

Building Department - Fees and Charges By-law 2026-15
Schedule "A" – Administration

	Service/Item	Current Fee
1	Minimum Permit Fee (Unless otherwise designated by Flat Rates)	
1.1	Minimum Building Permit Fee – Stand Alone & Special Services	\$150
1.2	All Other Projects	\$150
1.3	Evaluation Payment for all Permit Applications (to deduct from permit fees upon issuance)	\$150
2.	Tents and Temporary Structures	
2.1	Tents (Each)	\$175
2.2	Tents Over 225m ²	\$250
2.3	Temporary Structures - Office/Trailers/Demountable Stages & Related Structures, Bleachers	\$175
2.4	Temporary Structures - Stages Tents, Bleachers – Rush – Fast Track	\$500
2.5	Portable Classroom – Single Unit	\$500
3.	Group A – Assembly Uses	
3.1	New, Additions	\$1.60/sq ft
3.2	Alterations/Repairs/Interior Finishing – If Separate	\$1.00/sq ft
3.3	Accessory Structures	\$1.25/sq ft
3.4	3 rd Party Review Deposit	\$5000
4.	Group B – Institutional Uses	
4.1	New, Additions	\$1.60/sq ft
4.2	Alterations/Repairs/Interior Finishing – If Separate	\$.60/sq ft
4.3	Accessory Structures	\$1.25/sq ft
4.4	3 rd Party Review Deposit	\$5000
5.	Group C – Residential Uses	
5.1	New, Additions, Houses, Interior Finishing	\$1.60/sq ft
5.2	Attached Garage	\$.60/sq ft
5.3	Alterations/Repairs to House	\$.50/sq ft
5.4	Alterations/Repairs to Other Residential	\$.50/sq ft
5.5	Accessory Structures <600 sq ft	\$.55/sq ft

5.6	Accessory Structures >600 sq ft	\$.60/sq ft
5.7	Unfinished Basement	\$.50/sq ft
5.8	Pool Fence – Above Ground	\$100 flat rate
5.9	Pool Fence – In-Ground	\$150 flat rate
5.10	Model Home Permit – Administrative Fee	\$750
5.11	Certified Model – Administrative Fee per 2 Elevations	\$750/ 2 Elevations
5.12	Additional Residential Unit (ARU) – Elevation and Inspection Fee	\$150
5.13	Additional Residential Unit (ARU) – Re-Inspection	\$150
5.14	Additional Residential Unit (ARU) – Registration Fee after Change of Use is Approved (Effective July 2023)	\$150
5.15	Boarding, Lodging, Rooming (BLR) Inspection	\$150
5.16	Boarding, Lodging, Rooming (BLR) Re-inspection	\$150
5.17	ARU – Pre-existing Construction	\$.50/sq ft
5.18	ARU – New Construction	\$1.50/sq ft
5.19	3 rd Party Review Deposit	\$5000
6.	Group D – Business and Personal Service Uses	
6.1	New, Additions	\$1.70/sq ft
6.2	Alterations/Repairs/ Interior Finishing – If Separate	\$1.20/sq ft
6.3	Accessory Structures < 500 sq ft	\$1.00/sq ft
6.4	Accessory Structures > 500 sq ft	\$1.25/sq ft
6.5	3 rd Party Review Deposit	\$5000

7.	Group E – Mercantile Uses	
7.1	New, Additions	\$1.70/sq ft
7.2	Alterations/Repairs/ Interior Finishing – If Separate	\$1.20/sq ft
7.3	Accessory Structures < 500 sq ft	\$1.00/sq ft
7.4	Accessory Structures > 500 sq ft	\$1.25/sq ft
7.5	3 rd Party Review Deposit	\$5000
8.	Industrial Uses	
8.1	New, Additions	\$1.50/sq ft
8.2	Alterations/Repairs/ Interior Finishing – If Separate	\$1.20/sq ft
8.3	Gas Stations/Canopies/Car Wases	\$1.50/sq ft

8.4	Repair Garage	\$1.25/sq ft
8.5	Accessory Structures < 500 sq ft	\$1.00/sq ft
8.6	Accessory Structures > 500 sq ft	\$1.30/sq ft
8.7	3 rd Party Review Deposit	\$5000
9.	Group G – Farm Uses	
9.1	New, Additions	\$.50/sq ft
9.2	Alterations/Repairs/ Interior Finishing – If Separate	\$.50/sq ft
9.3	Accessory Structures	\$.50/sq ft
9.4	3 rd Party Review Deposit	\$5000
10.	Additional Charges for All Occupancies	
10.1	Foundation Only	\$1.00/sq ft
10.2	Commercial Cooking Hood	\$200 flat rate
10.3	New Solid Fuel Fireplace/Stove	\$150 flat rate
10.4	Below Grade Exterior Stairs, New or Existing (Walk-up)	\$200 flat rate
10.5	Decks, No Roof	\$.65/sq ft
10.6	Decks, With Roof, Porch, Carport	\$.75/sq ft
10.7	Signs Attached to Building	\$150 flat rate
10.8	Signs - Freestanding / Billboard	\$200 flat rate
10.9	Change of Use	\$200 flat rate
10.10	Reactivation of Yearly Renewal of Permit	\$150

11.	Additional Fees for Private Sewage Systems	
11.1	Septic System Installation	\$750 flat rate
11.2	Septic Tank Replacement Only	\$350 flat rate
11.3	Leaching Field Replacement/Repair/Addition	\$525 flat rate
11.4	Performance Plan Review for Addition	\$100 per hour
11.5	Verification of Compliance by Qualified 3 rd Party	\$150 flat rate
11.6	Change of Use/MOE over 10,000L/Municipal Portion of Review	\$175 flat rate
11.7	File Search	\$150
12.	Stand Alone Works	
12.1	3 rd Party Review & Inspection Invoice + 15%	Invoice + 15%

12.2	New Enlarged Exterior Window/Doors (each)	\$100 flat rate
12.3	Fire Alarm	\$200
12.4	Sprinkler	\$200 flat rate
12.5	Standpipe	\$200 flat rate
12.6	Electromagnetic Lock	\$150
12.7	HVAC System (Heating, Ventilation, Air Conditioning)	\$175 flat rate
12.8	Tiny Home	\$500
12.9	Dust Collector	\$175 flat rate
12.10	Spray Booth	\$175 flat rate
12.11	Park Model Trailers/Mobile Home/Relocation of Building (Incl. Foundation)	\$500 flat rate
12.12	Modular Factory Built Homes (Incl. Foundation)	\$1.50/sq ft
12.13	Liquor Licence Occupant Load Review	\$100
12.14	Liquor Licence Occupant Load Inspection	\$100
12.15	Alternative Solution Objective Base Code Design	1st 2 hours - \$500 After 2 hours - \$75/hr
12.16	Engineering Services	\$150/hr
12.17	File Search	\$150
12.18	Reactivate Building Permit	\$150
12.19	New Addition Fire Suppression Tank	\$200/Tank
12.20	Elevator	\$175
13.	Plumbing	
13.1	Plumbing- New/Alterations/Extensions (F indicates Fixture as per OBC max 10)	\$150 Minimum fee
13.2	Water Service/Sewer Connection (each)	\$150 Minimum fee
13.3	Conversion from Septic Tank to Municipal Service	\$150 flat rate
13.4	Special Investigation of Plumbing System	\$150
13.5	Additional Fixtures (f) - each over 10	\$20
13.6	Backflow (each)	\$100-1000
13.7	Backwater (sanitary/storm)	\$100
14.	Enforcement Services	
14.1	Building Without a Permit Penalty (plus Permit Fee)	Permit Fee x 2
14.2	Re-inspection of Defective or Incomplete Work	\$150 flat rate
14.3	Orders - Issuance/Removal; Certificate of Compliance	\$200 flat rate

	(Property Standards); Re-issued (yearly)	
14.4	Property Standards Inspection	\$200
14.5	Enforcement – Building/Property Standards	\$75 per letter
14.6	File Search and Photos	\$150
15.	Special Services	
15.1	Revision Part 9 Permits/Applications	\$100/hr
15.2	Revision Part 3 Permits/To Reviewed Applications	\$125/hr
15.3	Transfer of Permit to New Owner	\$200 flat rate
15.4	Minor Revision Review <30 mins	\$50 flat fee
15.5	Re-inspection	\$150 flat fee
15.6	Building Compliance Letter – Regular	\$150 per property
15.7	Building Compliance Letter – Rush (1 business day)	\$180 per property
15.8	Miscellaneous Fees Not Noted in Schedule "D"	As required
15.9	Demolition – Not Requiring Engineer Review	\$200
15.10	Demolition – Requiring Engineer Review	\$400
15.11	Pre Site Plan Agreement Building Permit Review	\$100 per/hr
15.12	Conditional Permit - Houses (each)	Retainer = \$50,000+10% of total fee
15.13	Conditional Permit - Other (each)	Retainer = \$100,000+10% of total fee
15.14	Occupancy Permit	\$150
15.15	Monthly Stats Report	\$150
15.16	Building Permit Hard Copy Issuance	\$20
15.17	Municipal Building Permits Discount	100%
15.18	Pre Consultation Building Department	\$100/hr
15.19	Lot Grading Deposits (Where not covered by Subdivision Deposits) Single Lot	\$5000 per lot
15.20	Lot Grading Review (Moved from 13)	\$300
15.21	Lot Grading Deposit (Condo/ Apartment) up to 30 units	\$10,000
15.22	Lot Grading Deposit (Condo/ Apartment) Over 30 units TBD by Township Agreement	TBD by Township Agreement
15.23	Lot Grading Deposit (Commercial, Industrial and Institutional) up to 600 sq/m	\$10,000
15.24	Lot Grading Deposit (Commercial, Industrial and Institutional) up to 2000 sq/m	\$15,000

15.25	Lot Grading Deposit (Commercial, Industrial and Institutional) over 2000 sq/m	TBD by Township Agreement
16.	Designated and Other Structures	
16.1	Communication Tower	\$200 flat rate
16.2	Exterior Storage Tank (Excluding Part 2 Structures)	\$200 flat rate
16.3	Retaining Walls (Minimum Height 1 Meter)	\$4.50/liner ft
16.4	Satellite Dish Mounted to Building (Over 5m ²)	\$200 flat fee
16.5	Solar Collector up to 10 kWh or portion thereof	\$600
16.6	Wind Turbine per 3kW rated output or portion thereof	\$175 flat fee
16.7	Other OBC Structures Not Noted	\$175 flat fee
16.8	Solar Collector per 10kWh or portion thereof	\$200/10kWh
16.9	Farm Storage Tank (Part 2 Structures)	\$100/hr