

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, NOVEMBER 20, 2024**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday November 20, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Councillor Pieter Kiezebrink
Councillor Liana Maltby
Councillor Henry Sander

Regrets: Deputy Mayor Michael Smith

Staff in attendance: Michael Mikael, Chief Administrative Officer
Lisa Lehr, Manager of Legislative Services
John Kolb, Manager of Public Works (Interim)
Samuel Haniff, Manager of Planning
Pedro Granes, Chief Building Official

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 5:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Presentation
Re: 2025 OPP Budget

Inspector Dave McLagan and Staff Sargeant Kevin Bucknor were in attendance to provide Council with an overview of the 2025 OPP Budget. Due to the significant increase, Council was provided with two options for their consideration to reduce the financial burden on taxpayers.

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- b. Delegation**
Sheryl Flannagan (Interim CAO), Director of Corporate Services
Re: 2025 NVCA Budget

Sheryl Flannagan, Acting CAO, was in attendance to provide an overview of the 2025 NVCA Budget. She provided that she will follow-up with a breakdown of Category 3 Items.

- c. Public Meeting**
Re: Proposed Amendment to Zoning By-law 2003-50 - Housekeeping

See separate set of minutes.

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT / BUILDING**
- 5. PARKS AND RECREATION / COMMUNITY SERVICES**
- 6. FIRE AND EMERGENCY SERVICES**
- 7. PUBLIC WORKS**
- 8. FINANCE**
- 9. CLERKS / BY-LAW ENFORCEMENT / IT**
 - a. Staff Report C015-24 submitted by the Manager of Legislative Services, re: Fees and Charges By-law 2023-01 – Proposed Amendments – January 1, 2025.**

Resolution No: CW085-2024 Moved by: Kiezebrink Seconded by Maltby

BE IT RESOLVED THAT Staff Report C015-24 be received for information; and ***THAT*** Council approve the proposed amendments as recommended in this Report, and direct Staff to schedule a Public Meeting to allow for public comment on the change in Building Department fees, prior to the passage of a By-law to amend Essa's Fees and Charges By-law.

---Carried---

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

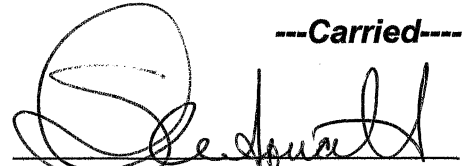
- Planning Application Updates were provided by the Manager of Planning.

12. ADJOURNMENT

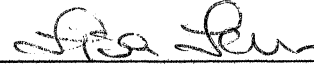
Resolution No: CW086-2024 Moved by: Kiezebrink Seconded by: Maltby

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:16 pm., to meet again on the 4th day of December, 2024 at 6:00 p.m.

---Carried---



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services