

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
SPECIAL MEETING – 2024 BUDGET DELIBERATIONS  
WEDNESDAY, NOVEMBER 15, 2023  
3:00 p.m.**

**MINUTES**

A Special Meeting of Council was held in person on Wednesday November 15, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
M. Mikael, Manager of Public Works/Deputy CAO  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
L. Wark, CEO – Essa Public Library  
D. Burgin, Fire Chief  
G. McNamara, Deputy Fire Chief  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 3:06 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Deputy Mayor Smith declared an indirect interest on Closed Session Item 4(a) as he has familial relations with a member of staff.

**3. PRESENTATION OF 2<sup>nd</sup> DRAFT 2024 BUDGET**

**Review of proposed 2024 Departmental Operating and Capital Requests**

➤ **2024 Operational Changes**

The Manager of Finance and Staff provided Council with an overview of changes contained in the 2024 Operating Budget

➤ **2024 Capital Budget – Discussions**

Essa Public Library

The CEO from the Essa Public Library provided Council with information on the proposed Sheltered Outdoor Program Structure for Council's consideration in the Library's Capital Budget. Council expressed concern over duplication of the

structure as the Thornton Gazebo is located across the street from the proposed location.

#### Public Works / Roads

Council directed Staff to include the following in the 2024 Capital Budget for Council's consideration:

- Paving - 9<sup>th</sup> Line (a portion thereof)
- Paving - William Street (Thornton)

#### Parks and Recreation

The Manager of Parks and Recreation provided Council with an overview of capital projects for Council's consideration in the Parks and Recreation 2024 Capital Budget. Council provided the following direction:

- Removal of the Robson Bridge Project (from proposed 2025 Capital Projects) as the landowner is not desirous of providing access to the public for liability reasons.
- Council requested that the development of the parkettes located at 83-84 Greenwood Drive be considered in the 2024 Parks and Recreation Capital Projects.
- Manager of Parks and Recreation to provide Council with a prioritized listing of projects for consideration in the 2024 Capital Budget with full costing and documentation of the source of funding.

#### Election

The Manager of Legislative Services provided Council with additional information relating to a Ward-Poll Boundary Review, for Council's consideration in the 2024 Capital Budget (Elections). Council provided the following direction:

- Include \$60,000 for a Ward-Poll Boundary Review in the 2024 Election Capital Budget, for Council to consider.
- Provide additional information at next Budget Meeting, re: Council Composition in Oro Medonte

#### ➤ **Township Fleet Discussion**

The Manager of Public Works/Deputy CAO provided an overview of proposed fleet purchases for the 2024 Capital Budget.

#### ➤ **Tax Levy Impact**

The Manager of Public Works/Deputy CAO provided Council with an overview of the tax levy impact resulting from the second draft of the 2024 Capital and Operating Budgets.

#### **4. CLOSED SESSION**

**Resolution No: SCW031-2023 Moved by: Sander Seconded by: Kiezebrink**

***BE IT RESOLVED THAT Council proceed into Closed Session in order to address matters pertaining to:***

- *Personal Matters about identifiable individuals [s.239(2)(b)]*
- *Labour Relations or Employee Negotiations [s. 239(2)(d)]*

----Carried----

Deputy Mayor Smith recused himself from Council Chambers for the entirety of Closed Session Deliberations. He did not participate in discussion nor vote on the Item.

Council proceeded into Closed Session Deliberations at 4:27 p.m.

**Motion to Rise and Report from Closed Session Meeting of November 15, 2023.**

**Resolution No: SCW032-2023 Moved by: Sander Seconded by: Kiezebrink**

*BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 5:27 p.m.*

----Carried----

- a. **PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS [s.239(2)(b)]  
LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS [s.239(2)(d)]  
Presentation from the Chief Administrative Officer and Manager of  
Public Works/Deputy CAO, re: Human Resources 2024.**

**Resolution No: SCW033-2023 Moved by: Maltby Seconded by: Kiezebrink**

*Be it resolved that the confidential presentation regarding personal matters about identifiable individuals and labour relations be received.*

----Carried----

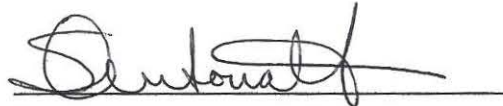
**5. OTHER**

**6. ADJOURNMENT**

**Resolution No: SCW034-2023 Moved by: Smith Seconded by: Sander**

*BE IT RESOLVED THAT this Special Meeting of the Council of the Township of Essa adjourn at 5:28 p.m. to reconvene on the 20<sup>th</sup> day of December, 2023, at 3:00 p.m.*

----Carried----



Sandie Macdonald, Mayor



Lisa Lehr, Manager of Legislative Services