Application for Appointment
Township of Essa Boards & Committees

Submit Completed Application to:

Deputy Clerk
Township of Essa
5786 County Road 21
Utopia, On L0M 1T0
Email: scorbett@essatownship.on.ca
Phone: 705-424-9917, extension 116

Please submit a separate application for each Board or Committee, if you wish to be considered for more than one Board or Committee.

For further information regarding Boards and Committees, including terms of reference, please visit the Committees and Boards page on the Township of Essa website.

The information contained in this application is confidential.

Please indicate which Committee this application is for: (select one box only)

- ☐ Healthy Accessible Community and Parks (HACP)
- ☐ Committee of Adjustment (COA)
- ☐ Essa Public Library (EPL)
- ☐ Livestock Evaluators
- ☐ Traffic Advisory Committee (TAC)

Applicant Information:

First Name: _____ Last Name: _____

Address: _____ Postal Code: _____

Email: _____ Phone: _____

Eligibility:

Are you able to attend evening meetings? Yes ☐ No ☐

Are you able to attend daytime meetings? Yes ☐ No ☐

Are you able to use or willing to learn to use an online meeting platform? Yes ☐ No ☐

If you require this form in an alternative format, please reach out:
scorbett@essatownship.on.ca or 705-424-9917 ext.116

Interest in the Position:

Briefly describe your interest in serving on the Board/Committee and what you hope to contribute:

Related Experience:

Briefly describe your knowledge, professional and employment background, and how this may support the work of the Board/Committee:

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Community Involvement and Interests:

Provide a brief profile with examples of work experience, community involvement and other interests that would support your application:

Previous Board and Committee Experience

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Previous Board and Committee Experience:

Tell us about previous boards, committees and task forces you have served on:

Name of Board or Committee: _____

Number of Years Served: _____

Name of Board or Committee: _____

Number of Years Served: _____

Optional Questions:

The Township of Essa is dedicated to fostering diverse and equitable representation on its Boards and Committees. We welcome applications from Indigenous Peoples, persons with disabilities, and members of other underrepresented communities.

For the Healthy Accessible Communities Parks Committee, at least half of the committee must be composed of persons with disabilities or advocates for persons with disabilities, ensuring lived experience guides decision-making. Youth participation is also encouraged to ensure the committee reflects the perspectives of younger residents.

I am over the age of 18	Yes ☐	No ☐
I am a person with a disability	Yes ☐	No ☐
I am an advocate for a person with disabilities	Yes ☐	No ☐

Resume

To complete your application, we encourage you to attach a resume and/or cover letter.

Resume Attached?	Yes ☐	No ☐
Cover Letter Attached?	Yes ☐	No ☐

Applicant Signature/Certification:

Applicant Signature: _____ Date: _____

Personal information contained on this form is collected pursuant to the Municipal Act 2001, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Personal information on this Application will be used to assist in the selection of appointees to Township committees and may be subject to disclosure under the MFIPPA. Questions regarding the collection, use and disclosure of personal information should be directed the Clerk at 705-424-9917 extension 133, at the Township of Essa Administration Centre, 5786 County Road 21, Utopia, ON L0M 1T0.

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