

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, MAY 7, 2025**

**MINUTES**

A Council meeting was held in person on Wednesday May 7, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Regrets: Deputy Mayor Michael Smith

Staff in attendance: M. Mikael, Chief Administrative Officer  
C. Rankin, Manager of Parks and Recreation  
J. Kolb, Manager of Public Works  
D. Dollmaier, Manager of Finance  
L. Lehr, Manager of Automated Speed Enforcement  
S. Corbett, Acting Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:48 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR052-2025   Moved by: Sander   Seconded by: Kiezebrink**

***BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
THAT the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 16<sup>th</sup> day of April, 2025 be adopted as circulated.***

**---Carried---**

**4. CONSENT AGENDA**

**Resolution No: CR053-2025   Moved by: Kiezebrink   Seconded by: Sander**

***BE IT RESOLVED THAT the items listed in the Consent Agenda dated May 7<sup>th</sup>, 2025, be received for information; and  
THAT items A2 and A4i be referred to Staff for action.***

**---Carried---**

**5. COMMITTEE REPORTS**

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

**Proclamation – May 14, 2025 – Apraxia Awareness Day 2025**

**Resolution No: CR054-2025   Moved by: Sander   Seconded by: Kiezebrink**

**WHEREAS** May 14, 2025, marks Childhood Apraxia of Speech Day during which awareness will be raised throughout Essa Township, about childhood apraxia of speech, an extremely challenging speech disorder that affects 1-in-1,000 children; and **WHEREAS** childhood apraxia of speech (GAS) causes children to have significant difficulty learning to speak and is among the most severe speech deficits in children; and

**WHEREAS** the act of learning to speak comes effortlessly to most children, those with apraxia require early, appropriate, and intensive speech therapy, often for many years to learn to speak; and

**WHEREAS** without appropriate speech therapy intervention, children with apraxia will have diminished communication skills, but are also placed at high risk for secondary impacts in reading, writing, spelling, and other school-related skills; and

**WHEREAS** that such primary and secondary impacts diminish future independence and employment opportunities and challenge the ability to become productive, contributing citizens if not resolved or improved; and

**WHEREAS** public awareness about childhood apraxia of speech in the Township of Essa is essential for families of children with this neurological disorder and the professionals who support them to achieve the needed services for those learning to use their own voice; and

**WHEREAS** our highest respect goes to these children, as well as their families, for their effort, determination, and resilience in the face of such obstacles.

**NOW THEREFORE BE IT RESOLVED** that Council of the Township of Essa, do hereby recognize May 14<sup>th</sup>, 2025 as Apraxia Awareness Day. We encourage the citizens of Essa Township to work together to increase awareness and understanding of childhood apraxia of speech.

**---Carried---**

8. UNFINISHED BUSINESS

9. BY-LAWS

**By-law 2025-26 – A By-law to Appoint a Building Inspector.**

**Resolution No: CR055-2025   Moved by: Sander   Seconded by: Maltby**

**BE IT RESOLVED THAT** By-law 2025-26, be read a first, and taken as read a second and third time and finally passed.

**---Carried---**

10. **QUESTIONS**

11. **CLOSED SESSION**

**Resolution No: CR056-2025 Moved by: Sander Seconded by: Maltby**

***BE IT RESOLVED THAT*** Council proceed to a Closed Session in order to address matters pertaining to:

- a. **Staff Report CAO008-25 submitted by the Chief Administrative Officer, re: Identifiable Individual.**
  - *Personal Matters About an Identifiable Individual – s.239(2)(b)*
  - *Litigation or Potential Litigation (s.239(2)(e))*
- b. **Verbal update from the Chief Administrative Officer, re: Correspondence received regarding 152 Greenwood Drive.**
  - *Plans and Instructions for Negotiation (s. 239(2)(k))*

**Motion to Rise and Report from Closed Session Meeting of May 7, 2025.**

**Resolution No: CR057-2025 Moved by: Sander Seconded by: Maltby**

***BE IT RESOLVED THAT*** Council rise and report from the Closed Session Meeting at 7:20 p.m.

- a. **Staff Report CAO008-25 submitted by the Chief Administrative Officer, re: Identifiable Individual.**

**Resolution No: CR058-2025 Moved by: Sander Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** Confidential Staff Report CAO008-25 be received; and ***THAT*** Council direct staff in accordance with Option #2 as contained within the body of the confidential report.

**---Carried---**

- b. **Verbal update from the Chief Administrative Officer, re: Correspondence received regarding 152 Greenwood Drive.**

**Resolution No: CR058-2025 Moved by: Maltby Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** Confidential the verbal update and correspondence as provided be received; and ***THAT*** Council direct staff to move forward as instructed.

12. **CONFIRMATION BY-LAW**

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**By-law 2025-27**

**Resolution No: CR060-2025   Moved by: Sander   Seconded by: Maltby**

***BE IT RESOLVED THAT*** leave be granted to introduce By-law 2025-27, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed Session, and Council meetings held on this 7<sup>th</sup> day of May, 2025; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

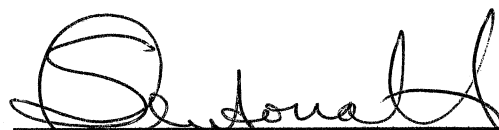
**---Carried---**

**13. ADJOURNMENT**

**Resolution No: CR061-2025   Moved by: Maltby   Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** this meeting of Council of the Township of Essa adjourn at 7:22 p.m. to meet again on the 21<sup>st</sup> day of May, 2025 at 6:00 p.m.

**---Carried---**



Sandie Macdonald  
Mayor



Sarah Corbett  
Acting Clerk