

THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING

WEDNESDAY, APRIL 19, 2023  
(To follow Committee of the Whole)

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR
2. DISCLOSURE OF PECUNIARY INTEREST
3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Closed Session, Committee of the Whole and Regular Council meetings held on the 5<sup>th</sup> day of April, 2023 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated April 19, 2023 be received for information, and that the necessary actions be taken.*

5. COMMITTEE REPORTS
6. PETITIONS
7. MOTIONS AND NOTICES OF MOTIONS

- a. New Fee Proposed by Enbridge Gas

Recommendation: **WHEREAS** Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200.00 CAD (plus applicable taxes) for utility locates where a field locate is required; and **WHEREAS** third-party contractors include Ontario municipalities; and **WHEREAS** these locate requests are only required as Ontario municipalities have allowed utility companies to use municipal right-of-ways at no charge to the utility companies; and

**WHEREAS** the announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened; and **WHEREAS** if Enbridge is successful in implementing this new charge, a precedent is set for other utility companies to also begin charging for locates;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Township of Essa strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utility companies; and

**THAT** the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utility companies themselves; and **THAT** this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, MPP Simcoe-Grey Brian Saunderson, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

p. 12 **b. Angus Farmers' Market – Municipally Significant Event**

Recommendation: **WHEREAS** the Angus Farmers' Market Committee was formed in 2016 as a branch under the umbrella of the Edible Essa Committee established by the Essa Public Library; and

**WHEREAS** the Angus Farmers' Market Committee has successfully organized the Angus Farmers' Market events which have grown substantially in numbers since 2016; and

**WHEREAS** Council of the Corporation of the Township of Essa recognizes that the Angus Farmers' Market itself is a benefit to the community as a whole, deeming it to be a municipally significant event; and

**WHEREAS** Staff have confirmed that the Angus Farmers' Market is covered under the umbrella of the municipality's liability insurance as a municipally sponsored event;

**NOW THEREFORE BE IT RESOLVED THAT** due to the significance of the Angus Farmers' Market and the impact that the events have on the residents and communities within Essa Township, Council hereby supports the 8 events scheduled to run from July 6<sup>th</sup> to August 24<sup>th</sup>, 2023 between the hours of 4:00 pm to 7:00 pm, at 8505 County Road 10, and authorize the temporary partial road closure on the north portion of the service road between the arena and the Stop Sign on County Road 10 in Angus to allow for the weekly event(s) to take place.

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

p. 13 **a. By-law 2023-20 BIA Tax Rating By-law**

Recommendation: Be it resolved that leave be granted to introduce By-law 2023-20, that being a By-law to provide for the adoption of a tax rate for the Angus Business Improvement Area for 2023; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

p. 15 **b. By-law 2023-21 Zoning By-law Amendment**

Recommendation: Be it resolved that leave be granted to introduce By-law 2023-21, that being a By-law amend Essa's Zoning By-law 2003-50 to rezone lands known municipally as 59 Centre Street from Residential Low Density Detached (R1-24) to Residential Low Density Semi-Detached (R2-11); and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

**10. QUESTIONS**

**11. CLOSED SESSION**

**12. CONFIRMATION BY-LAW**

p. 17 **By-law 2023-22**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2023-22, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 19<sup>th</sup> day of April, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**13. ADJOURNMENT**

Recommendation: *Be it resolved that this meeting of Council of the Township of Essa adjourn at \_\_\_\_\_ p.m. to meet again on the 3<sup>rd</sup> day of May, 2023 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, APRIL 5, 2023**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday April 5, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

- In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby
- Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
L. Lehr, Manager of Legislative Services
- Guests in Attendance: Catherine Pan, Brookfield Properties  
Rayna Thompson, Brookfield Properties  
Marija Kiric  
Don May, Township Consultant

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald provided acknowledgement that Essa Township lands are situated on the traditional lands of the Anishinaabeg, Huron-Wendat and the Tiononati people and advised that Essa is dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

**a. Delegation**

Catherine Pan, Senior Development Manager – Brookfield Properties  
Rayna Thompson, Senior Development Director – Brookfield Properties  
re: Brookfield Baxter Residential Subdivision

Representatives from Brookfield Properties were in attendance to provide Council with a brief overview of next steps to be undertaken in the Baxter subdivision.

They provided that there was sufficient wastewater capacity to accommodate a connection for Baxter Central Public School to provide sanitary capacity, and explained that Brookfield has offered (to SCDSB) to front-end the cost of connecting to the proposed wastewater facility. They informed Council that the Work Plan is currently being discussed and negotiated with the School Board.

Brookfield representatives requested that Council support the timely endorsements of:

- the Environmental compliance Approval (ECA) for the Wastewater Treatment Plant and Amending ECA for the gravity main and wet well, such that Brookfield can deliver this important infrastructure and commence Phase 1 of the Home Building Program; and
- finalization and execution of the Subdivision Agreement and Wastewater Treatment System Agreement

**b. Delegation – Marija Kiric**

re: 35 Centre St and Future Development of 325 Centre St, Angus

Ms. Kiric was in attendance to provide a brief overview of concerns relating to growth in Angus, those being:

- Climate change
- Preservation of heritage
- Affordability of homes
- The effect of Bill 23 on municipalities
- Loss of green space
- Flooding
- Balance of nature with growth
- Sustainability of economic development to support growth
- Infrastructure needs and demands to accommodate new growth
- Displacement of wildlife

She encouraged Council to put a pause on new development until such time as the municipality can complete a new Flood Plain Assessment based on current conditions, and updates to its Official Plan, and its Growth Plan and Strategy.

The Mayor thanked Ms. Kiric for her presentation, and informed all in attendance that the public would have ample opportunity to provide comments when a Public Meeting is scheduled. Public comments are also currently being collected in conjunction with Essa's new Official Plan.

## STAFF REPORTS

### 4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD008-23 submitted by the Manager of Planning, re: 7788 9<sup>th</sup> Line – Proposed Telecommunications Tower – Xplornet Communications Inc.**

#### MOTION AMENDED:

**Resolution No: CW026-2023 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that Staff Report PD008-23 be received; and  
That Council approve the application for a proposed telecommunication tower to be located at 7788 9<sup>th</sup> Line.*

- b. **Staff Report PD009-23 submitted by the Manager of Planning, re: Request for Peer Review Results – Consultants for Environmental Review Services.**

**Resolution No: CW027-2023 Moved by: Sander Seconded by: Smith**

*Be it resolved that Staff Report PD009-23 be received; and That Council authorize Staff to retain Azimuth Environmental Consulting Inc. as the primary consultant, and to retain Cambium Inc. as the secondary consultant for Environmental Peer Review Services.*

----Carried-----

- c. **Staff Report PD010-23 submitted by the Junior Planner, re: 59 Centre Street, Angus – Zoning By-law Amendment (Z5-22)**

**Resolution No: CW028-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report PD010-23 be received; and That Council approve an amendment to the Township's Zoning By-law 2003-50, for lands legally known as Plan 51M1129 Lot 60, municipally known as 59 Centre Street from Residential, Low Density, Detached R1-24 to Residential, Low Density, Semi-Detached R2-11.*

----Carried-----

5. **PARKS AND RECREATION / COMMUNITY SERVICES**

6. **FIRE AND EMERGENCY SERVICES**

7. **PUBLIC WORKS**

- a. **Staff Report PW002-23 submitted by the Manager of Public Works, re: Award of Quotation – Line Paint and Traffic Calming Pavement Markings.**

**Resolution No: CW029-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Staff Report PW002-23 be received; and That the quotation as received from Pavemar Paving Ltd. for Line Paint and Traffic Calming Pavement Markings be accepted in the amount of \$26,350.00 (excluding HST) contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried-----

- b. **Staff Report PW003-23 submitted by the Manager of Public Works, re: Award of Tender – 2023 Street Sweeping.**

**Resolution No: CW030-2023 Moved by: Maltby Seconded by: Sander**

*Be it resolved that Staff Report PW003-23 be received; and*

*That the quotation as received from Glen's Sweeping Ltd. for the 2023 Street Sweeping RFQ be accepted in the amount of \$44,800.00 (excluding HST) as per Township specifications, contingent upon WSIB Clearance Certificate and a copy of Insurance being provided to the Municipality; and  
That the Roads Superintendent be authorized to arrange for the necessary works to be completed.*

----Carried-----

- c. Staff Report PW004-23 submitted by the Manager of Public Works, re: Award of Tender – 2023 Dust Suppressant Application.**

**Resolution No: CW031-2023 Moved by: Smith Seconded by: Maltby**

*Be it resolved that Staff Report PW004-23 be received; and  
That the quotation as received from Den-Mar Brines Ltd. be accepted in the amount of \$38,070.00 (excluding HST), to supply and place Calcium Chloride Dust Suppressant on the Township's gravel roads, contingent upon a WSIB Clearance Certificate and a copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried-----

**8. FINANCE**

- a. Staff Report TR007-23 submitted by the Manager of Finance, re: 2023 Angus BIA Budget.**

**Resolution No: CW032-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that Staff Report TR007-23 be received; and  
That Staff be directed to prepare a By-law to establish the Angus BIA Tax Rating for the consideration of Council at a future meeting.*

----Carried-----

**9. CLERKS / BY-LAW ENFORCEMENT / IT**

- a. Staff Report C007-23 submitted by the Deputy Clerk, re: Request for Municipal Resolution from Lost Meadows Apiaries and Meadery (6084 10<sup>th</sup> Sideroad, Egbert) to obtain a By-the-Glass Endorsement through the AGCO.**

**Resolution No: CW033-2023 Moved by: Maltby Seconded by: Smith**

*Be it resolved that Staff Report C007-23 be received; and  
That Council approve the request from Lost Meadows Apiaries and Meadery and direct staff to provide a letter of approval confirming Council's support of the issuance of the endorsement to the licence.*

----Carried-----

**10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

- a. Staff Report CAO009-23 submitted by the Chief Administrative Officer, re: Development Charges Background Study and By-law.**

**Resolution No: CW034-2023 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that Staff Report CAO009-23 be received; and That Council receive the preliminary draft Development Charges results as presented for information on March 22<sup>nd</sup>, and which are now on Essa's website, and authorize Hemson Consulting to proceed in drafting and releasing a Development Charges Background Study Report and associated Development Charges By-law that considers the use of a Township-wide approach and Area-Specific approach (for water and wastewater services); and That Council consider authorizing Staff to advertise and hold a Public Meeting to receive public comments on the Draft Development Charges Background Study; and That Council consider authorizing Hemson Consulting to finalize the Development Charges Background Study and report back to Council for approval and consider passing a Development Charge By-law at its June 21<sup>st</sup> meeting.*

----Carried-----

- b. Staff Report CAO010-23 submitted by the Chief Administrative Officer, re: Strategic Plan for Essa Council 2023.**

**Resolution No: CW035-2023 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that Staff Report CAO010-23 be received; and That Council select May 10, 2023 at 6:00 p.m., to meet to learn about strategic, financial and capital planning, as each plan all relates to one another, in accordance with Section 239(3.1) of the Municipal Act and further, that staff advertise as necessary.*

----Carried-----

**11. OTHER BUSINESS**

- a. Request of SCDSB – Access to Stonemount Park**

The Chief Administrative Officer informed Council that the SCDSB requested access to Stonemount Park to complete geotechnical works in preparation for a new school at the site. The planned works consist of 15 boreholes and 8 test pits. The Board identified that they would like to have access from approximately May 23 to June 12. Council approved the request and advised Staff to provide Notice to the public.

- b. Angus Morrison Fun Fair – June 6, 2023**

Mayor Macdonald informed all in attendance that the Fun Fair was being held once again at Angus Morrison on June 6, 2023 between 4:00 p.m. to 8:00 p.m. she encouraged Council and staff to attend.



**c. South Simcoe Streams Tree Planting – April 29, 2023**

Councillor Maltby informed all in attendance that the Tree Planting was taking place on April 29, 2023 starting at 9:00 a.m. She encouraged all in attendance to attend.

**d. Thornton Area Action Committee Spring Clean-up Day – April 22, 2023**

Councillor Sander advised that the Spring Clean-up Day was taking place in Thornton on April 22, 2023. Those interested in participating were encouraged to attend the Thornton Library at 10:00 a.m.

**12. ADJOURNMENT**

**Resolution No: CW036-2023 Moved by: Smith      Seconded by: Maltby**

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 6:44 p.m., to meet again on the 19<sup>th</sup> day of April, 2023 at 6:00 p.m.*

**----Carried-----**

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
REGULAR COUNCIL MEETING  
WEDNESDAY, APRIL 5, 2023**

**MINUTES**

The Regular Meeting of Council was held in person on Wednesday April 5, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer  
M. Mikael, Manager of Public Works  
D. Dollmaier, Manager of Finance  
S. Haniff, Manager of Planning  
L. Lehr, Manager of Legislative Services

Guests in attendance: D. May, Township Consultant

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:44 p.m.

**2. DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

The minutes of the March 22, 2023 Committee of the Whole meeting were amended as follows:

- Item 4(a) – amended – No seconder resulted in Item 4(a) lapsing
- Item 11 – amended to include Item (b) – direction to staff, re: Proposed Telecommunication Tower – 7788 9<sup>th</sup> Line.

**Resolution No: CR053-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and  
That the minutes of the Closed Session, Special Budget, and Regular Council meetings held on the 22<sup>nd</sup> day of March, 2023 be adopted as circulated; and  
That the minutes of the Committee of the Whole meeting held on the 22<sup>nd</sup> day of March, 2023 be adopted as amended.*

----Carried-----

**4. CONSENT AGENDA**

**Resolution No: CR054-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that the items listed in the Consent Agenda dated April 5, 2023 be received for information, and that the necessary actions be taken; and That a motion be prepared for Council's consideration to support Item A10; and That Item A1b be referred to section B of the Consent Agenda for staff to prepare a letter to Premier Ford, with the letter being sent to all Ontario municipalities as well as to MPP Brian Saunderson and the Ministry of Natural Resources; and That Item A7 be referred to section B for a donation box to be put together; and That item A13 be brought forward to the strategic planning session.*

**----Carried----**

**5. COMMITTEE REPORTS**

**a. Nottawasaga Police Services Board**

**Resolution No: CR055-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that the minutes from the Nottawasaga Police Services Board dated January 23, 2023 be received as circulated.*

**----Carried----**

**b. Traffic Advisory Committee**

**Resolution No: CR056-2023 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that the minutes from the Traffic Advisory Committee dated March 21, 2023 be received as circulated.*

**----Carried----**

**c. Essa Public Library Board Minutes**

**Resolution No: CR057-2023 Moved by: Sander Seconded by: Kiezebrink**

*Be it resolved that the minutes from the Essa Public Library Board Minutes dated February 27, 2023 be received as circulated.*

**----Carried----**

**6. PETITIONS**

**7. MOTIONS AND NOTICES OF MOTIONS**

**a. Appoint Ward 3 Representative to Traffic Advisory Committee**

**Resolution No: CR058-2023 Moved by: Smith Seconded by: Maltby**

*Be it resolved that Dan Tucker be appointed to sit as the Ward 3 Representative on the Traffic Advisory Committee for the 2022-2026 Term of Council.*

**----Carried----**

**b. Appointments to the Angus Business Improvement Area (BIA)**

**Resolution No: CR059-2023 Moved by: Kiezebrink Seconded by: Smith**

*WHEREAS in accordance with subsection 204(3) of the Municipal Act, the Board of Management for Business Improvement Areas are composed of one or more directors appointed directly by the municipality, with the remaining directors being selected by vote of the membership of the improvement area and appointed by the municipality; and*

*WHEREAS at its meeting of December 7, 2022, Council of the Township of Essa appointed Mayor Sandie Macdonald as the Council representative to sit on the Angus BIA Board of Management for the 2022-2026 Term; and*

*WHEREAS at its Annual General Meeting held on November 28, 2023, the Angus BIA membership elected through acclamation Joe Van Leeuwen, Justin Oliver, Linda Knight, and Rory MacKinnon as directors for the Angus BIA Board of Management for the 2022-2026 Term;*

*Now therefore be it resolved that Council hereby appoints Joe Van Leeuwen, Justin Oliver, Linda Knight, and Rory MacKinnon to the Angus BIA Board of Management for the 2022-2026 Term.*

----Carried-----

**8. UNFINISHED BUSINESS**

**9. BY-LAWS**

**a. By-law 2023-17 MOU – Special Operations Services**

**Resolution No: CR060-2023 Moved by: Kiezebrink Seconded by: Maltby**

*Be it resolved that leave be granted to introduce By-law 2023-17, that being a By-law to authorize the Mayor and Clerk to execute a Memorandum of Understanding (MOU) between the City of Barrie and the Township of Essa for the provision of Special Operations Services; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

----Carried-----

**b. By-law 2023-18 Tax Rating By-law**

**Resolution No: CR061-2023 Moved by: Sander Seconded by: Smith**

*Be it resolved that leave be granted to introduce By-law 2023-18, as amended, that being a By-law to provide for the adoption of tax rates for 2023; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.*

----Carried-----

**10. QUESTIONS**

11. **CLOSED SESSION**

**Resolution No: CR062-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Acquisition or Disposition of Land [Municipal Act, s. 239(2)(c)]*
- *Litigation or Potential Litigation [Municipal Act, s. 239(2)(e)]*

**----Carried-----**

Council proceeded into Closed Session Deliberations at 7:03 p.m.

**Motion to Rise and Report from Closed Session Meeting of April 5, 2023.**

**Resolution No: CR063-2023 Moved by: Sander Seconded by: Maltby**

*Be it resolved that Council rise and report from the Closed Session Meeting at 8:11 p.m.*

**----Carried-----**

- a. **ACQUISTION OR DISPOSITION OF LAND [s.239(2)(c)]**  
**Verbal Report and Presentation from Essa’s Retained Consultant, re: Potential Acquisition or Disposition of Land.**

**Resolution No: CR064-2023 Moved by: Kiezebrink Seconded by: Smith**

*Be it resolved that the confidential verbal report and presentation be received.*

**----Carried-----**

- b. **LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]**  
**Confidential Staff Report CAO008-23 from the Chief Administrative Officer, re: Legal Matter.**

**Resolution No: CR065-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that Confidential Staff Report CAO008-23 be received.*

**----Carried-----**

12. **CONFIRMATION BY-LAW**

**By-law 2023-19**

**Resolution No: CR066-2023 Moved by: Maltby Seconded by: Kiezebrink**

*Be it resolved that leave be granted to introduce By-law 2023-19, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 5<sup>th</sup> day of April, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

**----Carried-----**

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13. **ADJOURNMENT**

**Resolution No: CR067-2023 Moved by: Smith Seconded by: Sander**

*Be it resolved that this meeting of Council of the Township of Essa adjourn at 8:14 p.m.  
to meet again on the 19<sup>th</sup> day of April, 2023 at 6:00 p.m.*

**-----Carried-----**

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services



April 12, 2023

Essa Township Council  
5786 County Road 21  
Utopia, ON L0M 1T0

Dear Members of Council,

This year the Angus Farmers' Market will be hosted by the Essa Public Library, rather than a volunteer committee. As such, I am writing to ask for your support of 8 events in 2023, at 8505 County Road 10, Angus. I'm proposing an 8-week market starting on July 6, and finishing on August 24. The markets will run from 4-7 pm on those evenings. We would require a partial road closure on the north portion of the service road between the arena and stop sign on County Road 10.

In the past, we've enjoyed support from both the Township, by way of insurance, and the Parks and Recreation department who have generously and kindly helped us out by closing the road and keeping the arena open for washroom use. The Clerk's department has also supported us by waiving the fee to display our rented sign during July and August.

We recognize that the success of the market wouldn't happen without your generous sponsorship in kind, and ask that you support the Angus Farmers' Market again in the 2023 season.

Sincerely,

Glenda Newbatt  
Manager of Library Services  
Essa Public Library



Imagine. Discover. Connect.

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 – 20

Being a By-law to provide for the adoption of a Tax Rate for the Business Improvement Area in Angus for 2023.

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 provides that the Council of the local Municipality shall in each year prepare and adopt estimates of all sums required during the year on all rateable property in the local municipality; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 provides that the Council of the local Municipality shall in each year pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes; and

WHEREAS the *Municipal Act*, S.O. 2001, Chapter 25 Sections 308(2)(5), provides that a set of tax ratios shall be established for every municipality and that the County of Simcoe By-law No. 6896 passed on April 13, 2021, established these tax ratios; and

WHEREAS the *Assessment Act*, R.S.O. 1990, Chapter A.31, as amended, establishes the classes of real property and methods of assessment, as well as provides for alterations to the Collector’s Roll;

NOW THEREFORE the Council of the Corporation of the Township of Essa enacts as follows:

- 1. The 2023 budget for the Angus Business Improvement Area is hereby set at \$29,035.
- 2. The following tax rates expressed as a percentage are hereby adopted to be applied against the whole of the assessment for real property for the Angus Business Improvement Area purpose to levy \$29,035 in 2023.

<u>TAX CLASS</u>		<u>TAX RATE</u>
Commercial	- occupied	0.041241%
Shopping	- occupied	0.041241%
New Construction Commercial	- occupied	0.041241%

- 3. The collector shall mail or cause the same to be mailed, not later than 21 days prior to the date the first instalment is due, to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable, the date by which it is to be paid and the penalty charge imposed for late payment.
- 4. The date(s) for payment of taxes levied under the authority of this By-law shall be as follows:

Due date of First Final Instalment  
Three banking days before the last banking day of September

Due date of Second Final Instalment  
Three banking days before the last banking day of November



5. That the taxes shall be payable to the Corporation on or before the due date and shall be payable at the Municipal Office (online or in-person), or at any financial institution that accepts payments. Payments shall be deemed to be paid to the Corporation on the date the Corporation receives payment. The resident (or presenter of the bill) will be responsible to pay any applicable service charge to the financial institution accepting the payment. Electronic Fund Transfers (EFT) are available through a Pre-Authorized Payment Plan with the Township and Telephone EFT with various Financial Institutions. In addition, payment can be left after hours at the Municipal Office drop box on the upper or lower levels, side entrance.
6. That the Treasurer of the Corporation shall add to the amount of all taxes due and unpaid and levied under the authority of this By-law, a penalty charge equal to one and one-quarter (1.25%) per cent of such amount on the first day of the calendar month following the due date, and on the first day of each calendar month thereafter in which default continues. After the end of the year in which the taxes are levied and are unpaid, statutory interest of one and one-quarter (1.25%) per cent per month will apply.
7. That the Treasurer and/or designate, are hereby authorized to accept part payment from time to time on account of any such taxes that are due and to give a receipt for such part payment, provided that acceptance of any such part payment shall not affect the collection of any penalty charges imposed and collectable in respect of non-payment of the taxes or any installment thereof, and that such part-payment is applied first against the principal taxes owing.
8. That there be imposed a handling fee of \$30.00 for any returned cheques.
9. This By-law shall come into force and take effect on the date it is finally passed.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19<sup>th</sup> day of April, 2023.

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Sandie Macdonald, Mayor

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Lisa Lehr, Manager of Legislative Services

9b

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 – 21

A By-law of the Township of Essa to amend Zoning By-law 2003-50 by rezoning the lands legally described as PLAN 51M1129 LOT 60 in the Township of Essa, municipally known as 59 Centre Street, from 'Residential, Low Density, Detached (R1-24) Zone' to 'Residential, Low Density, Semi-Detached (R2-11 ) Zone'.

WHEREAS the *Planning Act*, R.S.O 1990, Chapter P.13, as amended, Section 34, provides for adoption of Zoning By-laws and amendments thereto; and

WHEREAS the Council of the Corporation of the Township of Essa has determined a need to rezone the lands described above; and

WHEREAS the Council of the Corporation of the Township of Essa deems the said application to be in conformity with the Official Plan of the Township of Essa, as amended, and deems it advisable to amend By-law 2003-50;

NOW THEREFORE the Council of the Corporation of the Township of Essa hereby enacts as follows:

1. THAT the Zoning By-Law Map is hereby further amended by rezoning those lands described as PLAN 51M1129 LOT 60, in the Township of Essa, Simcoe County, municipally known as 59 Centre Street, from 'Residential, Low Density, Detached (R1-24) Zone' to 'Residential, Low Density, Semi-Detached (R2-11) Zone', as shown in Schedule "A" attached hereto, and Schedule "A" attached hereto forms part of By-Law 2003-50 as amended;
2. Notwithstanding the provisions as set out in the Zoning By-law 2003-50, residential uses on lands zoned 'Residential, Low Density, Semi-Detached (R2-11) Zone' shall permit the following provisions:
  - Minimum Lot Area – 306 sqm
  - Minimum Lot Frontage – 10 m
  - Lot Coverage – 39%
  - Minimum Interior Sideyard – Garage Side – 0.6 m
  - Minimum Rear Yard – 7.5 m
3. THAT all other provisions of Zoning By-law 2003-50, as amended, shall apply.
4. THAT Schedule "A", attached, does and shall form part of this By-law.
5. THAT this By-law shall take effect as of the date of passing, subject to the provisions of the *Planning Act*, R.S.O. 1990, Chap. P.13 as amended.

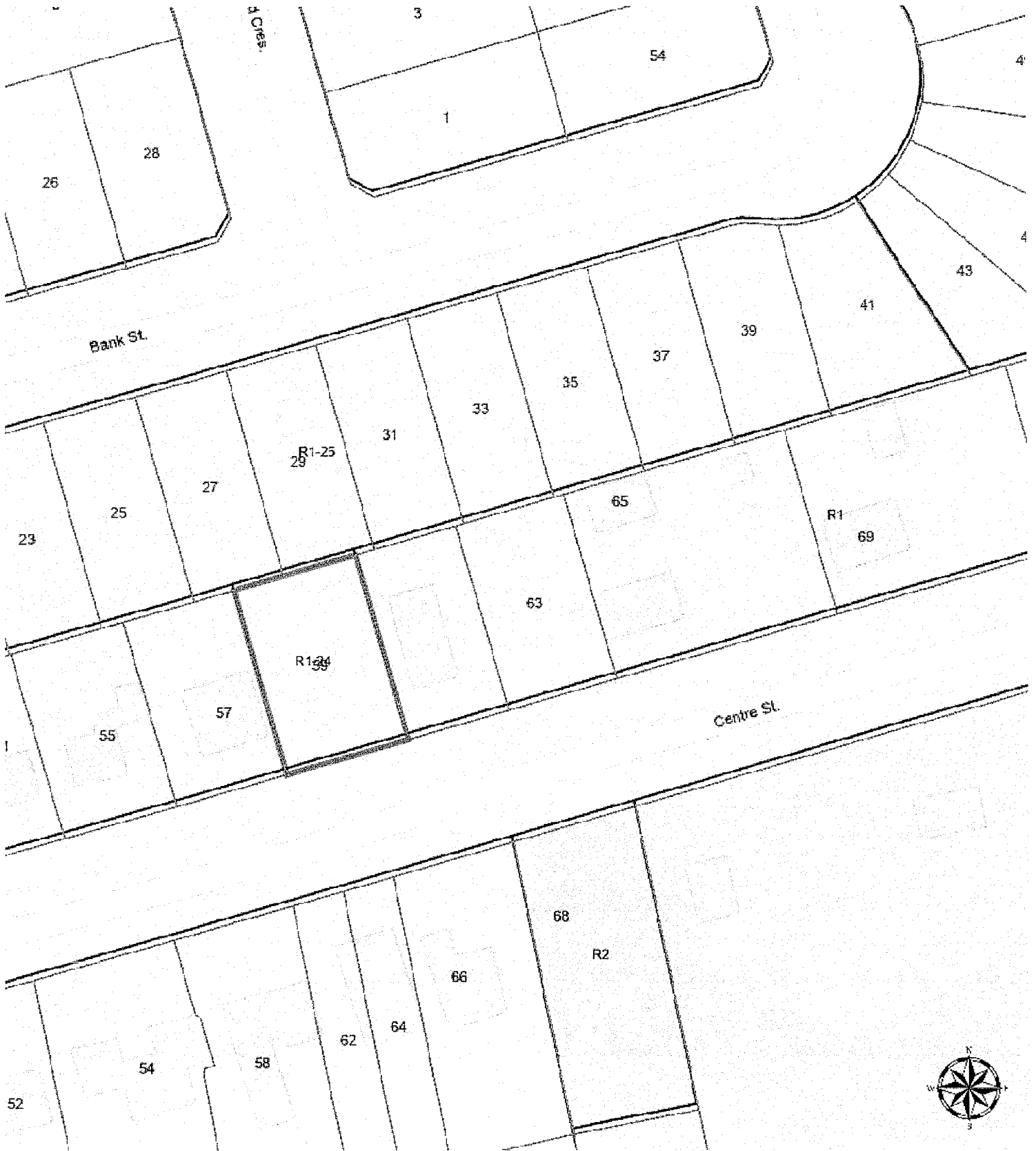
READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19th day of April 2023.

\_\_\_\_\_  
Sandie Macdonald, Mayor

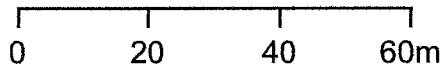
\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services

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# Schedule "A" - 59 Centre Street



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Apr 13, 2023

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**THE CORPORATION OF THE TOWNSHIP OF ESSA**

**BY-LAW 2023 – 22**

**Being a By-law to confirm the proceedings of the Council meeting held on the 19<sup>th</sup> day of April, 2023.**

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA  
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 19<sup>th</sup> day of April, 2023 and, in respect of each recommendation contained in the Regular Council meeting held on the 5<sup>th</sup> day of April, 2023 and the Committee of the Whole meeting held on the 5<sup>th</sup> day of April, 2023, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 19<sup>th</sup> day of April, 2023.

\_\_\_\_\_  
Sandie Macdonald, Mayor

\_\_\_\_\_  
Lisa Lehr, Manager of Legislative Services