



COMMITTEE OF THE WHOLE MEETING AGENDA

WEDNESDAY DECEMBER 10, 2025

6:00 p.m.

Members of the public wishing to attend can do so by attending in person to the Council Chambers in the Administration Centre located at 5786 County Road 21, Utopia.

1. OPENING OF THE MEETING BY THE MAYOR

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818, between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS/PRESENTATIONS/PUBLIC MEETINGS

- a) **Presentation – Public Transit**
Presented by: Qamar Qureshi, ARGO Corporation
- b) **Presentation – Update on New Official Plan – Draft 1**
Presented by: Tim Cane, SGL Planning and Design Inc.
- c) **Presentation – Multi Use Facility – New Station Two**
Presented by: Doug Burgin, Fire Chief

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

- a) **Staff Report PD020-25 submitted by the Manager of Planning, re: Third-Party Planning Reviews**

Recommendation:

Be It Resolved That Staff Report PD020-25 be received; and

That Council authorize staff to utilize Third-Party Planning Consulting services at cost to the applicant where small Planning Applications are deemed to require higher-than-normal work output.

5. PARKS & RECREATION

- a) **Staff Report PR017-25 submitted by the Manager of Parks & Recreation, re: Emergency Replacement of Ice Resurfacer Water Heater – Angus Arena**

Recommendation:

Be It Resolved That Staff Report PR0017-25 be received; and

That Council approve the emergency replacement of the Ice Resurfacer Water Heater at the Angus Arena in the amount of \$21,344.16 (Including 1.76% HST), to be funded from surplus of the LeClair Park Improvement Capital Project.

6. FIRE & EMERGENCY SERVICES

No items.

7. PUBLIC WORKS

No Items.

8. FINANCE

- a) **Correspondence from the Township Engineer AECOM, re: Reduction in Securities – Birchwood Estates Subdivision – Wynstar Developments Inc.**

Recommendation:

Be It Resolved That Council approve a reduction in securities relating to Birchwood Estates (Wynstar) Subdivision, as recommended by AECOM as follows:

Current Securities Held by Township of Essa:	\$573,259.42
Reduction as Recommended by AECOM:	\$457,077.42
Securities to be Retained by the Township of Essa:	\$116,182.00; and

That this approval is conditional upon the Developer providing the municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

9. AUTOMATED SPEED ENFORCEMENT (ASE)

- a) **Staff Report A005-25 submitted by the Manager of Automated Speed Enforcement, re: Autmoated Speed Enforcement Update**

Recommendation:

Be It Resolved That Staff Report A002-25 be received for information.

10. CLERKS / BY-LAW ENFORCEMENT / IT

No items.

11. CHIEF ADMINISTRATIVE OFFICER

No items.

12. OTHER BUSINESS

13. ADJOURNMENT

Recommendation:

Be It Resolved That this meeting of Committee of the Whole of the Township of Essa
Adjourn at _____ p.m.