

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING**

**WEDNESDAY, FEBRUARY 17, 2021
6:00 p.m.**

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

- 1. OPENING OF MEETING BY THE MAYOR**
- 2. DISCLOSURE OF PECUNIARY INTEREST**
- 3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

STAFF REPORTS

- 4. PLANNING AND DEVELOPMENT**
- 5. PARKS AND RECREATION / COMMUNITY SERVICES**

- p. 1 a. Staff Report PR002-21 submitted by the Manager of Parks and Recreation, re: Ivy Minor Baseball Request.**

Recommendation: Be it resolved that Staff Report PR002-21 be received; and That Council approve the request of Ivy Minor Baseball to waive the applicable fees in respect of T-Ball and Challenger baseball rentals for the 2021 season for Ivy Minor Baseball; and That Council deny the request of Ivy Minor Baseball to pay the 2020 field rental rates for their 2021 season.

- 6. FIRE AND EMERGENCY SERVICES**

- 7. PUBLIC WORKS**

- p. 4 a. Staff Report PW003-21 submitted by the Manager of Public Works, re: Purchase of 2021 Snowplow-Truck (Cab and Chassis), Plow Attachment and Sand Spreader, and Water Tank.**

Recommendation: Be it resolved that Staff Report PW003-21 be received; and That Council authorize the purchase of a 2021 Western Star Cab and Chassis from Complete Western Star Truck Centre in Barrie, ON at a cost of \$149,100.00 plus taxes and fees; and

*That Council authorize the purchase of Plow attachment and Sander equipment from Viking Cives Ltd. in Mount Forest, ON at a cost of \$140,360.00 plus taxes; and
That Council authorize the purchase of a Water Tank from Viking Cives Ltd. in Mount Forest, ON at a cost of \$43,200.00 plus taxes; and
That the Manager of Public Works be authorized to issue purchase orders for this truck and equipment for a total cost of \$332,660.00 plus taxes, which has been approved in the 2021 Capital Public Works budget.*

8. FINANCE

9. CLERKS / BY-LAW ENFORCEMENT / IT

- p. 6 a. **Staff Report C005-21 submitted by the Clerk, re: Contract Extension – Principles Integrity.**

Recommendation: *Be it resolved that Staff Report C005-21 be received; and
That Council approve an extension of the Agreement with Principles Integrity to December 31, 2023.*

- p. 20 b. **Staff Report C006-21 submitted by the Deputy Clerk, re: 2021 General Assistance Grants.**

Recommendation: *Be it resolved that Staff Report C006-21 be received; and
That Council approve the recommended tax exemption and donation amounts as presented in Attachment No. 2 of this Report.*

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

12. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 3rd day of March, 2021 at 6:00 p.m.*



TOWNSHIP OF ESSA STAFF REPORT

STAFF REPORT NO.: PR002-21

DATE: February 17, 2021

TO: Committee of the Whole

FROM: Jason Coleman, Manager of Parks and Recreation

SUBJECT: Ivy Minor Baseball Request

RECOMMENDATION

That Staff Report PR002-21 be received; and

That Council approve the request of Ivy Minor Baseball to waive the applicable fees in respect of T-ball and Challenger baseball rentals for the 2021 season for Ivy Minor Baseball; and

That Council deny the request of Ivy Minor Baseball to pay the 2020 field rental rates for their 2021 season.

BACKGROUND

In 2020, Parks and Recreation Department Staff completed a comprehensive review and analysis of the existing fee schedule. It was determined updates, adjustments and modifications were required to be made to the fee schedule. Factors such as recreation industry standards along with surrounding municipal rates were some of the items utilized to create a new revised updated fee schedule. The revised fee schedule was presented to Council by the Parks and Recreation Manager in fall of 2020. Council motioned to approve the new fee schedule which came into effect January 2, 2021.

The prior 2020 fee schedule had a rate for minor baseball teams to pay for the entire season instead of an hourly rate. The rate was \$250 per team + HST. Upon completion of the fee schedule revision project, it was determined that lump sum payments per team per season was not standard practice or an accurate measure. As such, it was removed from the fee schedule and an hourly rate to rent the field was created in order to align with standard best practice while ensuring that field rental rates were in line with neighbouring municipalities.

COMMENTS AND CONSIDERATIONS

Due to the implications of COVID-19 in 2020, Ivy Minor Baseball was unable to operate for the 2020 season. For the 2021 season, Ivy Minor Baseball is requesting the Township waive fees associated with T-ball teams and Challenger Baseball. Additionally, they are also requesting that fees for the 2021 season reflect the prior 2020 fee schedule of 250.00 per team plus HST. The previous 2020 fee schedule expired on December 31, 2020. Ivy Minor Baseball has claimed they have not budgeted for the increase. At the time this report was written, user groups Ivy Minor Baseball, Angus Minor Baseball, Angus United Soccer and Barrie Masters Lacrosse registration

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dates for 2021 are TBD according to websites and correspondence with the organizations.

The baseball season typically operates May 1st to September 1st each year. Challenger baseball is an adaptive program that provides an opportunity for children, youth and adults with cognitive and/or physical disabilities to enjoy the full benefits of participating in organized baseball at a level structured to their abilities. T-ball is an introductory program for children under 5 years old to learn the basics of the game. (4) T-ball teams and (1) Challenger baseball team are estimated to utilize the field 3 hours each per week from May through to September. This was the most recent information received at the time this report was written.

It should be noted that if the Township decides to make fee exceptions for requests from an organization, there is a strong possibility that other groups and organizations within the community may approach the Township and request for similar fee reductions. Other groups who rent field space from the Township currently in addition to Ivy Minor Baseball are: Angus Minor Baseball, Angus United Soccer and Barrie Masters Lacrosse.

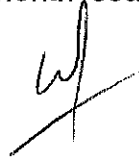
FINANCIAL IMPACT

Based on 2019 Ivy Minor Baseball season information, to better help predict the 2021 season, while also consulting and working with Ivy Minor Baseball President, it is expected the Township would be in receipt of a total of approximately \$2,250 + HST for field revenues from Ivy Minor Baseball for the 2021 baseball season combined from all teams following the previous 2020 expired fee schedule format (excluding T-ball and Challenger). If Ivy Minor Baseball were to follow the current 2021 approved fee schedule for all teams (excluding T ball and Challenger), it is expected the Township would be in receipt of a total of approximately \$8,000 + HST for field revenues for the season. This is a difference of approximately \$5,750 of field rental revenue that would not be collected by the Township based on following fees from the prior 2020 fee schedule instead of the current fee schedule.

If fees are waived for T-ball and Challenger for the 2021 season, the Township is waiving an approx. amount of \$2,400.00 for the season. This information was provided by Ivy Minor Baseball as a best estimate based on 1 Challenger Team and 4 T-ball teams.

In summary, the prior 2020 fee schedule cost for a player to register and play in Ivy Minor Baseball for the season, is approximately \$26.16 per player.

Based on the current approved fee schedule, the cost is approximately \$53.33 per player for the entire 2021 baseball season. The difference of an additional amount of \$27.17 per player would be required by each player for the 4-month season if the current fee schedule is in effect.



SUMMARY/OPTIONS

Council may:

1. Take no further action, thereby not approving either request of Ivy Minor Baseball.
2. **Approve the request of Ivy Minor Baseball to waive the applicable fees in respect of T-ball and Challenger baseball rentals for the 2021 season for Ivy Minor Baseball.**
3. Deny the request of Ivy Minor Baseball concerning T-ball and Challenger teams, thereby directing staff to charge all applicable fees in accordance with the Township's 2021 Fee Schedule.
4. Direct staff to charge all Baseball Associations field rental rates as set forth in the 2020 Fee Schedule for their 2021 season, that being \$250.00 per team, due to the impacts of COVID-19.
5. **Deny the request of Ivy Minor Baseball to pay the 2020 field rental rates for their 2021 season.**
6. Direct staff in another course of action.

CONCLUSION

Staff recommends **Options # 2 and Option # 5** be approved at this time.

Respectfully submitted,

Jason Coleman

Jason Coleman
Manager of Parks and Recreation

Colleen Healey-Dowdall

Colleen Healey-Dowdall
Chief Administrative Officer



TOWNSHIP OF ESSA STAFF REPORT

STAFF REPORT NO.: PW003-21

DATE: February 17, 2021

TO: Committee of the Whole

FROM: Michael Mikael, Manager of Public Works

SUBJECT: Purchase of 2021 Snowplow - Truck (Cab and Chassis), Plow Attachment and Sand Spreader, and Water Tank

RECOMMENDATION

That Staff Report PW003-21 be received; and

That Council authorize the purchase of a 2021 Western Star Cab and Chassis from Complete Western Star Truck Centre in Barrie, ON at a cost of \$149,100.00 plus taxes and fees, and

That Council authorize the purchase of Plow attachment and Sander equipment from Viking Cives Ltd. In Mount Forest, ON at a cost of \$140,360.00 plus taxes, and

That Council authorize the purchase of a Water Tank from Viking Cives Ltd. In Mount Forest, ON at a cost of \$43,200.00 plus taxes.

That the Manager of Public Works be authorized to issue purchase orders for this truck and equipment for a total cost of **\$332,660.00 plus taxes**, which has been approved in the 2021 Capital Public Works budget.

BACKGROUND

In the 2021 Capital Public Works budget, \$355,000.00 (Infrastructure Renewal Reserve) has been allocated for the purchase of a new plow/sander and a water tank.

COMMENTS AND CONSIDERATIONS

Staff obtained three quotes from three different manufacturers for a 2021 cab and chassis with comparable specifications. They are summarized as follows;

Cab and Chassis

- 2021 Western Star - \$149,100.00
- 2021 Freightliner - \$ 158,000.00
- 2021 International - \$159,000.00

Plow Attachment and Sand Spreader

Viking Cives Ltd. - \$140,360.00

Water Tank

Viking Cives Ltd. - \$43,200.00

All quotes do not include taxes.

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The quote for the 2021 Western Star from Complete Western Star Truck Centre in Barrie is the preferred choice by Staff. The last three cab and chassis we have purchased have been Western Star units.

The purchase from Viking Cives Ltd. for the plow attachment and sand spreader, as well as the water tank, is the preferred choice by Staff. It is also the preferred equipment by Roads Staff and has demonstrated to be more reliable and durable than other manufactures. The Township fleet comprises mainly of Viking equipment (7 of 9 trucks), as a result, a minimal amount of different parts and accessories are required to have on hand in the event of a breakdown.

FINANCIAL IMPACT

In the 2021 Capital Public Works Budget funded through the Infrastructure Renewal Reserve , \$355,000.00 was included to purchase a new 2021 cab and chassis, plow attachment and sand spreader, and the water tank. The total cost of the new equipment will be approximately \$332,660.00 before taxes.

SUMMARY/OPTIONS

Council may:~

1. Take no further action.
2. Authorize the purchase of a 2021 Western Star cab and chassis from Complete Western Star Truck Centre in Barrie, ON at a cost of \$ 149,100.00 and the purchase of the plow attachment and sand spreader from Viking Cives Ltd. at a cost of \$140,360.00, and the water tank from Viking Cives Ltd. at a cost of \$43,200.00 for a total cost of \$332,660.00 plus taxes.
3. Authorize the purchase of a cab and chassis, quoted from another dealer.
4. Authorize the purchase of a new cab and chassis and plow/sanding equipment through an open tender process, despite the preference for keeping parts the same.

CONCLUSION

Staff recommends Option # 2 be approved, which is in keeping with the Municipality's Procurement Policy.

Respectfully submitted,

Reviewed by,


Michael Mikael
Manager of Public Works


Colleen Healey-Dowdall
Chief Administrative Officer



TOWNSHIP OF ESSA STAFF REPORT

STAFF REPORT NO.: C005-21

DATE: February 17, 2021

TO: Committee of the Whole

FROM: Lisa Lehr, Clerk

SUBJECT: Contract Extension – Principles Integrity

RECOMMENDATION

That Staff Report C005-21 be received; and
That Council approve the extension of the Agreement with Principles Integrity to December 31, 2023.

BACKGROUND

Section 223.3 of the Municipal Act, 2001, as amended, requires a municipality to appoint an Integrity Commissioner who reports to Council and who is responsible for performing, in an independent manner, the functions assigned by the municipality with respect to any or all of the following:

1. The application of the Code of Conduct for members of council and the Code of Conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*. 2017, c. 10, Sched. 1, s. 19 (1).

As a result of this mandated requirement, Council passed the following motion in respect of appointing an Integrity Commissioner for the Township of Essa at its meeting of January 17, 2018:

Resolution No: CW011-2018 Moved by: Macdonald Seconded by: Henderson

*Be it resolved that Staff Report C002-18 be received; and
That Council does direct the Clerk to present a By-law to Council at their meeting of February 7, 2018 appointing Principles Integrity as the Integrity Commissioner for the Township of Essa.*

----Carried----

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This resulted in the passage of By-law 2018-19 whereby the municipality entered into an Agreement with Principles Integrity (Attachment No. 1) effective April 1, 2018.

COMMENTS AND CONSIDERATIONS

The three-year term of the existing Agreement with Principles Integrity is set to expire on March 31, 2021.

In accordance with section 6.4 of the Agreement, the County of Simcoe has contacted Principles Integrity requesting an extension to the Agreement. The County has advised that Principles Integrity has agreed to extending the existing terms and conditions of the Agreement to December 31, 2023 and that the fees for services would remain the same.

Since execution of this Agreement, Essa Council and staff have consulted with Principles Integrity on a few occasions (often times the advice is sought just prior to the Council meeting where the subject matter is to be considered). Principles Integrity has provided a very quick or immediate response on the subject matter, in addition to guidance on navigation through discussions in respect of procedural matters. As such, the author of this Report is satisfied with the service that has been provided historically to this municipality and would recommend to Council to approve an extension to the current Agreement.

If Council chooses not to extend the Agreement, they could allow for all Integrity Commissioner services to be performed by the Ontario Ombudsman's Office at no charge, or they can direct the Clerk to seek competitive bids through the tendering process.

FINANCIAL IMPACT

Fees for services rendered by Principles Integrity are outlined in Section 3 of the existing Agreement of which is attached to By-law 2018-19. The fees are only payable if/when members of Staff/Council require the advice of the Integrity Commissioner, or if an investigation commences. The fees as outlined in Section 3 of the Agreement are as follows:

Section of Agreement	Fee and Description of Fee
3.1	Annual retainer of \$1,000.00. <i>To be paid by County of Simcoe</i>
3.2	<i>Block Fee \$1,600.00/day for attendance at any meeting of Council for conducting training/education</i>
3.3	<i>For the performance of the remaining duties under this Agreement, the Township shall pay the Integrity Commissioner an hourly rate of \$230.00, to be billed monthly, subject to:</i> <ul style="list-style-type: none"> <i>a. a cap of \$3,000.00 in respect of the initial preparation or review of any applicable Code of Conduct and related protocols;</i> <i>b. the Integrity Commissioner apprising the Township with some explanation when the fee for investigations will exceed \$5,000.00 in a single month;</i> <i>c. an upset limit of \$3,500.00 in any single month for responding to requests for advice from members and for responding to inquiries from the public, (except where the effort in preparing and articulating a response is so substantive as to justify a commensurate fee for the work hours involved, in which case the Integrity Commissioner shall provide prior notice to the Township Clerk that the cap will be exceeded).</i>

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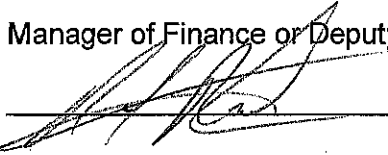
3.4	Mileage - \$0.52 / km
3.5	Overnight Accommodations where required – the reasonable cost of such accommodation (which would require receipts)

[Note-The County of Simcoe has advised that they will pay the retainer for each participating municipality.]

The following is a breakdown of fees that have been paid directly to Principles Integrity on behalf of the municipality

2018 - \$ 0.00
2019 - \$ 0.00
2020 - \$ 1,299.51

- Manager of Finance or Deputy Treasurer Approval:



SUMMARY/OPTIONS

Council may:

1. Do nothing.
2. **Approve the extension of the Agreement with Principles Integrity to December 31, 2023.**
3. Expire the current Agreement, and direct staff to start the competitive bid process seeking bids for Integrity Commissioner Services.
4. Expire the current Agreement, and default the mandated integrity commissioner services to the Ontario Ombudsman's Office.

CONCLUSION

It is recommended that Council approve Option No. 2 of this Report, to approve the extension with Principles Integrity to December 31, 2023.

Respectfully submitted:



Lisa Lehr
Clerk

Reviewed by:



Colleen Healey-Dowdall
Chief Administrative Officer

Attachments

1 – Copy of By-law 2019-18

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2018 – 19

A By-law to appoint an Integrity Commissioner for the Corporation of the Township of Essa.

WHEREAS the *Municipal Act, 2001*, as amended (the "Municipal Act") provides that the powers of a municipal corporation are to be exercised by its Council through the adoption of by-laws; and

WHEREAS the Municipal Act authorizes municipalities to establish codes of conduct for members of Council and to appoint an Integrity Commissioner who reports to Council; and

WHEREAS Council of the Township of Essa adopted a Code of Conduct for Council, local boards and advisory committees; and

WHEREAS by March 1, 2019, the *Municipal Act*, pursuant to Part V.1, Accountability and Transparency, will oblige all municipalities in Ontario to appoint an Integrity Commissioner to perform functions as outlined in the Act; and

WHEREAS an Integrity Commissioner is responsible for performing in an independent manner the functions assigned by the municipality; and

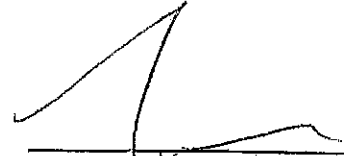
WHEREAS by the adoption of resolution CW011-2018, Council of the Township of Essa deems it expedient to appoint Principles Integrity, through its principals Jeffrey A. Abrams and Janice Atwood-Petkovski, as the Township of Essa Integrity Commissioner to perform the functions, powers and duties as may be set out in the *Municipal Act* from time to time.

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby enacts as follows:


1. That Principles Integrity, through its principals Jeffrey A. Abrams and Janice Atwood-Petkovski, is hereby appointed as the Township of Essa's Integrity Commissioner pursuant to Part V.1, Accountability and Transparency, of the *Municipal Act*, for the term set forth in the Agreement.
2. That upon appointment, Principles Integrity will have all the functions, powers and duties of an Integrity Commissioner as set out in Part V.1, Accountability and Transparency, of the *Municipal Act*, and in addition such functions, powers and duties as may be assigned by Council from time to time, and may apply to advisory committees only at the discretion of Council.
3. That the Township of Essa hereby indemnifies and save harmless the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner for costs reasonably incurred in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a function, duty or authority under Part V.1 of the *Municipal Act*, or a by-law passed thereunder, or an alleged neglect or default in the performance in good faith of the function, duty or authority.

4. That all actions taken and required to be taken by the Mayor and Clerk on behalf of the Corporation of the Township of Essa to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized, confirmed and ratified.
5. That the Agreement attached hereto as Schedule "A" forms part of this By-law.
6. That this By-law shall come into force and take effect April 1, 2018.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 21st day of February, 2018.



Terry Dowdall, Mayor



Lisa Lehr, Clerk

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THIS AGREEMENT is made as of this 1st day of April, 2018

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF ESSA
(hereinafter called the "Township")

- and -

PRINCIPLES INTEGRITY, through its principals
Jeffrey A. Abrams and Janice Atwood-Petkovski
(hereinafter called the "Integrity Commissioner")

PROFESSIONAL SERVICES AGREEMENT

WHEREAS Section 223.3 of the Municipal Act, 2001, authorizes the Township to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by legislation and by Council pursuant to that legislation;

WHEREAS Council of the Township of Essa passed Resolution No. CW132-2017 at its meeting of July 5, 2017, expressing interest in a Joint Integrity Commissioner Agreement with the County of Simcoe

WHEREAS the County of Simcoe issued Request Quotation No. 2017-084 (The "RFQ") for the position of Integrity Commissioner, to which the Integrity Commissioner submitted a proposal;

WHEREAS the Township of Essa, through its cooperative purchasing arrangements with the County of Simcoe, participated in the RFQ;

WHEREAS by the adoption of By-law No. 2018- 19, Council of the Township of Essa appointed Principles Integrity as Integrity Commissioner commencing on April 14, 2018 for the term specified herein, subject to such extension(s) as the Parties may agree, to perform the duties and responsibilities of that office, pursuant to the terms of the legislation and this Agreement;

NOW THEREFORE, in consideration of the foregoing background, the covenants in this Agreement, and other good and valuable consideration (the receipt and adequacy of which are hereby acknowledged), the Parties agree as follows:

1. DEFINITIONS

1.1 In this Agreement, the following terms shall have the following meanings:

- "Advice" means a request by the Township Council or a member of Township Council, or a member of a local board of the Township, requesting the Integrity Commissioner to provide a general or specific interpretation of:
 - i. obligations under the Code of Conduct applicable to the Member;
 - ii. obligations under a provision of any procedure, rule or policy of the municipality or local board of the municipality, as the case may be, governing the ethical behaviour of members;
 - iii. obligations under the Municipal Conflict of Interest Act.

"Agreement" means this Agreement.

"Township Clerk" means the Clerk of the Township of Essa, or his/her designate.

"Code of Conduct" means any code of conduct adopted from time to time in respect of the members of Council, or of a local board of the municipality, but excludes any code of conduct applying to staff of the Township of Essa or of a local board.

"Complaint" is a request asking the Integrity Commissioner to conduct an inquiry into an alleged contravention of a Code of Conduct or of the Municipal Conflict of Interest Act ("MCI Act"), or of a provision of any procedure, rule or policy of the municipality or local board of the municipality, as the case may be, governing the ethical behaviour of members.

"Member" means, respectively, a member of the Council of the Township of Essa, or a member of a local board of the Township of Essa.

1.2 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein, and as may be amended from time to time, and shall be treated in all respects as an Ontario contract.

2. DUTIES

2.1 Subject to an in accordance with the applicable legislation and the terms of this Agreement, the Township retains the Integrity Commissioner to carry out the duties of the position in an independent manner, and the Integrity Commissioner agrees to assume this role and carry out the role of the Integrity Commissioner as it may be defined from time to time in legislation, and as otherwise contemplated by this Agreement.

- 2.2 The role of the Integrity Commissioner includes the following duties:
- a. to provide advice on the application of the Code of Conduct, and on Township policies, procedures, protocols and rules relating to the ethical conduct of members, and the Municipal Conflict of Interest Act;
 - b. to conduct inquiries in response to a complaint regarding whether a member has contravened the Code of Conduct, Township policies, procedures, protocols and rules relating to the ethical conduct of members, or sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act;
 - c. to provide opinions on policy matters and make other reports to Council as requested on issues of ethics and integrity;
 - d. to provide educational information and training to Council, to members and to the public on matters related to the Code of Conduct and issues of ethics and integrity and to the Municipal Conflict of Interest Act;
 - e. to provide general information to members of the public, on request, about the Code of Conduct, the Complaint Protocol and the availability of complaint resolution services or referrals as contemplated by the Complaint Protocol;

- f. to maintain custody and control of the Integrity Commissioner's complaint and inquiry files and, on completion of his/her term of appointment, to transfer open files relating to ongoing matters to the incoming Integrity Commissioner appointed by Council;
 - g. to provide such other services respecting ethical and integrity matters as assigned by Council or as may be required by the Municipal Act, 2001; and,
 - h. to provide an annual report to Council respecting the advice, education and investigations carried out in the previous year, and developments or recommendations of significance related to the role of the Township's Integrity Commissioner;
- 2.3 The Integrity Commissioner shall perform the duties expeditiously in an independent and professional manner, in compliance with all applicable laws. For greater certainty, the Integrity is entitled to establish such procedures, practices, protocols and policies to support the performance of the Integrity Commissioner's duties in a manner which best serves the public interest.
- 2.4 The Integrity Commissioner acknowledges and advises that the principals of the Integrity Commissioner do not have any conflicts of interest that would interfere with carrying out the duties under this Agreement and that they will be impartial and neutral and shall perform all duties skillfully, competently, independently and in accordance with all applicable law(s).
- 2.5 The Integrity Commissioner may, after first advising members of Council in writing, delegate certain duties, including the exercise of powers under the Municipal Conflict of Interest Act, and the duty to report on an inquiry, in circumstances where both principals of the Integrity Commissioner become aware of a private interest in a matter that conflicts or could be perceived to conflict with the proper administration of the Integrity Commissioner's role. The Integrity Commissioner recognizes and agrees that it has been selected the Township to perform its duties based on the unique qualifications of its principals, and so any delegate will have qualifications, experience and expertise necessary to perform the duties to the same standard as the Integrity Commissioner.
- 2.6 The Township shall provide public access to all Codes of Conduct through its website. The Township shall also provide information about the Codes of Conduct, the role of the Integrity Commissioner and the complaint process on its website. As such, the Integrity Commissioner's duties do not include development of a website or similar public information, but any concern surrounding appropriate dissemination of information relevant to the duties of the Integrity Commissioner may be forwarded to the Township Clerk for consideration. Review of website content does not constitute part of the Integrity Commissioner's duties, unless specifically requested to do so by the Township.
- 2.7 The Township may, in writing at any time after the execution of this Agreement or the commencement of the duties, delete, extend, vary or otherwise alter the Code of Conduct and the duties forming the subject of this Agreement. The Township shall consult with the Integrity Commissioner prior to changing the duties. The Integrity Commissioner shall have the option of terminating this Agreement immediately if the scope of the duties is materially altered without the Integrity Commissioner's consent.

3. FEES

- 3.1 Commencing on April 1, 2018, the Township shall pay, or require the County of Simcoe to pay, the Integrity Commissioner an annual retainer of \$1,000.00.
- 3.2 The Township shall pay the Integrity Commissioner a block fee of \$1,600.00 per day for attendance, including preparation, at any meeting of Council or a local board for the purpose of conducting training or education. It is anticipated that the Integrity Commissioner will be called upon to provide at least one educational session.
- 3.3 For the performance of the remaining duties under this Agreement, the Township shall pay the Integrity Commissioner an hourly rate of \$230.00, to be billed monthly, subject to:
 - a. a cap of \$3,000.00 in respect of the initial preparation or review of any applicable Code of Conduct and related protocols;
 - b. the Integrity Commissioner apprising the Township with some explanation when the fee for investigations will exceed \$5,000.00 in a single month;
 - c. an upset limit of \$3,500.00 in any single month for responding to requests for advice from members and for responding to inquiries from the public, (except where the effort in preparing and articulating a response is so substantive as to justify a commensurate fee for the work hours involved, in which case the Integrity Commissioner shall provide prior notice to the Township Clerk that the cap will be exceeded).
- 3.4 As travel to the Township offices will be required from time to time, the Integrity Commissioner will consider auto and rail transportation services, subject to what is most feasible in terms of timing. The Township shall reimburse the Integrity Commissioner for auto travel at the following rate: \$0.52 per kilometre.
- 3.5 Where overnight accommodations are required, the reasonable cost of such accommodation. Other disbursements at cost (receipts required).
- 3.6 Should the Integrity Commissioner require a meeting space at the Township, the Township Clerk will make arrangements to provide such space in a Township facility on an as-needed and as-available basis. All such requests will be arranged by the Township Clerk. The Integrity Commissioner may request space in another Township facility where the space offered could, in the opinion of the Integrity Commissioner give rise to confidentiality concerns and the Township will make all reasonable efforts to accommodate such requests in a timely fashion.
- 3.7 Any reports prepared by the Integrity Commissioner shall be provided to the Township Clerk who will be responsible for printing and distributing the Integrity Commissioner's report at the expense of the Township.
- 3.8 The Integrity Commissioner shall submit monthly invoices for services performed in accordance with the instructions set out in the RFQ.
- 3.9 Payments to the Integrity Commissioner will be by cheque, electronic funds transfer, or such other method as the Parties may agree to from time to time.

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- 3.10 The Integrity Commissioner shall not seek reimbursement from the Township for any costs incurred by him/her which are not specifically set out in this Agreement, unless such costs are pre-authorized in writing by the Township Clerk.
- 3.11 The Township shall pay the amount of any invoice submitted in accordance with this Agreement within 30 days of the date of receipt.

4. CONFIDENTIALITY

- 4.1 During the term of this Agreement, pursuant to subsection 223.1 of the Municipal Act, 2001, the Integrity Commissioner is entitled to have access to all books, financial records, electronic data, processing records, reports, files and any other papers, things or property belonging to or used by the municipality that the Integrity Commissioner believes to be necessary for an inquiry.
- 4.2 The Integrity Commissioner and every person acting under the instructions of the Integrity Commissioner shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of carrying out any of the duties of the Integrity Commissioner under this Agreement, except as required by law in a criminal proceeding or in accordance with the provision of subsection 223.5(1) of the Municipal Act, 2001.
- 4.3 Pursuant to subsection 223.5(3) of the Municipal Act, 2001, 4.2 prevails over the Municipal Freedom of Information and Protection of Privacy Act.
- 4.4 Where the Integrity Commissioner reports to the Township that in his/her opinion a member has contravened the Code of Conduct, the Integrity Commissioner may disclose in the report such matters as in the Integrity Commissioner's opinion are necessary, subject to applicable law.
- 4.5 Except as may be required by law, the Integrity Commissioner shall not disclose confidential information that was the subject of a closed meeting under Section 239 of the Municipal Act, 2001, or which could identify a person concerned.

5. INDEMNITY AND INSURANCE

- 5.1 The Township shall indemnify and save harmless the Integrity Commissioner or any person acting under the instructions of that officer for costs reasonably incurred by either of them in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a duty or authority under the Part or a by-law passed under it or an alleged neglect or default in the performance in good faith of the duty or authority.
- 5.2 During the term of this Agreement, the Integrity Commissioner shall procure and maintain errors and omissions insurance of not less than \$5 million.
- 5.3 The insurance as required under subsection 5.2 shall not be terminated, cancelled or materially altered unless written notice of such termination, cancellation or material is given by the insurers to the Township at least thirty (30) days before the effective date thereof. Any revisions must be submitted to the Township Clerk for approval.

6. TERM AND TERMINATION

- 6.1 This Agreement shall be effective on April 1, 2018 and expire March 31, 2021 unless otherwise terminated in accordance with the terms of this Agreement or by mutual agreement of the Township and the Integrity Commissioner in writing.
- 6.2 The Township may at any time by notice in writing to the Integrity Commissioner, suspend or terminate this Agreement and the duties thereunder or any portion thereof at any stage of the retainer. Upon receipt of such written notice, the Integrity Commissioner shall perform no further duties other than those reasonably necessary to close out the Integrity Commissioner's duties. In such an event, the Integrity Commissioner shall be entitled to payment for those duties rendered and disbursements incurred to the date of such termination.
- 6.3 The Integrity Commissioner may at any time by notice in writing to the Township, terminate this Agreement and the duties thereunder. Upon giving such written notice, the Integrity Commissioner shall not, without the consent of Council, perform any further duties other than those reasonably necessary to close out the Integrity Commissioner's duties. In such an event, the Integrity Commissioner shall be entitled to payment for those duties rendered and disbursements incurred to the date of such termination.
- 6.4 This Agreement may be extended or renewed upon mutual agreement of the Parties.
- 6.5 Upon termination of this Agreement, the Integrity Commissioner shall forthwith deliver all material and documentation related to any investigations underway to the Township's next Integrity Commissioner, and all such material and documentation shall become the property of the new Integrity Commissioner for the Township. In the event of the Township not having contracted the services of a new Integrity Commissioner, upon termination of this Agreement, the Integrity Commissioner shall make arrangements with the Township Clerk to transfer the material and documentation related to ongoing investigations in such a manner that satisfies the Integrity Commissioner's concerns respecting the confidentiality of the records, while allowing their use for the purposes that they were created.
- 6.6 The Integrity Commissioner shall retain all other records and documentation relating to its duties for a period of seven (7) years following the earlier of the finalization of a matter or termination of this Agreement.

7. INTEGRITY COMMISSIONER'S REPRESENTATION AND WARRANTIES

The Integrity Commissioner represents and warrants to and in favour of the Township and acknowledges that the Township is relying thereon as follows:

- 7.1 The Integrity Commissioner has full power and authority and has obtained all necessary approvals to execute, deliver and perform this Agreement.

- 7.2 The Integrity Commissioner's execution, delivery and performance of this Agreement shall not constitute:
- a. a violation of any judgement, order or decree;
 - b. a material default under any material contract by which it or any of its material assets are bound; or
 - c. an event that would with notice or lapse of time, constitute such a default.
- 7.3 The obligations and services of the Integrity Commissioner hereunder will be performed in a professional manner consistent with the highest industry standards reasonably applicable to the performance of such obligations.
- 7.4 The Integrity Commissioner does not have any conflicts of interest that would interfere with carrying out the duties under this Agreement. Without limiting the generality of the foregoing, the principals of the Integrity Commissioner specifically acknowledge that they:
- a. are not employees of the Township;
 - b. do not have a financial interest in any matters involving the Township;
 - c. do not have an interest in matters before Township Council or in any work undertaken by the Township;
 - d. do not have and never have had, any involvement in the municipal politics of the Township of Essa.
- 7.5 The Integrity Commissioner will be impartial and neutral and shall perform all duties skillfully, competently, independently and in accordance with all applicable law(s).

8.0 CONFLICTS

- 8.1 If the Integrity Commissioner becomes aware of a situation where a conflict of interest could arise, subject to the provisions of Section 2.5 above, the Integrity Commissioner shall:
- a. advise the Township Clerk immediately in writing of the nature of the conflict;
 - b. refrain from conducting and further investigation or providing advice on the matter at issue.
- 8.2 Upon receipt of a notice in writing from the Integrity Commissioner, the Township Clerk may request the Integrity Commissioner to remove himself or herself from an investigation/inquiry or to stop any further work on a matter, in which case, the Integrity Commissioner shall immediately make arrangements to transfer all related documentation to the Township Clerk as soon as possible. In that case, the Township Clerk may retain another person to conduct the investigation/inquiry or to carry on the work in question in place of the Integrity Commissioner, as the Township Clerk deems appropriate.

9.0 GENERAL

- 9.1 The integrity Commissioner is appointed pursuant to Subsection 223.1 of the *Municipal Act, 2001* and as such is responsible for performing the duties under this Agreement in an independent manner. The Integrity Commissioner may be identified publicly as the Township of Essa's Integrity Commissioner however the

Integrity Commissioner is an independent contractor and shall not be considered at any time to be an agent or employee of the Township.

- 9.2 Where in the Agreement any notice is required to be given or made by either party to this Agreement, it shall be in writing and is effective if delivered in person, sent by ordinary or registered mail, or e-mail addressed to the other party for whom it is intended at the following addresses, and any notice shall be deemed to have been given:
 - a. if delivered personally, on the date of such delivery;
 - b. if by ordinary mail, on the second business day following the date of mailing;
 - c. if by registered mail, on the day the postal receipt is acknowledged by the other party;
 - d. if by e-mail, on the day it is acknowledged by reply e-mail.

- 9.3 Any notices intended for the Township shall be delivered and addressed to:

Office of the Clerk
Township of Essa
5786 County Rd 21
Utopia, ON L0M 1T0
Email: llehr@essatownship.on.ca
Tel No.: 705-424-9770 x117

- 9.4 Any notices intended for the Integrity Commissioner shall be delivered and addressed to:

Principles *Integrity*
30 Haddon Street, Toronto ON M5M 3M9
Attention: Jeffery A. Abrams and Janice Atwood-Petkovski
Email: postoffice@principlesintegrity.org
Tel No.: 647-259-8697

- 9.5 The address of either party may be changed by notice in the manner set out in this section.

- 9.6 This Agreement may only be changed or amended in writing duly executed by the duly authorized representatives of both parties.

- 9.7 In the event of a breach of any provision of this Agreement by one party to this Agreement, no action or failure to act by the other party shall constitute a waiver of any right or duty afforded by that party under this Agreement, nor shall any such action or failure to act constitute an approval of or acquiescence in any such breach, except as may be specifically agreed to in writing by the party that is not in breach.

- 9.8 If any provisions of this Agreement shall be illegal or invalid, such illegality or invalidity shall not render the whole agreement illegal or invalid, but the Agreement shall be construed as if it did not contain the illegal or invalid provision(s), and the rights and obligations of the Parties shall be construed and enforced accordingly.

- 9.9 This Agreement, the RFQ and any addendum issued, any change order and purchase order issued by the Township, and the Integrity Commissioner's proposal in response to the RFQ constitute the entire agreement between the

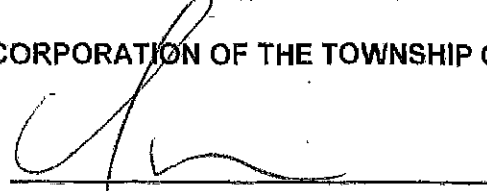
parties with respect to the subject matter of the Agreement and supersede all previous negotiations, proposals, commitments, writings and understandings of any nature whatsoever, whether oral or written, unless they are expressly incorporated by additional reference in the Agreement.

- 9.10 Articles 4 and 5 shall survive upon termination of this Agreement.
- 9.11 Times shall be of the essence in all respects of this Agreement.
- 9.12 Each of the parties hereby covenants and agrees to execute and deliver such further and other agreements, assurances, undertakings, acknowledgements or documents, cause such meetings to be held, resolutions passed and by-laws enacted, exercise their vote and influence, and perform and cause to be done and performed, any further and other acts and things as may be necessary or desirable in order to give full effect to this Agreement and every part hereof.
- 9.13 Any dispute, difference or disagreement between the parties in relation to this agreement may, with the consent of Council and the Integrity Commissioner, be referred to arbitration. No person shall be appointed to act as arbitrator who is in any way interested, financially or otherwise, in the conduct of the duties or in the business or other affairs of either the Township or the Integrity Commissioner. The determination of the arbitrator shall be final and binding upon the parties.
- 9.14 This Agreement may be signed in counterparts, each of which is an original, and all of which taken together constitute one single document.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as duly attested to by the hands of their proper signing officers authorized in that behalf.

SIGNED, SEALED AND DELIVERED) THE CORPORATION OF THE TOWNSHIP OF ESSA

) Per:



Terry Dowdall, Mayor

I/We Have the Authority to Bind the Corporation



Lisa Lehr, Clerk

) **PRINCIPLES INTEGRITY**

) Per:

Jeffery A. Abrams

Co-Principal

Janice Atwood-Petovski

Co-Principal



TOWNSHIP OF ESSA STAFF REPORT

STAFF REPORT NO.: C006-21
DATE: February 17, 2021
TO: Committee of the Whole
FROM: Krista Pascoe, Deputy Clerk
SUBJECT: 2021 General Assistance Grants

RECOMMENDATION

That Staff Report C005-21 be received; and
 That Council approve the recommended tax exemption and donation amounts as presented in Attachment No. 2 of this Report.

BACKGROUND

Each year the Township collects grant applications from organizations requiring financial assistance for a variety of reasons. In order to be eligible for consideration as a recipient, the applicant must be:

- A not-for-profit, or registered charitable organization; and
- Operated by a volunteer base; and
- Provide accessible, needed, and worthwhile service proven to benefit the Township of Essa residents.

In accordance with Policy A01-19 "Community Assistance Grants" (Attachment No. 1), the deadline for submission is January 31st each calendar year.

COMMENTS AND CONSIDERATIONS

Letters and applications were mailed out to previous recipients in November of 2020, requesting submission of their completed application with their supplementary documentation prior to the deadline of January 31, 2021. Additionally, a notice was placed on the Township's website (image slider with link to the Municipal Grants/Donations page), Facebook Page and Twitter account to encourage organizations to submit their funding requests to the Clerk's Department prior to the deadline (January 31, 2021).

At the time of writing this Report, the Clerk's Department has received 13 applications (4 less than were received in previous years), of which are summarized for Council's consideration (Attachment No. 2) and approval.

9b

FINANCIAL IMPACT

\$9,000.00 was approved in the 2021 Budget for General Assistance.

Should Council approve the recommended grants contained in Attachment No. 2, the total to be awarded to recipients is \$7,750.00.

Should Council wish, they could increase the recommended amounts as they see fit or leave the remaining \$1,250.00 in the General Assistance G/L to be awarded to applicants at a later date (in the event that applications are received in the future once the Stay-at-Home Order has been lifted).

SUMMARY/OPTIONS

Council may:

1. Take no further action, thereby receiving the Report and not approving any municipal grants in 2021.
2. **Approve the recommended tax exemption and donation amounts as presented in Attachment No. 2 of this Report.**
3. Approve the tax exemption and donation amounts with adjustments as deemed appropriate by Council.

CONCLUSION

It is recommended that approve Option No. 2.

Respectfully submitted:

Reviewed by:

Reviewed by:

Krista Pascoe

Krista Pascoe
Deputy Clerk

Lisa Lehr

Lisa Lehr
Clerk

Colleen Healey-Dowdall

Colleen Healey-Dowdall
Chief Administrative Officer

Attachments:

1. Policy A01-19 "Community Assistance Grants"
2. 2021 Community Assistance Grant Allocations



Township of Essa Policy # A01-19 "Community Assistance Grants"

SUBJECT: Community Assistance Grants	Date issued: February 28, 2019	Effective Date: March 6, 2019	Resolution No: CW045-19
SCOPE: STAFF, COUNCIL AND APPLICANTS		Revised: n/a	Page 1 of 2

A. PURPOSE:

The Township of Essa's Community Assistance Grants Policy establishes eligibility requirements and outlines application requirements. The Community Assistance Grant Program is available to help support not-for-profit organizations, whose initiatives add to the quality of life for the residents of Essa Township as a whole.

B. GRANT APPLICATION PROCESS:

All completed applications must be submitted to the Clerk's Department, no later than January 31st of each calendar year, with all supporting documentation attached as follows;

1. Brief description of the organization, including its constitution, mission statement, or statement of purpose.
2. Purpose for which the Grant will be used.
3. Previous Years financial statement.
4. Proposed Budget for the current operating year.
5. Reporting on how previous years Grants were used.
6. List of volunteer Board of Directors/Executive (name, address and telephone number).
7. Other sources of funding the applicant has applied for or obtained.
8. Signature of signing authority (ies).

C. ELIGIBILITY CRITERIA

In order to be eligible for a Community Grant, applicants must meet all of the following criteria:

1. Must be a not-for-profit, or registered charitable organization; and
2. Must be operated by a volunteer base; and
3. Provide an accessible, needed and worthwhile service proven to benefit the Township of Essa residents.

D. APPLICATION APPROVAL PROCESS:

Upon commencement of the annual budget process each fall, the Township will provide notification to the public through its electronic media (website and twitter) as well as mailing the notice to past recipients.

1. Applications must be submitted using the prescribed form.
2. Only complete applications received on or before the deadline will be reviewed.
3. Applications will be reviewed by members of staff and recommendations for assistance will be prepared and submitted for Council approval.
4. The application process is a competitive process and there is no guarantee that any award will be granted, or that the amount requested will be awarded in full.
5. Only successful applicants will be contacted, and a cheque will be forwarded.

ab



Township of Essa
Policy # A01-19 "Community Assistance Grants"

SUBJECT: Community Assistance Grants	Date issued: February 28, 2019	Effective Date: March 6, 2019	Resolution No: CW045-19
SCOPE: STAFF, COUNCIL AND APPLICANTS		Revised: n/a	Page 2 of 2

Notwithstanding the eligibility and criteria above, Council may approve application requests that do not meet all criteria or are inconsistent with the requirements in this Policy, at their discretion, provided that the requested amount in the application does not exceed the annual approved Community Assistance Grant Program budget.

Appendices:

1. Township of Essa Grant Application.



Appendix 1
TOWNSHIP OF ESSA

GRANT APPLICATION

Applications for grants and donations are not automatically renewed each year; each application is reviewed based on merit each budget year.

Organizations requesting donations may be required to submit recent bank statements and/or financial statements.

Please attach a separate sheet if additional space is required to complete your application.

REQUESTING: Financial Donation in the amount of \$ _____
OR Township Tax Grant – Property Roll Number: _____

Organization Name and Address Information

Organization Name _____
Address _____
Town _____ Postal Code _____
Contact Name _____ Telephone _____
e-mail _____ Fax _____

Organization Information

Number of Members _____ Essa Residents _____ Membership Fee If Applicable _____
Geographic Area Served: _____ Date Formed _____

Outline the mission, purpose and objectives of your organization.

Purpose for which the current grant/donation would be used, if approved. Give complete details, i.e. project or event description, time frame, and community benefits relative to The Township of Essa.

Type of Organization (i.e. Registered Charity, Non-Profit Organization, etc.) and registration number.

9b

Other Sources of Revenue (include all amounts that have been or will be received – other donations, grants/subsidies, private funding, etc.).

Do you currently receive other gratuities from the Township, i.e. facility subsidization, tax reductions, fee waiver or reduction, photocopying, administrative support, etc.?

Have you received grants/donations from the Township of Essa in the past?

Amount Requested _____ Amount Approved _____ Year(s) _____

*****A FINANCIAL STATEMENT FOR THE PREVIOUS YEAR IS TO BE ATTACHED.*****

Signature of Authorized Official(s)

Name and Position

Date _____

Name and Position

Date _____

For Office Use Only

Approved _____ Denied _____

Amount \$ _____ Date _____

Additional Comments:

Note: Personal information contained on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of determining eligibility for grants. Questions about this collection should be directed to the Clerk/Freedom of Information Coordinator, The Corporation of the Township of Essa, 5786 County Road 21, Utopia, Ontario, L0M 1T0.

Grant Applications 2021

Organization	Purpose/Event	T/E / Grant	2020 Amounts Approved	2021 Amount Requested	2021 Amount Recommended	2021 Amount Approved By Council	Notes
Angus Horticultural Society	Yearly Maintenance, care, replacement and improvement to all our Public Gardens (5) including Public Areas around Angus.	Grant	\$1,000.00	\$1,500.00	\$1,000.00		
Bear Creek Exotic Wildlife Sanctuary Inc.	Application Not Received	Grant	\$350.00	Application Not Received			
Community Living Association for South Simcoe	Application Not Received	Grant	\$400.00	Application Not Received			
Cookstown Agricultural Society	Funds will be used to assist with our expenses of the 4-H Achievement day at the Barrie Fair.	Grant	\$300.00	\$300.00	\$300.00		
Essa and District Agriculture Society	To educate, promote and display argiculture to the residents of Essa and surrounding municipalities.	Grant	\$300.00	\$6,000.00	\$300.00		
Friends of the Utopia Mill & Park	Continue to revitalize the Utopia Conservation Area.	Grant	\$500.00	\$1,000.00	\$500.00		
Friends of the Utopia Mill & Park	Assist our Community Organization to continue to revitalize the Utopia Conservation Area, our Local 50-acre naturalized Public Greenspace.	T/E	\$550.00	\$1,000.00	\$550.00		
Next Step: Literacy Council of South Simcoe	Assistance with Taxis and mileage for students who qualify for financial assistance and/or do not have transportation.	Grant	\$400.00	\$500.00	\$400.00		
People in Transition (Alliston) Inc; "My Sisters Place"	Application Not Received	Grant	\$500.00	Application Not Received			
Simcoe County Plowmen's Association	The donation will be used to pay our Prize money for Competitors, advertising our event, etc.	Grant	\$300.00	\$300.00	\$300.00		
South Simcoe 4-H Association	Our sign-up night is March 6, 2020, we would like to offer a reduced membership fee to our members on that night.	Grant	\$250.00	\$250.00	\$250.00		
Thornton Area Action Committee	Thornton together by providing special events for residents and to beautify the Village with flowers, seasonal banners and Christmas Lights	Grant	\$1,500.00	\$3,000.00	\$1,500.00		
Thornton Horticultural Society	Application Not Received	Grant	\$350.00	Application Not Received			
Angus Santa Claus Parade Committee	Funds would be used towards the cost of prizes for floats, bands etc.	Grant	\$350.00	\$350.00	\$350.00		
Angus & District Lions Club	To help defray the cost of the day and evening (Canada Day)	Grant	\$1,000.00	\$1,000.00	\$1,000.00		
Angus & District Lions Club	The tax exemption would help off set costs to run Lions that will allow us more money to return to residents	T/E	\$550.00	\$550.00	\$550.00		
Angus Royal Legion Branch 499	To help with costs of replacing enterance door as seniors have difficulty opening the heavy door	Grant	n/a	\$7,000.00			

Attachment 2
Grant Applications 2021

Museum on the Boyne	Donation will be used towards our 60th Anniversary and the Grand re-opening of our log cabin which was one of the first artifacts donated to the museum in 1960 and was originally situated in Essa.	Grant	\$300.00	\$1,000.00	\$300.00		
South Simcoe Arts Council	Youth Arts and Culture Programs	Grant	\$350.00	\$1,000.00	\$350.00		
Affordable Housing - 40 Margaret Street		T/E	N/A	\$4,500.00	N/A		No tax rebate is required to be applied in 2021 to 40 Margaret Street (Angus) as it has been confirmed with the Tax Collector that the Residential and Multi-Residential Tax Rates are the same.
Royal Canadian Legion - Edward Macdonald Branch 499		T/E	N/A	N/A	N/A		Legion is now exempt from taxes so no tax rebate is required in 2021.
Nottawasaga Pines Secondary School		Award	\$100.00	\$100.00	\$100.00		
		TOTAL	\$9,350.00	\$29,350.00	\$7,750.00		
Total T/E and Grants Allocated Based on Recommendations					\$7,750.00		\$0.00
2021 Approved Budget - General Assistance Grant Account					\$9,000.00		
Total T/E and Grants Allocated (based on recommended amounts)					\$7,750.00		
Amount remaining in General Assistance Grant Account					\$1,250.00		