



# Township of Essa Council Meeting Minutes

A Council meeting was held in person on Wednesday January 14, 2026, in the Council Chambers of the Administration Centre.

In attendance:

- Mayor Macdonald
- Deputy Mayor Smith
- Councillor Kiezebrink
- Councillor Sander
- Councillor Maltby

Staff in Attendance:

- Michael Mikael, Chief Administrative Officer
- Deborah Dollmaier, Manager of Finance
- Pedro Granes, Chief Building Official
- Samuel Haniff, Manager of Planning
- Chris Rankin, Manager of Parks & Recreation
- Sarah Corbett, Deputy Clerk
- Krista Pascoe, Manager of Legislative Services/Clerk

## 1. OPENING OF THE MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 7:09 p.m.

## 2. DISCLOSURE OF PECUNIARY INTEREST

No items.

## 3. ADOPTION OF MINUTES OF PREVIOUS MEETING

### **Resolution:**

Moved by Councillor Kiezebrink, Seconded by Councillor Sander

Be It Resolved That the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and

That the minutes of the Committee of the Whole, Closed, and Regular Council meetings held on the 10<sup>th</sup> day of December, 2025 and the Special Council Budget meeting held on the 17<sup>th</sup> day of December, 2025 be adopted as circulated. Motion Carried.

## 4. CONSENT AGENDA

### **Resolution:**

Moved by Councillor Maltby, Seconded by Councillor Kiezebrink

Be It Resolved That the items listed in the Consent Agenda dated January 14, 2026, be received for information. Motion Carried.

## 5. COMMITTEE REPORTS

### **Resolution:**

Moved by Councillor Sander, Seconded by Deputy Mayor Smith

Be It Resolved That the minutes of the Essa Public Library Board from its meeting of November 24, 2026, be received. Motion Carried.

## 6. PETITIONS

No items.

## 7. MOTIONS ANDNOTICES OF MOTIONS

No items.

## 8. UNFINISHED BUSINESS

No items.

## 9. BY-LAWS

No items.

## 10. QUESTIONS

None.

## 11. CLOSED SESSION

### **Resolution:**

Moved by Councillor Sander, Seconded by Deputy Mayor Smith

Be It Resolved That Council proceed to a Closed Session in order to address matters pertaining to:

**a. Confidential Verbal Update from the Chief Administrative Officer, re: Planning and Development Matters.**

- Plans and Instructions for Negotiation (s. 239(2)(k))
- Information (s. 239(2)(j))

Motion to Rise and Report from the Closed Session Meeting of January 14, 2026.

### **Resolution:**

Moved by Deputy Mayor Smith, Seconded by Councillor Maltby

Be It Resolved That Council rise and report from the Closed Session Meeting at 7:53 p.m. Motion Carried.

**a. Confidential Verbal Update from the Chief Administrative Officer, re: Planning and Development Matters.**

**Resolution:**

Moved by Deputy Mayor Smith, Seconded by Councillor Kiezebrink

Be It Resolved That the confidential Verbal Update from the Chief Administrative Officer relating to Planning and Development Matters be received for information; and

That Staff be directed to proceed as directed by Council. Motion Carried.

**12. CONFIRMATORY BY-LAW**

**Resolution:**

Moved by Councillor Kiezebrink, Seconded by Councillor Maltby

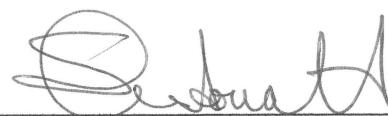
Be It Resolved That leave be granted to introduce By-law 2026-02, that being a By-law to confirm the proceedings of the Committee of the Whole, Closed Session and Council meetings held on this 14<sup>th</sup> day of January, 2026; and, that said By-law be read a first, and taken as read a second and third time and finally passed. Motion Carried.

**13. ADJOURNMENT**

**Resolution:**

Moved by Deputy Mayor Smith, Seconded by Sander

Be It Resolved That this meeting of Council of the Township of Essa Adjourn at 7:55 p.m. Motion Carried.



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Sandie Macdonald,  
Mayor



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Krista Pascoe, Manager of Legislative  
Services/Clerk