

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 4, 2023**

MINUTES

The Regular Meeting of Council was held in person on Wednesday October 4, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO
M. Mikael, Manager of Public Works
D. Dollmaier, Treasurer
S. Haniff, Manager of Planning
C. Rankin, Manager of Parks and Recreation
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:21 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR184-2023 Moved by: Maltby Seconded by: Sander

***BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
THAT the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 20th day of September, 2023 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR185-2023 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** the items listed in the Consent Agenda dated October 4, 2023 be received for information; and
THAT item 3 be referred to section C of the Consent Agenda for Staff Report to be brought forward at a future Council Meeting; and
THAT numbers 50, 51, 52 65 and 70 as provided in item B1 be submitted to the Ministry of Municipal Affairs as Essa Township's priorities.*

----Carried-----

5. COMMITTEE REPORTS

a. Minutes of the Essa Public Library Board

Resolution No: CR186-2023 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT that the minutes of the Essa Public Library Board from their meeting of June 26, 2023, be received.

----Carried-----

b. Minutes of the Nottawasaga Police Services Board

Resolution No: CR187-2023 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT the minutes of the Nottawasaga Police Services Board from their meeting of July 31, 2023, be received.

----Carried-----

c. Minutes of the Essa Traffic Advisory Committee

Resolution No: CR188-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT the minutes of the Traffic Advisory Committee from their meeting of September 5, 2023, as amended be received.

----Carried ----

6. PETITIONS

a. Petition received regarding By-law Zoning Amendment Z8-23 and Z9-23 (132 and 134 Simcoe Street)

Resolution No: CR189-2023 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT that the petition received regarding By-law Zoning Amendment Z8-23 and Z9-23 (132 and 134 Simcoe Street), be received.

----Carried-----

7. MOTIONS AND NOTICES OF MOTIONS

a. 2024 Budget Deliberations - Special Meetings

Resolution No: CR190-2023 Moved by: Smith Seconded by: Sander

Recommendation: **WHEREAS** each year Council of the Township of Essa sets priorities and establishes a budget during a series of Special Meetings of Council; and **WHEREAS** the establishment of these meetings is set by Council and is done so in accordance with the Township of Essa Procedural By-law 2017-77;

NOW THEREFORE, BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby advises that Special Meetings for the purpose of deliberating the 2024 Capital and Operating Budgets will be held in the Council Chambers at the Administration Centre on the following dates:

- November 1, 2023 at 3 p.m. to 5 p.m.
- November 15, 2023 at 3 p.m. to 5 p.m.
- December 20, 2023 at 3 p.m. to 5 p.m.

----Carried ----

b. Proclamation – Local Government Week (October 15-21, 2023)

Resolution No: CR191-2023 Moved by: Kiezebrink Seconded by: Maltby

WHEREAS October 15 to 21, 2023 is Local Government Week in Ontario, an opportunity to reflect on the vital services delivered by municipal governments; and **WHEREAS** municipal governments play a vital role in helping to define the character, priorities, physical make up, and quality of life of communities across Ontario; **NOW THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Township of Essa hereby joins with partners such as the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario in acknowledging and celebrating the work of local municipalities by proclaiming October 15 to 21, 2023 as 'Local Government Week' in the Township of Essa.

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-60 Public Highway Assumption – Greenwood Drive

Resolution No: CR192-2023 Moved by: Sander Seconded by: Smith

BE IT RESOLVED that leave be granted to introduce By-law 2023-60, that being a By-law to establish and assume Greenwood Drive for public highway purposes; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. By-law 2023-61 Ontario Clean Water Agency Amending Agreement

Resolution No: CR193-2023 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED that leave be granted to introduce By-law 2023-61, that being a By-law to enter into an amending agreement with Ontario Clean Water Agency (OCWA); and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. **QUESTIONS**

11. **CLOSED SESSION**

Resolution No: CR194-2023 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Council proceed to a Closed Session in order to address matters pertaining to:

- a) Confidential Staff Report CAO020-23 – Position of Manager of Parks & Recreation
 - *Personal matters about an identifiable individual [s.239(2)(b)]*
- b) Confidential Staff Report CAO023-23 – SMCDSB
 - *Personal matters about an identifiable individual [s.239(2)(b)]*

----Carried-----

Council proceeded into Closed Session Deliberations at 6:50 p.m.

Motion to Rise and Report from Closed Session Meeting of October 4, 2023.

Resolution No: CR195-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 7:09 p.m.

----Carried-----

- a. **IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]**
Confidential Staff Report CAO020-23 submitted by the Chief
Administrative Officer, re: Position of Manager of Parks & Recreation.

Resolution No: CR196-2023 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT Staff Report CAO020-23 be received; and THAT Council direct Staff to proceed with Option No. 2 as outlined in this Report.

----Carried-----

- b. **IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]**
Confidential Staff Report CAO023-23 submitted by the the Chief
Administrative Officer, re: SMCDSB.

Resolution No: CR197-2023 Moved by: Maltby Seconded by: Smith

BE IT RESOLVED THAT Staff Report CAO023-23 be received; and THAT Council direct Staff to proceed with Option No. 2 as outlined in this Report.

----Carried-----

12. CONFIRMATION BY-LAW

a. By-law 2023-62

Resolution No: CR198-2023 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT leave be granted to introduce By-law 2023-62 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 4th day of October, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

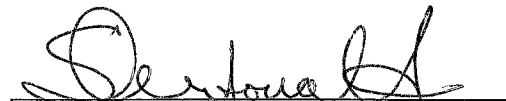
----Carried-----

13. ADJOURNMENT


Resolution No: CR199-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 7:49 p.m. to meet again on the 18th day of October, 2023 at 7:10 p.m.

----Carried-----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services