Circulation Subtotal</b>			<b>\$253,395</b>
<b>V. Reference Services</b>	<b># of Answers</b>	<b>Value/Hr</b>	<b>Time/Answer</b>
Reference Questions & Answers	4,056	\$25.00	5 minutes
			\$8,750
<b>Electronic Database Usage</b>	<b>Database # of Times Used</b>	<b>Value/Use</b>	
	5,203	\$10.00	\$52,030
<b>Reference Services Subtotal</b>			<b>\$60,780</b>
<b>VI. Computer &amp; Technology Services</b>	<b># of Hours</b>	<b>Price/Hr</b>	<b>Value</b>
Patron Computer Use	7,764	\$30.00	\$232,920
Wi-Fi Use	21,302	\$5.00	\$106,510
Computer Training	# of Patron Hrs 199	Value/Hr \$25.00	\$4,975
Social Media Visits	Count 116,459	<i>informative</i>	
<b>Computer &amp; Technology Subtotal</b>			<b>\$344,405</b>
<b>VI. Other Library Services</b>	<b># of Events</b>	<b>Rent/Event</b>	<b>Value</b>
Meeting Room Use for community members	199	\$30.00	\$5,970
Program Attendance	Attendance 14,445	Value/Participant \$15.00	\$216,675
Maker Space Use	Attendance 1,820	Value/Participant \$25.00	\$45,500
Outreach Events	# of Events 21	Price/Hr \$30.00	\$630
<b>Other Library Services Subtotal</b>			<b>\$268,145</b>
<b>Grand Total Benefits of Library Circulation &amp; Services</b>			<b>\$4,209,675</b>

47

## Essa Public Library Board Highlights:

- ❖ Essa Public Library Board and Essa Council honour Derek McKeever's 20 years of service on the Library Board.



- ❖ Essa Public Library Board works with the CEO and Library Staff to achieve Re-Accreditation within the Seventh Edition of the Ontario Public Library Guidelines.



- ❖ A meaningful connection with RBC is re-established through the Unleash Your Future grant program to bring Career-Readiness to the youth in our area.
- ❖ A Reciprocal Borrowing Agreement is arranged with Georgian College.

- ❖ The Library Board and Essa Council advocate for the restoration of funding to the Southern Ontario Library Service (SOLS) to the 2017-2018 level.

### Essa Public Library 2019 staff members

Laura Wark, CEO  
 Glenda Newbatt, Manager of Library Services  
 Angie Wishart, Coordinator of Facility and Support Services  
 Karly Bruce, Coordinator of Children & Family Experiences  
 Paula Hughes, Library Technician

Public Service Representatives:  
 Breagh Beaver, Ann-Marie Crackle,  
 Marie Garafolo, Roberta Miller,  
 Lewis Sabo, Dawn Travers  
 Summer Program Assistants:  
 Katie Petrushewsky, Maisie Newbatt

Many thanks to our **Library Volunteers** for lending a hand.

## Funding

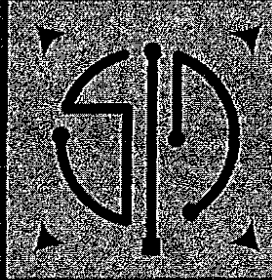
The **Township of Essa** is responsible for the majority of Library funding.

### Additional Government Contributors

County of Simcoe  
 Province of Ontario  
 Government of Canada

### Community Donations

RBC Volunteer Grant Program  
 RBC Unleash Your Future Program  
 Tim Hortons Smile Cookie Campaign, Thornton



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**Neil Brady**

Schooley Mitchell Strategic-Partner

**Adam Stauffer**

Schooley Mitchell Strategic-Partner

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Township of Essa



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We typically deliver a 27-28% yearly reduction in spend for our clients – with no vendor switching. Our audit is provided on contingency basis and we are only paid out of approved savings.

**We help you by**

- ▶ Decreasing business costs & increasing quality of service
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- ▶ Identifying & recovering billing errors
- ▶ Implementing service & technology upgrades
- ▶ Conducting ongoing monitoring to ensure services remain optimized

**Other services**

- ▶ Credit and Debit Card Processing
- ▶ Small Package Shipping & Courier
- ▶ Waste Disposal
- ▶ Local Phone Services
- ▶ Long Distance
- ▶ Wireless Devices
- ▶ Internet
- ▶ Conferencing
- ▶ Data Connectivity
- ▶ eSignature Services

**You have no expenses and you're in control**

- ▶ Schooley Mitchell does all of the work, yet you always remain in control when deciding whether to accept or decline our recommendations. If you accept our recommendations, we manage the implementation at no cost to you
- ▶ Specialized Software – Benchmarking Tools – Best in Class Pricing Databases
- ▶ Share in the savings 50/50 over the specified time period – and then you receive all of the savings. Results are tracked on a quarterly basis over the life of the agreement... your share is **PURE PROFIT**
- ▶ You take no risk – we will either save you money and self-fund our fees or give you a no-cost validation that you are receiving the best overall value for your existing services

**Client Successes at a Glance**

**Town of Penetanguishene – 2012**

- ▶ Reduced telecom costs by 23%
- ▶ Savings delivered at all 15 of its physical locations
- ▶ Consolidated local & long distance for simplicity & savings

**Municipality of North Perth – 2013**

- ▶ Reduced telecom costs by 37% after initial audit
- ▶ 42% savings realized after one year

**CPA Ontario – 2014**

- ▶ Yearly telecom savings of 20% across all areas
- ▶ Validation of all installations, services rendered & contracts

**Advent Health Care – 2019**

- ▶ Waste savings of 63% yearly with an extra 4-yard bin
- ▶ Removal of all drop-off fees

**Salvation Army Ottawa – 2020**

- ▶ 40% savings on waste with no vendor change
- ▶ 40% savings on local services and internet with technology upgrade



**Call Neil Brady**  
**1-855-572-7682 ext. 101**  
 To learn more:  
[neil.brady@schooley-mitchell.com](mailto:neil.brady@schooley-mitchell.com)  
[www.schooley-mitchell.com/oh](http://www.schooley-mitchell.com/oh)



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# A TIME TO ACT

**The Times** Uncertain times are challenging. Uncertain times are unsettling. Economic conditions have changed in the blink of an eye.

**Stability** Increasing revenue is very difficult so managing expenses is critical. Cutting costs now could mean saving jobs or preserving cash the business needs to stay healthy or viable.

**We Deliver** Average 27-28% savings on your business services including telecom, merchant services, waste disposal, eSignature and small package shipping and courier.

**Our Clients** Our clients find us more valuable than ever. Our sole purpose is to help them reduce their expenses and act as watchdogs over their vendors.

**No Risk** Our fees are self-funded from savings generated. If there are no cost reductions through our independent advice, there is no fee.

**Mission** Our mission is to help our clients maintain stability in uncertain times without a risk of loss.



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# EASY AS 1-2-3

STEP

1

- A) A signed service agreement gets us started.
- B) A signed letter of authorization lets us get information we need from vendors.
- C) Current invoices for your applicable expense accounts – or online access.

This step will likely take less than 30 minutes for someone in accounts payable.

STEP

2

- A) 4-6 weeks is our average to dig into the details and prepare our analysis.
- B) We may need to hold a 10-15 minute call during this time frame to ensure we have everything we need and to inform you of our progress.

STEP

3

- A) 30-60 minutes to share our findings and our Value Report with you.
- B) We implement recommendations approved by you.
- C) We can become a single point of contact for your cost management going forward.

TOTAL COMMITMENT IS UNDER 2 HOURS FOR  
WHAT COULD BE A SIGNIFICANT COST REDUCTION  
- AND A LONG-TERM TIME SAVER!

22,000+ CLIENTS  
AVERAGE SAVINGS IS 27-28%

FOR IMMEDIATE RELEASE

## **City of Port Colborne Trims Telecom Expenses by 13 Percent**

*Cost of local, long distance and wireless services reduced after external audit*

**PORT COLBORNE, ONTARIO** – An external audit has resulted in the City of Port Colborne reducing the cost of its telecommunication services by 13 percent.

Recommendations from the audit resulted in significant savings on local, long distance and wireless services. Most notable is the reduction in long-distance costs, which will see the City save over 81 percent per year. Once implemented, the City should begin realizing the savings within 30 to 60 days.

The audit was undertaken by Neif Brady and Adam Stauffer of Schooley Mitchell, a telecommunication consulting firm. The city's IT department provided support throughout the process, including assistance with circuit identification issues.

Approximate savings are as follows:

- Long Distance: Annual reduction from \$1,927.44 to \$357.24, representing an 81.47 percent decrease with savings of \$1,570.20
- Local Service: Annual reduction from \$43,997.64 to \$33,175.08, representing a 17.71 percent decrease with savings of \$10,822.56
- Wireless: Annual reduction from \$50,361 to \$50,061, representing a 0.60 percent decrease with savings of \$300

Savings will be split 50/50 with Schooley Mitchell over a defined term, with billing undertaken quarterly. After the term, the City will benefit from the entire savings. The billing breakdown is as follows:

- Annual Term Savings: City of Port Colborne Savings - \$6,346.38; Schooley Mitchell Fee - \$6,346.38
- Annual Post-Term Savings: City of Port Colborne Savings - \$12,692.76

Schooley Mitchell will continue to monitor the City's monthly bills for accuracy and provide ongoing recommendations for further cost reductions over the term. Post audit reporting of all savings will be provided. The firm will also act as a source for staff and an additional point of contact for telecom-related issues.

The recently completed external audit complements an internal review undertaken a few years ago, which resulted in a partial migration to VoIP services.

A13

325 Farr Drive  
P.O. Box 2050  
Haileybury, Ontario P0J 1K0



Tel: (705) 672-3363  
Fax: (705) 672-3200  
[www.temiskamingshores.ca](http://www.temiskamingshores.ca)

To whom it may concern:

I am pleased to provide this letter of reference for Neil Brady, Adam Stauffer and Jim Kew of Schooley Mitchell. The City of Temiskaming Shores is a vibrant, bustling community located at the head of the beautiful Lake Temiskaming. Our community serves as the commercial hub of a large agricultural, forestry and mining region. Schooley Mitchell was able to save our community both time and money to put towards what truly matters – making our community a wonderful place to live.

We initially engaged Schooley Mitchell to conduct a free analysis of our telecom and merchant services, but weren't sure if they would find us any savings. After taking a look at our bills and conducting their analysis, Schooley Mitchell informed us that they found savings on our local service, long distance, wireless and merchant services! The largest savings were found in the wireless category – over 48%. We even realized the savings on our merchant services account without having to change vendors.

Schooley Mitchell saved us money that we would otherwise be over-paying to our service providers. I recommend that anyone interested in saving both time and money employ Schooley Mitchell to take a look at their telecom and merchant services.

Sincerely,

A handwritten signature in cursive script that reads "Bradley Hearn".

**Bradley Hearn**  
Information Systems & Technology  
Corporation of the City of Temiskaming Shores



AB



P. O. Box 1614, 21 Reeve Street  
Woodstock Ontario N4S 7Y3  
Phone: 519-539-9800  
[www.oxfordcounty.ca](http://www.oxfordcounty.ca)

October 4, 2013

Adam Stauffer | Neil Brady  
Schooley Mitchell Telecom Consultants  
320 Rushbrook Drive  
Newmarket, Ontario L3X 2C8

To Whom It May Concern:

The County of Oxford received competitive quotes in Spring 2013 for a Telecom Audit. Neil Brady and Adam Stauffer from Schooley Mitchell were awarded the bid in April to conduct a risk free telecom review. We were somewhat skeptical that savings could be realized as we were currently on Ministry of Government Services pricing for the bulk of our services.

They worked with our existing vendors to analyze all of our services on a line by line and feature by feature basis. They took the time to check in with multiple service providers to check for service availability. Unfortunately none were available due to our geographical location but it was nice to have an outside source validate this for us.

We were pleasantly surprised when they were able to deliver almost 14% in savings on our current government pricing. As well, they were able to identify several legacy services that several departments were no longer using or several services in which there was a better way to connect.

Finally, at the completion of the audit we provided confirmation to move forward with Schooley Mitchell's recommendations and they worked with the vendors to have all contracts drafted and all recommended changes applied to each account.

This was a transparent process that yielded some savings for the County in addition to providing validation that the vast majority of services provided are in line with best in-market pricing. This was a very positive experience and I would highly recommend it to any government agency or private business to reduce Telecom costs.

Sincerely,

A handwritten signature in black ink that reads 'Marian Klenk'. The signature is written in a cursive style.

Marian Klenk  
Computer/Network Technician  
Oxford County

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# THE DISTRICT MUNICIPALITY OF MUSKOKA

CORPORATE AND EMERGENCY SERVICES DEPARTMENT  
70 PINE STREET, BRACEBRIDGE, ONTARIO P1L 1N3  
Telephone (705) 645-2231 Fax (705) 645-5319 1-800-461-4210 (705 area code)  
[www.muskoka.on.ca](http://www.muskoka.on.ca)

To whom it may concern:

The District of Muskoka's past Commissioner of Corporate and Emergency Services retained Schooley Mitchell in 2013 to conduct a thorough review of our telecommunications expenditures. The purpose of this exercise was to help reduce our overall telecommunications spend.

While working closely with our IT Services department, Schooley Mitchell reviewed all of our current services and brought forth realistic recommendations to help reduce costs, and in some cases improve service levels. They worked with all of our current vendors in a professional manner to secure best pricing.

Upon acceptance of their recommendations, they undertook all efforts to work with our vendors to implement the changes. This process worked well in the fact that IT Services did not have to invest large amounts of resources to manage and complete this project.

This was a positive experience that saved the District money over the course of three years. I would recommend them to any government agency looking to reduce telecommunication expenses as they have a solid understanding of our unique requirements.

Regards,

Chantelle Denstedt  
Director, IT Services  
(705) 645-2100 Ext. 248

*The Town of*  
**Amherstburg**  
ONTARIO

To whom it may concern:

I am happy to provide this letter of reference for Neil Brady and Adam Stauffer at Schooley Mitchell. The Town of Amherstburg is one of the oldest towns in Ontario, steeped in historic charm and situated on the banks of the Detroit River. It was voted as the 2015 People's Choice Winner of Great Places in Canada and has ranked as the Safest Community by Stats Canada 4 out of the past 5 years!

Neil and Adam informed us that they would conduct a thorough analysis of our telecommunications environment and give us a full report on how we could save money on our fees. We didn't know whether or not they would be able to find significant savings, but their service agreement stated that if they couldn't, their review would be completed at no cost.

To their credit, Schooley Mitchell found us savings in multiple different areas. They migrated us to a new vendor with better government rates, and provided us with a quarterly credit on their invoice to off-set the cancellation fee's from our old vendor. This saved us 30% on our cellular costs. They also found savings of 39% and over 50% on our local and long distance services respectively – both while remaining with our incumbent vendor.

A year later, they conducted a traffic study on our lines and made further recommendations to save us an additional \$11,000 per year going forward.

Schooley Mitchell's recommendations and ongoing support has been invaluable to the Town of Amherstburg and their work will continue to save the town money going forward. I recommend Schooley Mitchell to any township or business looking to lower their rates!

Sincerely,



Dave Carpenter  
Manager of Information Technology  
Town of Amherstburg



May 19, 2015

Neil Brady / Adam Stauffer  
 Schooley Mitchell Consultants  
 320 Rushbrook Drive  
 Newmarket, ON. L3X2C8

To whom it may concern:

Neil Brady and Adam Stauffer from Schooley Mitchell were referred to us from Oxford County where they had recently completed an independent and objective telecommunications review. We are always open to cost-savings so we decided to move forward with the project for the Town of Tillsonburg.

After meeting with Neil and assisting his team collect our account info and invoices, Schooley Mitchell did the rest behind the scenes.

About 8 weeks later we went through the findings and were pleased to see recommendations for annual savings close to 30%. This also included consolidation of our Local Services and Long Distance from two vendors down to one. They also identified some unused OPX circuits which we were able to cancel for 100% savings.

Schooley Mitchell is currently monitoring our Telco costs and providing post-audits each quarter and through this on-going monitoring we have seen further savings on our Cellular services.

I would highly recommend Schooley Mitchell to any Town / Municipality / Township that is looking to lower their Telecom spend.

Sincerely,

Darrell Eddington  
 Director of Finance  
 Town of Tillsonburg  
 200 Broadway, 2nd Floor, Suite 204  
 Tillsonburg, ON N4G 5A7  
 Phone: 519-688-3009 Ext. 3251

[www.Tillsonburg.ca](http://www.Tillsonburg.ca)  
[www.DiscoverTillsonburg.ca](http://www.DiscoverTillsonburg.ca)  
[www.Facebook.com/TillsonburgON](http://www.Facebook.com/TillsonburgON)