

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, MAY 3, 2023**

MINUTES

The Regular Meeting of Council was held in person on Wednesday May 3, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
J. Coleman, Manager of Parks and Recreation

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:35 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Deputy Mayor Smith declared an indirect interest on Item 11(b) as he has a family member in the identified department.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR076-2023 Moved by: Sander Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Committee of the Whole and Regular Council meetings held on the 19th day of April, 2023 be adopted as circulated.*

----Carried----

4. CONSENT AGENDA

Resolution No: CR077-2023 Moved by: Smith Seconded by: Maltby

*Be it resolved that the items listed in the Consent Agenda dated May 3, 2023 be received for information; and
That Item 2 be referred to Section B, for action to be taken by staff; and
That Item 9 be referred to the Manager of Public Works for a Staff Report to be brought forward at a future meeting; and
That Item 13 be approved by Council.*

----Carried----

5. COMMITTEE REPORTS

a. Essa Public Library Board Minutes

Resolution No: CR078-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that the minutes of the Essa Public Library Board from their meeting of March 27, 2023 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – May 1-7, 2023 as Children’s Mental Health Week

Resolution No: CR079-2023 Moved by: Smith Seconded by: Sander

***WHEREAS** Raising awareness about the importance of child and youth mental health is crucial to helping reduce stigma associated with accessing vital support; and
WHEREAS ensuring that families know about the availability of free, accessible and inclusive child and youth mental health services and how to access them to help create healthy, thriving and connected communities that support personal growth and well-being; and*

***WHEREAS** providing early intervention and treatment for child and youth mental health is essential. All children, youth and families in need of mental health supports must have access to services when and where they need them; and*

***WHEREAS** the colour green is used to celebrate child and youth mental health, as it represents hope, growth, and transformation;*

***NOW THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Township of Essa hereby proclaims May 1 to May 7 as Children’s Mental Health Week.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-23 Execute Agreement – Ministry of Attorney General

Resolution No: CR080-2023 Moved by: Kiezebrink Seconded by: Maltby

Be it resolved that leave be granted to introduce By-law 2023-23, that being a By-law to authorize the Mayor and Clerk to execute an Agreement between the Corporation of the Township of Essa the Ministry of Attorney General, for a Camera System Administrative Penalty Enforcement Program; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

b. By-law 2023-24 Execute Agreement – Ministry of Transportation Ontario

Resolution No: CR081-2023 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2023-24, that being a By-law to authorize the Mayor and Clerk to execute an Automated Speed Enforcement Penalty Agreement between the Corporation of the Township of Essa and the Ministry of Transportation Ontario; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

c. By-law 2023-25 Appoint Deputy Clerk (Sarah Corbett)

Resolution No: CR082-2023 Moved by: Maltby Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2023-25, that being a By-law to appoint a Deputy Clerk for the Township of Essa; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR083-2023 Moved by: Sander Seconded by: Maltby

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- Personal Matters about an Identifiable Individual [s.239(2)(b)]*
- Labour Relations or Employee Negotiations [s.239(2)9d]*

----Carried-----

Council proceeded into Closed Session Deliberations at 6:57 p.m.

Motion to Rise and Report from Closed Session Meeting of April 5, 2023.

Resolution No: CR084-2023 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that Council rise and report from the Closed Session Meeting at 7:49 p.m.

----Carried-----

- a. PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
Confidential Staff Report CAO011-23 submitted by the Chief
Administrative Officer, re: Staffing.**

Resolution No: CR085-2023 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that the Confidential Staff Report CAO011-23 be received; and That Council authorize Staff to proceed with Option No. 2 as contained within this Report.

----Carried-----

Deputy Mayor Smith declared a conflict on Item 11(b). He recused himself from this portion of the meeting. He did not participate in any discussion, nor did he vote on the Item.

- b. **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]
Confidential Staff Report CAO012-23 from the Chief Administrative
Officer, re: Parks and Recreation Staffing.**

Resolution No: CR086-2023 Moved by: Kiezebrink Seconded by: Maltby

*Be it resolved that Confidential Staff Report CAO012-23 be received; and
That Council authorize Staff to proceed with Option No.3.*

----Carried-----

Deputy Mayor Smith resumed his seat for the remainder of the meeting.

12. CONFIRMATION BY-LAW

By-law 2023-26

Resolution No: CR087-2023 Moved by: Smith Seconded by: Sander

Be it resolved that leave be granted to introduce By-law 2023-26, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 3rd day of May, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.

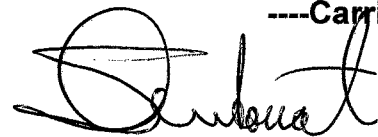
----Carried-----

13. ADJOURNMENT

Resolution No: CR088-2023 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that this meeting of Council of the Township of Essa adjourn at 7:55 p.m. to meet again on the 17th day of May, 2023 at 6:00 p.m.

----Carried-----



Sandie Macdonald
Mayor



Colleen Healey-Dowdall
Chief Administrative Officer