

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, DECEMBER 6, 2023**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday December 6, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO
S. Haniff, Manager of Planning
C. Rankin, Manager of Parks and Recreation
D. Dollmaier, Manager of Finance
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honoring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Kiezebrink declared an interest on Item 4(a) as his employer has a pecuniary interest in the proposal.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

**a. Delegation
Sir Frederick Banting Legacy Foundation**

Debra Walker, President of the Sir Frederick Banting Legacy Foundation provided Council with an update on the financial status of the Sir Frederick Banting Legacy Foundation and requested that Council consider financial support for the Banting homestead.

b. Public Meeting
Housekeeping Zoning By-law Amendment (Z14-23)

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

Councillor Kiezebrink declared an interest on Item 4(a). He recused himself from Council Chambers and did not vote or participate in any discussion on this Item.

- a. Staff Report PD030-23 submitted by the Development Planner, re: Zoning By-law Amendment, 14 & 18 Margaret Street – Official Plan Amendment & Zoning By-law Amendment OPA36/Z4-20 to Permit Residential Units.**

Resolution No: CW125-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report PD030-23 be received; and
THAT Council direct staff to arrange for a public meeting.

----Carried----

Councillor Kiezebrink resumed his seat for the remainder of the meeting.

- b. Staff Report PD031-23 submitted by the Manager of Planning, re: Official Plan Review.**

Resolution No: CW126-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report PD031-23 be received; and
THAT Council direct Staff to prepare a Request for Proposal (RFP) for Planning Consultants to prepare a new Official Plan for the Township of Essa; and
THAT Council direct Staff to establish an Official Plan Review Steering Committee.

----Carried----

- c. Staff Report PD032-23 submitted by the Development Planner, re: 6030 County Road 10 - Proposed Zoning By-law Amendment (Z10-22).**

Resolution No: CW127-2023 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Staff Report PD032-23 be received; and
THAT Council approve an amendment to the Township's Zoning By-law (2023-50), for lands municipality known as 6030 County Road 10 to be rezoned from the 'Agricultural (A) Zone' to the 'Agricultural with Special Provisions (SP) Zone (A-1)' and 'Commercial Agricultural with Special Provisions (C5-4)' on the retained lot following a recent Consent (severance).

----Carried----

- d. **Staff Report PD033-23 submitted by the Development Planner, re: 7281 9th Line – Proposed Zoning By-law Amendment (Z6-23).**

Resolution No: CW128-2023 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT Staff Report PD033-23 be received; and
THAT Council approve an amendment to the Township's Zoning By-law (2003-50), for lands municipality known as 7281 9th Line to be rezoned from the 'Agricultural (A) Zone' to the 'Agricultural with Special Provisions (A-1) Zone' on the retained lot following a recent Consent (severance) in order to restrict further residential development.

----Carried-----

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR020-23 submitted by the Manager of Parks and Recreation, re: Concession Stand Start up in Angus Arena.**

Resolution No: CW129-2023 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Staff Report PR020-23 be received; and
THAT Council authorize the Manager of Parks and Recreation to issue Pamela Venne of Mom's Fry's a three (3) year rental contract at increasing yearly rates with an additional one year extension if approved.

----Carried-----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

- a. **Staff Report TR024-23 submitted by the Tax Collector, re: Request to Write Off/Adjust 2020 and 2021 Taxes.**

Resolution No: CW130-2023 Moved by: Sander Seconded by: Smith

BE IT RESOLVED THAT Staff Report TR024-23 be received; and
THAT the Tax Collector be authorized to adjust taxes on the accounts listed on Schedule "A" of this Report.

----Carried-----

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C024-23 submitted by the Deputy Clerk, re: Closed Meeting Investigator Program Agreement Amendment.**

Resolution No: CW130-2023 Moved by: Kiezebrink Seconded by: Sander

BE IT RESOLVED THAT Staff Report C024-23 be received; and
THAT Council accepts the amendment to the Closed Meeting Investigator Program Agreement.

----Carried-----

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

11. **OTHER BUSINESS**

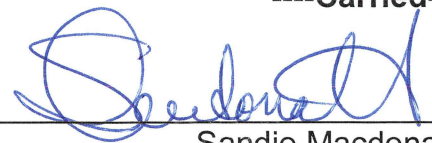
- Councillor Sander requested that Staff investigate a Forestry Master Plan for the Township of Essa.
- Deputy Mayor Smith requested that Staff investigate advertising as a revenue generating method for the Parks and Recreation Department.
- Councillor Sander advised that December 16th starting at 8:30 a.m. is the Thornton EV Charger and Dog Park Opening Ceremony followed by the Firefighters Breakfast at 9:00 a.m.

12. **ADJOURNMENT**

Resolution No: CW131-2023 Moved by: Smith Seconded by: Kiezebrink

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 6:27 p.m., to meet again on the 20th day of December 2023 at 6:00 p.m.

----Carried-----



Sandie Macdonald
Mayor



Lisa Lehr
Manager of Legislative Services