

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, JUNE 21, 2023  
(To follow Committee of the Whole)**

**MINUTES**

The Regular Meeting of Council was held in person on Wednesday June 21, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
J. Coleman, Manager of Parks and Recreation  
G. McNamara, Deputy Fire Chief  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:40 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR108-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 7<sup>th</sup> day of June, 2023 be adopted as circulated.*

**----Carried-----**

4. **CONSENT AGENDA**

**Resolution No: CR109-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that the items listed in the Consent Agenda dated June 21, 2023 be received for information, and*

*That item 3 be referred to section B of the Consent Agenda for a letter of support to be drafted, and a resolution to be brought forward at the next Regular Council Meeting.*

**----Carried-----**

5. **COMMITTEE REPORTS**

6. **PETITIONS**

7. **MOTIONS AND NOTICES OF MOTIONS**

a. **Canada Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement**

**Resolution No: CR110-2023 Moved by: Smith Seconded by: Kiezebrink**

***WHEREAS***, all Ontarians deserve and expect a safe and respectful workplace; and

***WHEREAS***, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse; and

***WHEREAS***, several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils; and

***WHEREAS***, these incidents seriously and negatively affect the people involved and lower public perceptions of local governments; and

***WHEREAS***, municipal Codes of Conduct are helpful tools to set expectations of council member behaviour; and

***WHEREAS***, municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct; and

***NOW, THEREFORE BE IT RESOLVED*** that Township of Essa supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments; and

***THAT*** the legislation encompass the Association of Municipalities of Ontario's recommendations for:

- *Updating municipal Codes of Conduct to account for workplace safety and harassment*
- *Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario*
- *Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province*
- *Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office.*

**----Carried-----**

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-31 ATV By-law Amendment (2021-16)

Resolution No: CR111-2023 Moved by: Maltby Seconded by: Kiezebrink

*Be it resolved that leave be granted to introduce By-law 2023-31, that being a By-law to amend the Township of Essa's ATV By-law; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

----Carried-----

b. By-law 2023-32 Development Charges By-law

Resolution No: CR112-2023 Moved by: Sander Seconded by: Smith

*Be it resolved that leave be granted to introduce By-law 2023-32, that being a By-law to provide for the adoption of Development Charges for the Township of Essa and that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

c. By-law 2023-33 Designate Community Safety Zones

Resolution No: CR113-2023 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that leave be granted to introduce By-law 2023-33, that being a By-law to provide for the designation of Community Safety Zones; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

d. By-law 2023-34 Zoning By-law Amendment (56 River Drive)

Resolution No: CR114-2023 Moved by: Kiezebrink Seconded by: Maltby

*Be it resolved that leave be granted to introduce By-law 2023-34, that being a By-law to amend Essa's Zoning By-law 2003-50 to rezone lands known municipally as 56 River Drive from Residential, Low Density, Detached (R1) Zone to Residential, High Density Apartments (R5-1) Zone; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

**e. By-law 2023-35 Zoning By-law Amendment (125 Sydenham Street)**

**Resolution No: CR115-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that leave be granted to introduce By-law 2023-35, that being a By-law to amend Essa's Zoning By-law 2003-50 to rezone lands known municipally as 125 Sydenham Street from Residential, Low Density, Detached (R1) Zone' to 'Residential, Low Density, Semi-Detached (R2-13) Zone; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**f. By-law 2023-36 Zoning By-law Amendment (96 King Street)**

**Resolution No: CR116-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that leave be granted to introduce By-law 2023-36, that being a By-law to amend Essa's Zoning By-law 2003-50 to rezone lands known municipally as 96 King Street from 'Residential, High Density, Apartments (R5) Zone' to Density, Semi-Detached (R2-12)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

**10. QUESTIONS**

**11. CLOSED SESSION**

**Resolution No: CR117-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- a) Confidential Staff Report C013-23 – Appointment of Committee Member  
[Personal matters about an identifiable individual [s.239(2)(b)]
- b) Confidential Staff Report CAO013-23 – Administrative Staffing for ASE  
[Plans and Instructions for Negotiations [s.239(2)(k)]
- c) Confidential Staff Report CAO014-23 – Staffing Matters  
[Personal matters about an identifiable individual [s.239(2)(b)]

**----Carried-----**

Council proceeded into Closed Session Deliberations at 6:52 p.m.

**Motion to Rise and Report from Closed Session Meeting of June 21, 2023.**

**Resolution No: CR118-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Council rise and report from the Closed Session Meeting at 7:03 p.m. p.m.*

**----Carried-----**

**a) Confidential Staff Report C013-23 – Appointment of Committee Member  
[Personal matters about an identifiable individual [s.239(2)(b)]**

**Resolution No: CR119-2023 Moved by: Smith Seconded by: Maltby**

*Be it resolved that the Confidential Staff Report C0013-23 be received; and  
That Council appoint Bob Schofield as a second Livestock Valuer for the Township of  
Essa.*

**----Carried-----**

**b) Confidential Staff Report CAO013-23 – Administrative Staffing for ASE  
[Plans and Instructions for Negotiations [s.239(2)(k)]**

**Resolution No: CR120-2023 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that the Confidential Staff Report CA013-23 be received; and  
That Council authorize Staff to proceed with Option No. 2 as contained within this  
Report.*

**----Carried-----**

**c) Confidential Staff Report CAO014-23 – Staffing Matters  
[Personal matters about an identifiable individual [s.239(2)(b)]**

**Resolution No: CR121-2023 Moved by: Sander Seconded by: Smith**

*Be it resolved that the Confidential Staff Report CAO014-23 be received for  
information.*

**----Carried-----**

**12. CONFIRMATION BY-LAW**

p. 41 **a. By-law 2023-37**

**Resolution No: CR122-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that leave be granted to introduce By-law 2023-36, that being a By-law to  
confirm the proceedings of the Council and Committee of the Whole meetings held on  
this 21<sup>st</sup> day of June, 2023; and that said By-law be read a first, and taken as read a  
second and third time and finally passed.*

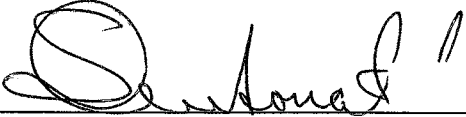
**----Carried-----**


**13. ADJOURNMENT**

**Resolution No: CR123-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that this meeting of Council of the Township of Essa adjourn at 7:05 p.m. p.m. to meet again on the 5<sup>th</sup> day of July, 2023 at 6:00 p.m.*

**----Carried-----**

  
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Sandie Macdonald  
Mayor

  
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Lisa Lehr  
Manager of Legislative Services