

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, DECEMBER 20, 2023  
(To follow Committee of the Whole)**

**AGENDA**

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

p. 1 Recommendation: **BE IT RESOLVED THAT** the motions duly passed and approved at the Special Budget and Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Committee of the Whole, Public, and Regular Council meetings held on the 6<sup>th</sup> day of December, 2023 be adopted as circulated.

- 4. CONSENT AGENDA**

Recommendation: **BE IT RESOLVED THAT** the items listed in the Consent Agenda dated December 20, 2023 be received for information, and that the necessary actions be taken.

- 5. COMMITTEE REPORTS**
- 6. PETITIONS**
- 7. MOTIONS AND NOTICES OF MOTIONS**
- 8. UNFINISHED BUSINESS**
- 9. BY-LAWS**

- p. 10 a. **By-law 2023-74 Zoning By-law Amendment (Definitions - STA)**

Recommendation: **BE IT RESOLVED** that leave be granted to introduce By-law 2023-74, that being a By-law to amend Essa's Zoning By-law 2003-50 to provide for Short Term Accommodation provisions; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

p. 12    **b.    By-law 2023-75    Zoning By-law Amendment – Housekeeping**

Recommendation: **BE IT RESOLVED** that leave be granted to introduce By-law 2023-75, that being a housekeeping By-law to amend Essa's Zoning By-law 2003-50; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

**10.    QUESTIONS**

**11.    CLOSED SESSION**

Recommendation: **BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:

- a) Confidential Staff Report CAO034-23 – Staff Matter
  - Personal Matters About an Identifiable Individual [s.239(2)(b)]

**Motion to Rise and Report from Closed Session Meeting of December 6, 2023.**

Recommendation: **BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at \_\_\_\_\_ p.m.

**12.    CONFIRMATION BY-LAW**

p. 16    **a.    By-law 2023-76**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2023-76, that being a By-law to confirm the proceedings of the Committee of the Whole, and Council meetings held on this 6<sup>th</sup> day of December, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

**13.    ADJOURNMENT**

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 17<sup>th</sup> day of January, 2024 at 6:00 p.m.

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**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, DECEMBER 6, 2023**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday December 6, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
D. Dollmaier, Manager of Finance  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honoring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Kiezebrink declared an interest on Item 4(a) as his employer has a pecuniary interest in the proposal.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Delegation  
Sir Frederick Banting Legacy Foundation**

Debra Walker, President of the Sir Frederick Banting Legacy Foundation provided Council with an update on the financial status of the Sir Frederick Banting Legacy Foundation and requested that Council consider financial support for the Banting homestead.

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**b. Public Meeting**

Housekeeping Zoning By-law Amendment (Z14-23)

See separate set of minutes.

**STAFF REPORTS**

**4. PLANNING AND DEVELOPMENT**

Councillor Kiezebrink declared an interest on Item 4(a). He recused himself from Council Chambers and did not vote or participate in any discussion on this Item.

- a. Staff Report PD030-23 submitted by the Development Planner, re: Zoning By-law Amendment, 14 & 18 Margaret Street – Official Plan Amendment & Zoning By-law Amendment OPA36/Z4-20 to Permit Residential Units.**

**Resolution No: CW125-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT*** Staff Report PD030-23 be received; and  
***THAT*** Council direct staff to arrange for a public meeting.

**----Carried----**

Councillor Kiezebrink resumed his seat for the remainder of the meeting.

- b. Staff Report PD031-23 submitted by the Manager of Planning, re: Official Plan Review.**

**Resolution No: CW126-2023 Moved by: Smith Seconded by: Sander**

***BE IT RESOLVED THAT*** Staff Report PD031-23 be received; and  
***THAT*** Council direct Staff to prepare a Request for Proposal (RFP) for Planning Consultants to prepare a new Official Plan for the Township of Essa; and  
***THAT*** Council direct Staff to establish an Official Plan Review Steering Committee.

**----Carried----**

- c. Staff Report PD032-23 submitted by the Development Planner, re: 6030 County Road 10 - Proposed Zoning By-law Amendment (Z10-22).**

**Resolution No: CW127-2023 Moved by: Kiezebrink Seconded by: Sander**

***BE IT RESOLVED THAT*** Staff Report PD032-23 be received; and  
***THAT*** Council approve an amendment to the Township's Zoning By-law (2023-50), for lands municipality known as 6030 County Road 10 to be rezoned from the 'Agricultural (A) Zone' to the 'Agricultural with Special Provisions (SP) Zone (A-1)' and 'Commercial Agricultural with Special Provisions (C5-4)' on the retained lot following a recent Consent (severance).

**----Carried----**

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- d. **Staff Report PD033-23 submitted by the Development Planner, re: 7281 9<sup>th</sup> Line – Proposed Zoning By-law Amendment (Z6-23).**

**Resolution No: CW128-2023 Moved by: Smith Seconded by: Kiezebrink**

***BE IT RESOLVED THAT** Staff Report PD033-23 be received; and  
**THAT** Council approve an amendment to the Township's Zoning By-law (2003-50), for lands municipality known as 7281 9th Line to be rezoned from the 'Agricultural (A) Zone' to the 'Agricultural with Special Provisions (A-1) Zone' on the retained lot following a recent Consent (severance) in order to restrict further residential development.*

----Carried-----

**5. PARKS AND RECREATION / COMMUNITY SERVICES**

- a. **Staff Report PR020-23 submitted by the Manager of Parks and Recreation, re: Concession Stand Start up in Angus Arena.**

**Resolution No: CW129-2023 Moved by: Kiezebrink Seconded by: Sander**

***BE IT RESOLVED THAT** Staff Report PR020-23 be received; and  
**THAT** Council authorize the Manager of Parks and Recreation to issue Pamela Venne of Mom's Fry's a three (3) year rental contract at increasing yearly rates with an additional one year extension if approved.*

----Carried-----

**6. FIRE AND EMERGENCY SERVICES**

**7. PUBLIC WORKS**

**8. FINANCE**

- a. **Staff Report TR024-23 submitted by the Tax Collector, re: Request to Write Off/Adjust 2020 and 2021 Taxes.**

**Resolution No: CW130-2023 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** Staff Report TR024-23 be received; and  
**THAT** the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of this Report.*

----Carried-----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C024-23 submitted by the Deputy Clerk, re: Closed Meeting Investigator Program Agreement Amendment.

Resolution No: CW130-2023 Moved by: Kiezebrink Seconded by: Sander

*BE IT RESOLVED THAT Staff Report C024-23 be received; and THAT Council accepts the amendment to the Closed Meeting Investigator Program Agreement.*

----Carried-----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- Councillor Sander requested that Staff investigate a Forestry Master Plan for the Township of Essa.
- Councillor Smith requested that Staff investigate advertising as a revenue generating method for the Parks and Recreation Department.
- Councillor Sander advised that December 16<sup>th</sup> starting at 8:30 a.m. is the Thornton EV Charger and Dog Park Opening Ceremony followed by the Firefighters Breakfast at 9:00 a.m.

12. ADJOURNMENT

Resolution No: CW131-2023 Moved by: Smith Seconded by: Kiezebrink

*BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:27 p.m., to meet again on the 20<sup>th</sup> day of December 2023 at 6:00 p.m.*

----Carried-----

\_\_\_\_\_  
Sandie Macdonald  
Mayor

\_\_\_\_\_  
Lisa Lehr  
Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA  
PUBLIC MEETING MINUTES  
December 6<sup>th</sup>, 2023  
ZONING BY-LAW AMENDMENT (Z14-23)  
(Affecting all areas in the Township of Essa)

MINUTES

A Public meeting was held in person on Wednesday, December 6<sup>th</sup>, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
D. Dollmaier, Manager of Finance  
C. Rankin, Manager of Parks and Recreation  
L. Lehr, Clerk  
S. Corbett, Deputy Clerk

Mayor Macdonald opened the meeting at 6:10 p.m. She stated that the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to all lands in the Township of Essa in accordance with Section 34 of the Planning Act. A description and presentation of the proposal was then read by the Manager of Planning, Samuel Haniff as outlined below.

**THE PROPOSED ZONING BY-LAW AMENDMENT** would affect those lands described as listed below, being 1) and 2):

- 1) **5901 County Road 56**  
Currently zoned 'Agricultural (A)'. The proposed amendment would change the zoning to 'Agricultural (A-1)' to restrict future residential development on the retained lands of a recent Consent.
- 2) **List of proposed changes to Zoning By-law (2003-50) listed in the table below.**

Item Description	Proposed Changes
SECTION 6.3 – ZONE REGULATIONS	Add a footnote to the Zoning Table in Section 6.3 stating: "The maximum building height of a primary residence in an Agricultural (A) zone shall be the same as a primary residence in a R1 Zone" mentioned in Section 17 of this By-law.

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SECTION 3 - DEFINITIONS	Add "Rowhouse" to the definition of "Townhouse" (i.e., "Rowhouse/Townhouse").  Add the definition: "Multi-Unit Dwelling".
SECTION 14 – PERMITTED USES FOR ALL RESIDENTIAL ZONES	Several changes to the permitted uses for all Residential zones.
SECTION 12 – RESIDENTIAL, MEDIUM DENSITY, GROUP HOMES (R4) ZONE	To change the name of the R4 zone from "Residential, Medium Density, Group Homes (R4) Zone" to "Residential, Medium Density, Multi-Unit (R4) Zone"
SECTION 11.4 – SPECIAL PROVISIONS	The purpose is to change the Special Provisions number for special provision R2-11 and R2-12 which were assigned existing Special Provisions numbers as a result of a clerical error. The previously named R2-11 and R2-12 will be changed to R2-12 and R2-14 respectively.
Section 4.36.3	To remove the Section entirely.

Mayor Macdonald then welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

No comments were received.

Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:15 p.m.

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Sandie Macdonald, Mayor

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Lisa Lehr, Director of Legislative Services/Clerk

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THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, DECEMBER 6, 2023

MINUTES

The Regular Meeting of Council was held in person on Wednesday December 6, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
S. Haniff, Manager of Planning  
C. Rankin, Manager of Parks and Recreation  
D. Dollmaier, Manager of Finance  
S. Corbett, Deputy Clerk  
L. Lehr, Manager of Legislative Services

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:27 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

**Resolution No: CR229-2023 Moved by: Sander Seconded by: Kiezebrink**

***BE IT RESOLVED THAT*** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
***THAT*** the minutes of the Special Budget and Closed Session Budget meetings held on the 15<sup>th</sup> day of November be adopted as circulated; and  
***THAT*** the minutes of the Committee of the Whole, Public, Closed Session and Regular Council meetings held on the 15<sup>th</sup> day of November, 2023 be adopted as circulated.

----Carried-----

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4. CONSENT AGENDA

Resolution No: CR230-2023 Moved by: Smith Seconded by: Sander

*BE IT RESOLVED THAT the items listed in the Consent Agenda dated December 6, 2023 be received for information and that the necessary actions be taken; and THAT items A5, A6 and A8 be referred to section B of the Consent Agenda for a letter of support to be sent.*

----Carried-----

5. COMMITTEE REPORTS

a. Nottawasaga Police Services Board

Resolution No: CR231-2023 Moved by: Kiezebrink Seconded by: Smith

*BE IT RESOLVED THAT the minutes of the Nottawasaga Police Services Board from their meeting of September 18, 2023, be received.*

----Carried-----

b. Essa Public Library Board

Resolution No: CR232-2023 Moved by: Sander Seconded by: Smith

*BE IT RESOLVED THAT the minutes of the Essa Public Library Board from their meeting of October 23, 2023, be received.*

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-71 Appoint MLEO

Resolution No: CR233-2023 Moved by: Kiezebrink Seconded by: Smith

*BE IT RESOLVED that leave be granted to introduce By-law 2023-71, that being a By-law to appoint a Municipal Law Enforcement Officer; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

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b. By-law 2023-72 Zoning By-law Amendment – 6030 County Road 10

Resolution No: CR234-2023 Moved by: Smith Seconded by: Sander

*BE IT RESOLVED that leave be granted to introduce By-law 2023-72, that being a By-law to amend Essa's Zoning By-law 2003-50, to rezone lands known municipally as 6030 County Road 10 from 'Agricultural (A)' to 'Agricultural Exception (A-1)' and 'Commercial Agricultural Exception (C5-4)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

a. By-law 2023-73

Resolution No: CR235-2023 Moved by: Kiezebrink Seconded by: Smith

*BE IT RESOLVED THAT leave be granted to introduce By-law 2023-73, that being a By-law to confirm the proceedings of the Committee of the Whole, and Council meetings held on this 6<sup>th</sup> day of December, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

----Carried-----

13. ADJOURNMENT

Resolution No: CR2036-2023 Moved by: Smith Seconded by: Sander

*BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 6: 33 p.m. to meet again on the 20<sup>th</sup> day of December, 2023 at 6:00 p.m.*

----Carried-----

\_\_\_\_\_  
Sandie Macdonald  
Mayor

\_\_\_\_\_  
Lisa Lehr  
Manager of Legislative Services

9

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NUMBER 2023 – 74

**A By-law of the Township of Essa to amend Essa’s Zoning By-Law No. 2003-50 to provide for Short-Term Accommodation provisions.**

WHEREAS the *Planning Act*, R.S.O 1990, Chapter P.13, as amended, Section 34, provides for adoption of Zoning By-laws and amendments thereto; and

WHEREAS the Council of the Corporation of the Township of Essa may pass By-laws pursuant to Section 34 of the *Planning Act*, R.S.O 1990, as amended; and

WHEREAS the Council of the Corporation of the Township of Essa has determined a need to rezone all lands in the Township of Essa; and

WHEREAS the Council of the Corporation of the Township of Essa deems the said application to be in conformity with the Official Plan of the Township of Essa, as amended, and deems it advisable to amend By-law 2003-50; and

WHEREAS at its Committee of the Whole meeting of September 6, 2023, Council passed resolution CW092-2023 thereby approving an amendment to Essa’s Zoning By-law 2003-50 as amended, to allow for inclusion of a Short-Term Accommodation definition and amendments to other definitions.

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

- 1. THAT Section 3 of Zoning By-Law 2003-50 be and is amended to include the following definition:

*Short-Term Accommodation: means a place of temporary residence, lodging or occupancy by way of concession, permit, lease, licence, rental agreement or similar commercial arrangement for any period equal to or less than thirty (30) consecutive calendar days. This includes “Boarding or Rooming House” and “Bed and Breakfast” but excludes hotels, motels and accommodations where there is no exchange for remuneration.*

- 2. THAT the definition for “Boarding or Rooming House” or “Bed and Breakfast” in Section 3 of Essa’s Zoning By-law 2003-50 be and is amended to read as follows:

*“Boarding or Rooming House” or “Bed and Breakfast”: means a dwelling in which lodging with or without meals is supplied for gain, up to four bedrooms but does not mean or include a motel, hotel, hospital or similar commercial or institutional use, or apartment building. The Boarding or Rooming House or Bed and Breakfast shall be owned and operated by one or more persons residing on the premises during operation as a Boarding or Rooming House or Bed and Breakfast.*

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3. THAT all other provisions of Zoning By-law 2003-50, as amended, shall apply;
4. THAT this By-law shall take effect as of the date of passing, subject to the provisions of the Planning Act, R.S.O. 1990, Chap. P.13 as amended.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED this 6<sup>th</sup> day of December 2023.

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Sandie Macdonald  
Mayor

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Lisa Lehr  
Manager of Legislative Services

9b

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 - 75

**Being a By-law to amend the Township's Zoning By-law, By-law 2003-50, as amended, affecting properties throughout the Municipality.**

WHEREAS the *Planning Act*, R.S.O 1990, Chapter P.13, as amended, Section 34, provides for adoption of Zoning By-laws and amendments thereto;

AND WHEREAS the Council of the Corporation of the Township of Essa may pass by-laws pursuant to Section 34 of the Planning Act, R.S.O 1990, as amended;

AND WHEREAS the Council of the Corporation of the Township of Essa has determined a need to rezone farmland, where surplus dwelling has been severed, to prohibit a new home; and

AND WHEREAS the Council of the Corporation of the Township of Essa has also determined a need to clarify other matters contained within the Zoning By-law such as some definitions.

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. THAT Schedule A to By-law 2003-50 is hereby amended by rezoning those lands shown on Schedule 1, and attached herein, and labelled as "A-1", to no longer permit a dwelling.
2. THAT Section 6.4, Special Provisions, of By-law No. 2003-50, is amended by adding the following to 6.4.1:

*"Concession 7 Part Lot 7 (5901 County Road 56)"*

3. THAT Section 3 – Definitions be amended follows:  
*The term "Dwelling, Townhouse" to be changed to "Dwelling, Townhouse or Rowhouse."*
4. THAT Section 3 – Definitions be amended to include the following:  
*"Dwelling, Multi-Unit"*  
*means a residential building containing three or more dwelling units, but shall not include an apartment building or a converted dwelling.*
5. THAT Section 6.3 – Agricultural Zone Regulations be amended to include the following footnote:  
*(a) a primary dwelling in the Agricultural (A) Zone has the same height requirement as a primary dwelling in the R1 Zone of this By-law.*
6. THAT the numbering of Subsections under Section 10.4 – Residential, Low-Density, Semi Detached (R2) Zone – Special Provisions be amended as follows:
  - a. *Section 10.4.11 be amended to 10.4.12; and,*

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- b. Section 10.4.12 be amended to 10.4.14.
7. THAT Section 12– Residential, Medium-Density, Group Homes (R4) Zone be renamed as follows:  
*‘Residential, Medium-Density, Multi-Unit (R4) Zone’.*
8. THAT Section 14 – Permitted Uses for Residential Zones be amended as follows:  
a. *‘Permitted Uses for Residential Zones’ table to be amended as follows:*  
i. *‘Triplex’, ‘Fourplex’ and ‘Sixplex’ Columns to be removed from the table; and,*  
ii. *‘Multi-Unit Dwelling’ row to be added to the table; and,*  
iii. *The R5 Zone to no longer permit a ‘Detached Dwelling’, ‘Semi-Detached Dwelling’, ‘Link Housing’, or ‘Duplex’; and*  
iv. *Multi-Unit Dwelling to be a permitted use in the R3, R4, and R5 Zones; and,*  
b. *Footnotes to be added below the table as follows:*  
i. *(a) a Multi-Unit Dwelling in the R3 zone shall have a maximum of three (3) units, not including Additional Residential Units; and,*  
ii. *(b) a Multi-Unit Dwelling or Townhouse in the R4 zone shall have a minimum of four (4) units; and,*  
iii. *(c) a Multi-Unit Dwelling or Townhouse in the R5 zone shall have a minimum of five (5) units; and,*  
iv. *(d) an Additional Residential Unit may be permitted in the R5 zone where a Townhouse/Rowhouse exists.*
9. THAT Section 4.36.3 - Landscape Buffer Between Ingress and Egress Points be removed from Zoning By-law 2003-50.
3. THAT Schedule “1”, attached, does, and shall form part of this By-law.
4. THAT this By-law shall take effect as of the date of passing, subject to the provisions of the *Planning Act*, R.S.O. 1990, Chap. P.13 as amended.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 20th day of December 2023.

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services

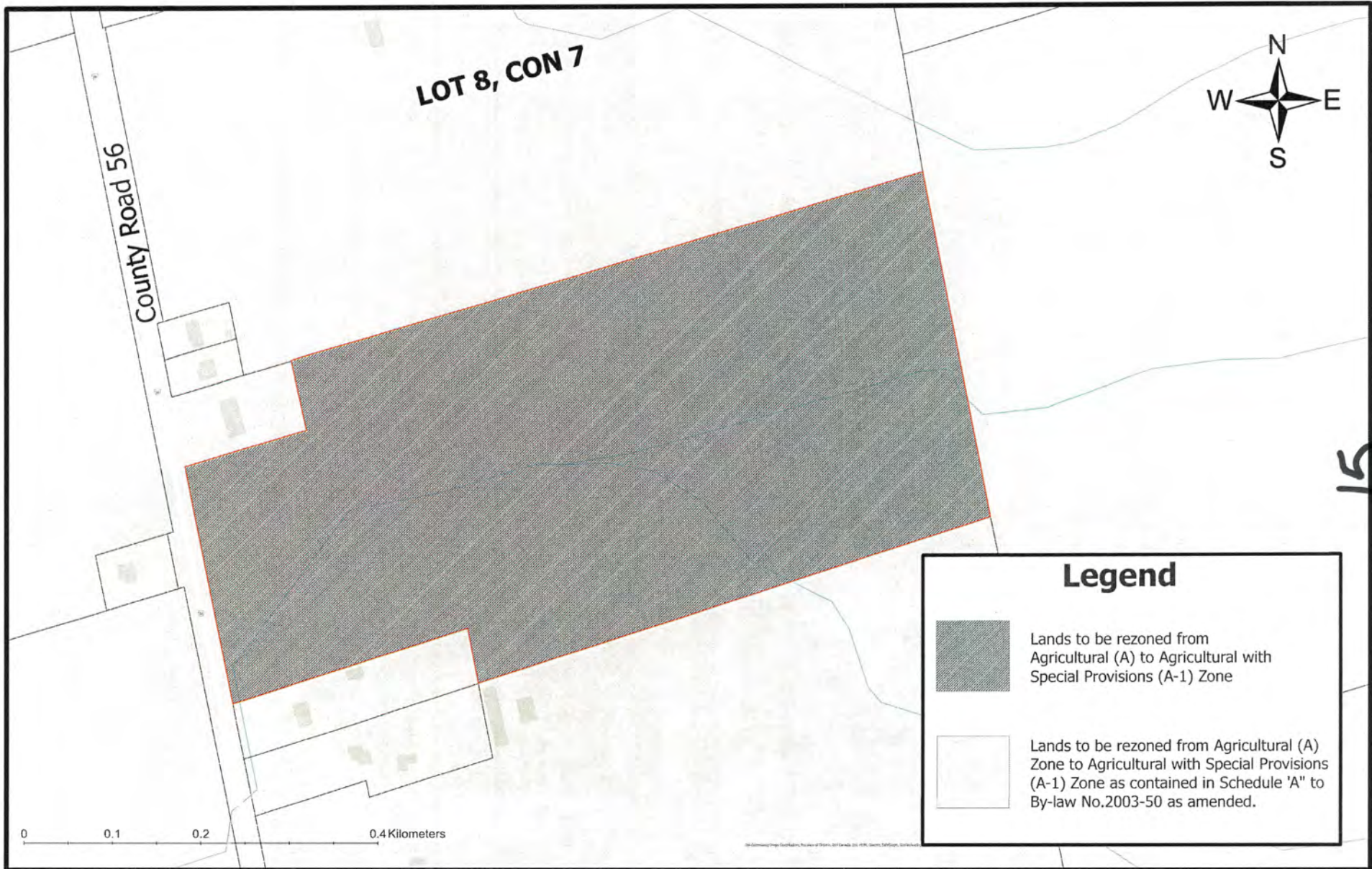
9b

**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**Schedule 1 to By-Law 2023 – 75  
Zoning By-law Amendment to the Township of  
Essa Zoning By-law 2003-50**

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# Schedule '1' To Zoning By-law No. 75

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**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2023 - 76**

**Being a By-law to confirm the proceedings of the Council meeting held on the 20<sup>th</sup> day of December, 2023.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA  
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 20<sup>th</sup> day of December, 2023 and, in respect of each recommendation contained in the Minutes of the Regular Council meeting held on the 6<sup>th</sup> day of December, 2023, the Minutes of the Committee of the Whole meeting held on the 6<sup>th</sup> day of December, 2023, and the Minutes of the Public meeting held on the 6<sup>th</sup> day of December, 2023, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND  
FINALLY PASSED on this the 20<sup>th</sup> day of December, 2023.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services