



ADR  
CHAMBERS

Integrity Commissioner Office  
for Township of Essa

**MICHAEL MAYNARD**

Township of Essa

[integrity@adr.ca](mailto:integrity@adr.ca)

May 25, 2026

**SENT VIA EMAIL TO:**

Lisa Lehr  
Manager of Legislative Services  
[llehr@essatownship.on.ca](mailto:llehr@essatownship.on.ca)

Dear Ms. Lehr,

**Re: File No.: IC-35955-0526: Township of Essa - Integrity Commissioner Annual Report Operating Period January 1, 2025 – December 31, 2025**

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Thank you for the opportunity to act as the Integrity Commissioner for the Township of Essa (the “Township”) over the past year. In accordance with the terms of the Agreement between the Township and ADR Chambers, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of January 1, 2025 to December 31, 2025.

As you know, the Integrity Commissioner’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Council Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). Upon request, I am available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with those requirements. My office and I are also responsible for assessing and investigating complaints received from Council, staff and members of the public respecting alleged breaches of the Code or the MCIA.

### **Code of Conducts and MCIAC Complaints**

During this operating period, we did not receive any complaints.

### **Requests for Advice**

During this operating period, we did not receive any requests for advice.

### **General Inquiries Received**

During this operating period, one inquiry was received and responded to.

### **Billings**

In accordance with our contract with the Township, the billings for the operating period, commencing January 1, 2025 and ending December 31, 2025, totaled \$169.50.

### **Final Comments**

We look forward to assisting the Township and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours very truly,

A handwritten signature in black ink, appearing to read "M. Maynard", with a stylized flourish extending to the right.

Michael Maynard  
Office of the Integrity Commissioner for the Township of Essa