



**TOWNSHIP OF ESSA
HEALTHY, ACCESSIBLE COMMUNITY AND PARKS COMMITTEE
AGENDA**

THURSDAY October 17, 2024 – 3:00 p.m. - ZOOM

1. OPENING OF THE MEETING

2. APPROVAL OF AGENDA

Recommendation: *Be it resolved that the agenda as presented be approved.*

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

Recommendation: *Be it resolved that the minutes of the Healthy, Accessible Community and Parks Committee from their meeting of July 18, 2024 be approved as circulated.*

5. BUSINESS ARISING FROM PREVIOUS MEETING / OUTSTANDING ITEMS

5.1 Workplan Update

6. NEW BUSINESS

6.1

- Audra Marshall – Pollinator Garden

7. CORRESPONDENCE / INFORMATION ITEMS

8. OTHER BUSINESS/ ROUND TABLE

8.1 Essa Public Library Update

8.2 Parks and Recreation Update

9. ESTABLISH DATE AND TIME OF NEXT MEETING

9.1 Set date for next quarterly meeting.

- January 16, 2025 @ 3:00 p.m.

10. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of the Healthy, Accessible Community and Parks Committee of the Township of Essa adjourn at _____p.m.*



TOWNSHIP OF ESSA
HEALTHY, ACCESSIBLE COMMUNITY AND PARKS COMMITTEE
MINUTES
THURSDAY July 18, 2024
Meeting Conducted via Zoom

In Attendance:

Cheryl Jackson, Chair
Patricia Foster, Member
Stephanie McCann, Member
Deputy Mayor Michael Smith

Staff:

Sarah Corbett, Deputy Clerk, Secretary
Emily Nakeff, Essa Public Library
Abbey McClinton, Parks and Recreation-Booking

1. OPENING OF THE MEETING

The Committee Chair, Cheryl Jackson, opened the meeting at 3:02 p.m.

2. APPROVAL OF AGENDA

Resolution No: HACPC08-2024 Moved by: McCann Seconded by: Foster

Be it resolved that the agenda as presented be approved.

----Carried-----

3. DISCLOSURE OF PECUNIARY INTEREST

None.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

Resolution No: HACPC09-2024 Moved by: McCann Seconded by: Smith

Be it resolved that the minutes of the Healthy Community Committee dated January 18, 2024, be received.

----Carried-----

5. BUSINESS ARISING FROM PREVIOUS MEETING / OUTSTANDING ITEMS

5.1 Workplan Update – Cheryl

**To be updated
and distributed
with agenda**

6. NEW BUSINESS

6.1 Township of Essa Parks

- AODA Standards
- Update on 2024 Park Project

**No Action
Required**

A. McClinton provided the Committee with an update on the development of new parks within the Township.

7.

CORRESPONDENCE / INFORMATION ITEMS

- 7.1 **Presentation by Brookfield Properties Development - Baxter Heartland Park** No Action Required

The Committee heard a presentation by Catherine Pan and Aidan Dekkema of Brookfield Development and Rick Bogaert of AECOM regarding the development of a new community park in Baxter. They provided an overview of the proposed features and outlined the accessibility features to be included in the design and equipment. The Committee provided comment and asked several questions on the proposed Heartland Park.

8. OTHER BUSINESS/ ROUND TABLE

- 8.1 **Essa Public Library** No Action Required
Emily Nakeff, Essa Public Library provided the Committee with an overview of the programming.

- 8.2 **Parks and Recreation** No Action Required
Abbey McClinton Parks and Recreation Department, , provided an update to the Committee on the Parks and Recreation department.

9. ESTABLISH DATE AND TIME OF NEXT MEETING

- 9.1 The next committee meeting is scheduled for Thursday October 18, 2024 at 3:00 p.m. via Zoom. **SC to schedule.**

10. ADJOURNMENT

Resolution No: HACPC10-2024 Moved by: Smith Seconded by: Foster

Be it resolved that this meeting of the Healthy, Accessible Community and Parks Committee of the Township of Essa adjourn at 4:20 p.m.

----Carried----

Cheryl Jackson, Chair

Sarah Corbett, Deputy Clerk