

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
PUBLIC MEETING MINUTES  
February 5<sup>th</sup>, 2025  
ZONING BY-LAW AMENDMENT (Z1-25)  
(Affecting all areas in the Township of Essa)**

**MINUTES**

A Public meeting was held in person on Wednesday, February 5<sup>th</sup>, 2025 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Liana Maltby  
Councillor Pieter Kiezebrink  
Councillor Henry Sander

Staff in attendance: M. Mikael, Chief Administrative Officer  
L. Lehr, Manager of Legislative Services/Clerk  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
J. Kolb, Manager of Public Works

Mayor Macdonald opened the meeting at 6:34 p.m. She stated that the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to all lands in the Township of Essa in accordance with Section 34 of the Planning Act.

A description and presentation of the proposal was then read by the Manager of Planning, Samuel Haniff on behalf of the Simcoe County District School Board, as outlined below.

**THE PROPOSED ZONING BY-LAW AMENDMENT** would affect those lands described as listed below, being 1):

- 1) List of proposed changes to Zoning By-law (2003-50) listed in the table below.**

| Item Description     | Proposed Changes  |
|----------------------|---|
| Schedule "A" and "B" | To rezone 152 Greenwood Drive from Open Space Park with Special Provisions (OSP-2) to Public Service Zone with Special Provision (PS-XX). |
| Schedule "A" and "B" | To rezone 8505 from Rural (RL) to Public Service Zone with Special Provision (PS-XX).   |

|                                     |   |
|-------------------------------------|---|
| Multiple Sections to be amended     | All mentions of “day care” and “day care centers” be replaced with “childcare” and “childcare centers”. Additionally, all zones that permit public services shall include “childcare” and “childcare centers” as permitted uses |
| Section 3 – Definitions             | That the definition of “Public Body” be included.   |
| Section 3 - Definitions             | That the definition of “Public Service Facilities” be included.   |
| Multiple Sections to be amended     | That in conjunction with Item 6, all mentions of “school” shall be removed and substituted with “Public Service Facilities”   |
| Section 3 - Definitions             | That the definition of “Portable Classroom” be included.  |
| Section 4.12d)                      | That the section be amended to include a “school board” as a specified agency.  |
| Section 4.28.4 & 4.28.9             | That the Section be amended to revise parking standards for elementary and secondary schools and exempt them from loading space requirements.   |
| Section 33 – Institutional (I) Zone | That the Institutional (I) Zone be changed to Pubic Service Facility (PS) Zone.   |
| Section 33.2d)                      | That the term “public or separate schools” be replaced with the term “public service facilities”  |
| Section 33.3a)                      | That the section be amended to include new provisions regarding lot frontage requirements, front, rear, side yard, and exterior side yard setbacks.   |

**The proposed changes are Simcoe County District School Board recommendations, which will be considered by Staff for recommendation to Council.**

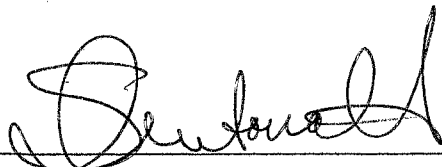
No comments were registered from any Agency, Department, or Resident at the time of the Public Meeting.

Mayor Macdonald then welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

No comments were received during the Public Meeting.


Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:40 p.m.



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Sandie Macdonald, Mayor



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Lisa Lehr, Manager of Legislative Services/Clerk