

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, MAY 21, 2025**

MINUTES

A Council meeting was held in person on Wednesday May 21, 2025, in the Council Chambers at the Administration Centre located at 5786 County Road 21, Utopia.

In attendance: Mayor Sandie Macdonald
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby
Deputy Mayor Michael Smith

Staff in attendance: M. Mikael, Chief Administrative Officer
C. Rankin, Manager of Parks and Recreation
J. Kolb, Manager of Public Works
D. Dollmaier, Manager of Finance
L. Lehr, Manager of Automated Speed Enforcement
S. Corbett, Acting Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:08p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR062-2025 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and

THAT the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 7th day of May, 2025 be adopted as circulated.

---Carried---

4. CONSENT AGENDA

Resolution No: CR063-2025 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT the items listed in the Consent Agenda dated May 21st 2025, be received for information.

---Carried---

5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

7. **MOTIONS AND NOTICES OF MOTIONS**

- a. **Proclamation – May 25 to May 31, 2025 – National AccessAbility Week
Flag Raising – 5:45 p.m. on May 21, 2025.**

Resolution No: CR064-2025 Moved by: Kiezebrink Seconded by: Smith

***WHEREAS** the Accessible Canada Act came into force July 2019, and determined that National AccessAbility Week take place every year beginning on the last Sunday in May; and*

***WHEREAS** National AccessAbility Week brings together all Canadians in recognizing the valuable contributions of Canadians with disabilities and strengthening the collaborative effort needed to create a country that is fully accessible and inclusive; and*

***WHEREAS** each year, we look at the gains we have made in removing barriers and improving access for all who live, work and play in the Township of Essa, and look forward to the work that still needs to be done;*

***NOW THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Township of Essa hereby proclaims the week of May 25 to May 31, 2025 as “National AccessAbility Week” and encourages all residents to support equality of access and opportunity for persons with disabilities.*

---Carried---

- b. **Proclamation – Seniors Month – June 2025.**

Resolution No: CR065-2025 Moved by: Sander Seconded by: Maltby

***WHEREAS** Seniors Month is an annual province-wide celebration; and*

***WHEREAS** Seniors have contributed to and continue to contribute immensely to the life and vibrancy of this municipality; and*

***WHEREAS** Seniors continue to serve as leaders, mentors, volunteers, and important and active members of the community; and*

***WHEREAS** contributions from seniors past and present warrant appreciation and recognition, and their stories deserve to be told; and*

***WHEREAS** the health and well-being of seniors is in the interest of all, and further adds to the health and well-being of the community; and*

***WHEREAS** the knowledge and experience seniors pass on to others continues to benefit us all;*

***NOW THEREFORE BE IT RESOLVED** that Council of the Corporation of the Township of Essa hereby proclaims the month of June as “Seniors Month” and encourages all citizens to recognize and celebrate the accomplishments of our seniors.*

---Carried---

8. **UNFINISHED BUSINESS**

9. **BY-LAWS**

- a. **By-law 2025-28 – A By-law to adopt the 2025 Tax Rates.**

- b. By-law 2025-29 – A By-law to adopt the 2025 Tax Rate for the Business Improvement Area.
- c. By-law 2025-30 – A By-law to amend By-law 2023-33 (Community Safety Zones).
- d. By-law 2025-31 -A By-law to amend By-law 98-10 (Rate of Speed).

Resolution No: CR066-2025 Moved by: Kiezebrink Seconded by: Smith

BE IT RESOLVED THAT By-law 2025-28, By-law 2025-29, By-law 2025-30 and By-law 2025-31 be read a first, and taken as read a second and third time and finally passed.

---Carried---

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

By-law 2025-32

Resolution No: CR067-2025 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT leave be granted to introduce By-law 2025-32, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed Session, and Council meetings held on this 21st day of May, 2025; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

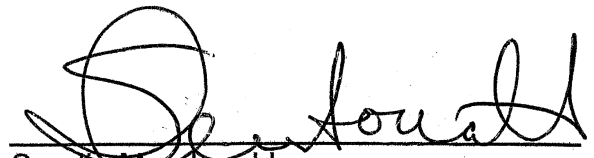
---Carried---


13. ADJOURNMENT

Resolution No: CR068-2025 Moved by: Smith Seconded by: Maltby

Recommendation: ***BE IT RESOLVED THAT*** this meeting of Council of the Township of Essa adjourn at 6:11 p.m. to meet again on the 4th day of June, 2025 at 6:00 p.m.

---Carried---


Sandie Macdonald
Mayor


Sarah Corbett
Acting Clerk