

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, JULY 3, 2024
6:00 p.m.**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday July 3, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
S. Haniff, Manager of Planning
J. Kolb, Manager of Public Work
P. Granes, Chief Building Official
E. Campbell, Deputy Treasurer
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. **Delegation from SGL/Dillon (Township Official Plan Review Consultant)**
Tim Cane, Project Lead
Re: Official Plan Review Workplan

Tim Cane was in attendance to provide Council with an overview of the workplan for Essa's Official Plan Review.

- b. **Delegation from Baker Tilly KDN LLP (Township Auditor)**
Richard Steinginga
Re: 2023 Draft Year End Financial Statements

Richard Steinginga of Baker Tilly KDN LLP, the Township Auditor was in attendance to provide Council with a brief overview of the 2023 Draft Consolidated Financial Statements.

Resolution No: CW057-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT the Draft 2023 Consolidated Financial Statements for the Township of Essa, the Essa Public Library, and the Angus Business Improvement Area Board, as presented by Baker Tilly KDN LLP, be approved.

----Carried----

STAFF REPORTS

4. PLANNING AND DEVELOPMENT / BUILDING

- a. **Staff Report PD009-24 submitted by the Manager of Planning and the Development Planner, re: Planning Department – Q1 and Q2 Report 2024.**

Resolution No: CW058-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report PD009-24 be received for information.

----Carried----

- b. **Staff Report PD010-24 submitted by the Manager of Planning, re: Aviation Peer Review Consultant.**

Resolution No: CW059-2024 Moved by: Maltby Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report PD010-24 be received; and THAT Council authorize Staff to undertake peer review consulting for the Township on all aviation applications, at a cost to the Applicant.

----Carried----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR010-24 submitted by the Manager of Parks and Recreation, re: 35 Kevin Crescent Park Naming.**

Resolution No: CW060-2024 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report PR010-24 be received; and THAT Council approve naming the park located at 35 Kevin Crescent, Thornton "The Burke Family Park" in honour of the Burke Family; and THAT Staff be directed to provide Council with a Street/Park/Trail Naming Policy for Council's consideration at a future meeting.

----Carried----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. Staff Report PW012-24 submitted by the Manager of Public Works, re: Award of Quotation – Roads Garage Expansion.

Resolution No: CW061-2024 Moved by: Kiezebrink Seconded by: Smith

*BE IT RESOLVED THAT Staff Report PW012-24 be received; and THAT the quotation as received from **Dom Construction Ltd.** be accepted in the amount of **\$1,067,869.44 (including 1.76% HST)**, to complete the build for expansion of the Roads Garage, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C011-24-24 submitted by the Manager of Legislative Services and Deputy Clerk, re: ASE – Establishment of Joint Data Processing Centre.

Resolution No: CW062-2024 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Council's consideration of Staff Report C011-24 be deferred to follow Closed Session deliberations.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. Staff Report CAO021-24 submitted by the Chief Administrative Officer, re: Development Charges Recalibration.

Resolution No: CW063-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT Staff Report CAO021-23 be received for information; and THAT Council direct staff to proceed with the 2023 Development Charges Background Study Recalibration to reinstate studies.

----Carried----

11. OTHER BUSINESS

Mayor Macdonald provided Council with and update on the Regional Review. She advised that the CAO and herself have been asked to participate in a discussion with the Review Panel. She urged Council and Staff to put forward items for the Report for the Panels consideration.

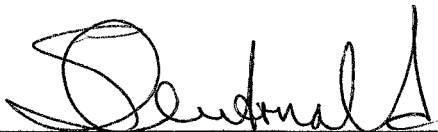
On behalf of Council, Councillor Kiezebrink extended thanks to Staff for their efforts in assisting with the Canada Day Celebrations at Angus Community Park.

12. ADJOURNMENT

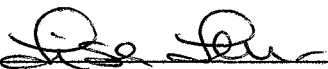
Resolution No: CW064-2024 Moved by: Smith Seconded by: Maltby

***BE IT RESOLVED THAT** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:55 pm., to meet again on the 4th day of September, 2024 at 6:00 p.m.*

----Carried----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services