

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, MARCH 23, 2022**

(To follow Committee of the Whole)

To view our live stream visit the Township of [Essa's YouTube Channel](#)

AGENDA

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 9th day of March, 2022 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated March 23, 2022 be received for information, and that the necessary actions be taken.*

5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

a. Proclamation – World Autism Awareness Day April 2, 2022

*WHEREAS World Autism Awareness Day will be recognized on April 2, 2020 in Canada, thanks to Liberal Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; and
WHEREAS Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians, and is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and
WHEREAS ASD not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and
WHEREAS Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community, and has been providing support, information and opportunities for thousands of families across the Province since 1973; and*

WHEREAS Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact, as well as sharing between the Association and its Chapters, the common goals of providing information and education, supporting research, and advocating for programs and services for the autism community; NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims April 2, 2022 as World Autism Awareness Day.

b. Request for County of Simcoe to Assist S.H.I.F.T. (Support and Hope for Individuals and Families Today)

WHEREAS homelessness in Ontario has been worsening over time, has been affecting younger cohorts, and has shifted geographically to smaller but rapidly growing municipalities; and

WHEREAS the 2020 Homeless Enumeration ('Everyone Counts') coordinated by the County of Simcoe, on November 17th, 2020, indicated that a minimum of 563 individuals were experiencing homelessness in Simcoe County, which represents a rate of 10.5 people for every 10,000; and

WHEREAS the Affordable Housing Task Force of the Simcoe County Alliance to End Homelessness (SCATEH) – South Simcoe Chapter is working diligently with community partners, including municipalities and the County of Simcoe to address the immediate, intermediate, and long-term affordable housing needs of our community; and

WHEREAS S.H.I.F.T (Support and Hope for Individuals and Families Today), formally Alliston Out of the Cold, provides safe, respectful, and welcoming overnight accommodation, meals and support to those experiencing or at-risk of experiencing homelessness and/or food insecurity in all of South Simcoe; and

WHEREAS S.H.I.F.T recognizes no municipal borders, and serves all of South Simcoe with services that are an integral part of a healthy, thriving, supportive community; and

WHEREAS S.H.I.F.T is no longer able to operate from its existing location and therefore, requires a new space within the next year to continue to provide their programing; and

WHEREAS the County of Simcoe is responsible for providing social housing throughout the County;

NOW THEREFORE BE IT RESOLVED THAT the Township of Essa respectfully requests that the County of Simcoe provide physical space or financial assistance to S.H.I.F.T to secure new locations in both the east and west areas of South Simcoe to ensure that they can continue to provide this critical service.

8. UNFINISHED BUSINESS

9. BY-LAWS

p. 15 **a. By-law 2022-15**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-15, that being a By-law to amend the Township's Zoning By-law 2003-50; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 17 **b. By-law 2022-16**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-16, that being a By-law to establish and regulate a Fire Department in the Township of Essa and to repeal By-law 2014-27; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 27 **c. By-law 2022-17**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-17, that being a By-law to assume for public highway purposes all or portions of Brownley Lane, Greenwood Drive, Hutton Crescent, Wagner Crescent, Plan 51M-1102; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

p. 29 **d. By-law 2022-18**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-18, that being a By-law to assume for public highway purposes all or portions of Sasco Way Plan 51M-1097, .3 Reserve Block 147 Plan 51M-732, Part of Block 125 Plan 51M-844; and, that said By-law be read a first, and taken as read a second and third time and finally passed.*

10. QUESTIONS

11. CLOSED SESSION

12. CONFIRMATION BY-LAW

p. 31 **By-law 2022-19**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2022-19, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 23rd day of March, 2022; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at _____ p.m. to meet again on the 6th day of April, 2022 at 6:00 p.m.*

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
WEDNESDAY MARCH 9, 2022**

**PROPOSED ZONING BY-LAW AMENDMENT AND DRAFT PLAN OF SUBDIVISION
RE: 68 GOLD PARK GATE, BLOCK 13 R PLAN 51M-784, ANGUS**

MINUTES

A Public meeting was held virtually on Wednesday, March 9, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
D. Burgin, Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests: Nadia Zucarro, EMC Group Limited

The Mayor opened the meeting at 6:13 p.m. She stated that the purpose of the Public Meeting is to discuss a proposed Amendment to Zoning By-law 2003-50 and a proposed Draft Plan of Subdivision in accordance with Sections 34 and 51 of the Planning Act, R.S.O., c.p. 13, to hear a presentation from Nadia Zuccaro from EMC Group Limited, and to hear all comments from residents of the Township of Essa.

The Manager of Planning and Development advised that the Township is in receipt of a complete application resubmission for 68 Gold Park Gate, Block 13 R Plan 51M-784, Angus. Following the May 2021 Public Meeting, a revised Concept Plan has been provided by the applicant. The submission includes applications for a Zoning By-law Amendment (ZBA) and a proposed Draft Plan of Subdivision to rezone the subject lands and to permit the division of the subject lands into five (5) blocks of twenty-six (26) residential medium density townhome and four (4) Work-Live mixed use dwellings. The proposed development includes thirty (30) townhome units, four (4) mixed-use units, and a parkette block.

The Manager of Planning and Development provided that the subject property is less than 1 hectare in size, designated 'Residential-Future' in the Township's Official Plan and is zoned 'Community Commercial (C1)' in the Township of Essa's Zoning By-law. There are currently no buildings or structures on the subject lands.

The Manager of Planning and Development also provided that the purpose of the Zoning By-law Amendment is being requested by the applicant to rezone the subject lots to permit medium-density residential uses on 68 Gold Park Gate. The applicant is seeking to rezone the lands to 'Residential, Medium Density, Townhome (R3) with Special Provisions (R3-X)', 'Open Space Park (OSP)', and maintain the Community Commercial (C1) zoning. Special Provisions are requested to provide site specific zoning standards that allow for relief of the minimum lot area requirements, minimum lot frontage requirements for the townhome dwellings, minimum front yard setbacks, minimum interior side yard setbacks, minimum rear yard setbacks, and maximum lot coverage requirements.

The Manager of Planning and Development advised that a full comment set concerning this application's circulation is pending staff's review and will inform the forthcoming recommendation report that will be provided to Council for their decision at a future meeting of the Committee of the Whole. Staff will be intaking comments on this matter until Tuesday March 29th, 2021.

The Manager of Planning and Development welcomed Nadia Zuccaro, Senior Planner with EMC Group Limited, to deliver her presentation on the subject applications.

Nadia Zuccaro reviewed the subject property and its surrounding lands. She provided a brief overview on the proposed development, zoning by-law amendment, and the revised concept plan.

She stated that comments had been received from the following:

- residents - generally satisfied with the recent proposal of which includes residential and mixed-use plans
- NVCA – no concerns
- Huron-Wendat First Nations – requested permission to participate in all archaeological fieldwork and assessments as well as receiving copies of the draft reports for review and comments.

The Manager of Planning and Development stated that members of the public wishing to ask questions or provide comments must type their name and address into the 'Chat Function' on Zoom so that proper records may be kept, and Notice of future decisions can be sent to those persons involved in the review process.

There were no questions or comments from the public.

Mayor Macdonald asked Council if they have any questions for clarification.

Councillor Sander requested clarification on the following:

- a) Sidewalks
- b) Distance between garage and roadway
- c) Total number of parking spaces for the development

The consultant provided the following responses:

- a) One sidewalk would be located on the north side of Street A with another sidewalk located south of Street A on Greenwood Drive connecting to Gold Park Gate.
- b) Certain townhomes are set back more than others however the design allows for approximately 6 metres minimum from the garage to the roadway. The consultant stated that this applies to both residential and commercial units.
- c) The Consultant advised that the proposed development allows for a total of 30 parking spaces (8 are designated mixed use, with the remainder delegated to residential units). She expanded by stating that the proposal allows for 3 parking spaces per residential unit and 2 parking spaces per retail unit.

The Mayor stated that if there are no further questions, Council wishes to thank all those in attendance for their participation. The Planning and Development Department will be preparing a Staff Report to be presented to Council at a future meeting of the Committee of the Whole.

The meeting adjourned at 6:37 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
WEDNESDAY MARCH 9, 2022**

**PROPOSED ZONING BY-LAW AMENDMENT
RE: 62 CENTRE STREET, ANGUS**

MINUTES

A Public meeting was held virtually on Wednesday, March 9, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
A. Powell, Manager of Planning and Development
D. Burgin, Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests: Kristine Loft, Loft Planning Inc.

The Mayor opened the meeting at 6:03 p.m. She stated that the purpose of the Public Meeting is to discuss the proposed amendment to the Township's Zoning By-law 2003-50 in accordance with Section 34 of the Planning Act, R.S.O., c.p. 13, to hear a presentation from Kristine Loft from Loft Planning Inc. introduced by Aimee Powell, the Manager of Planning and Development, and to hear all comments from residents of the Township of Essa.

The Manager of Planning and Development advised that the Township is in receipt of complete application submission for 62 Centre Street Angus. The submission includes applications for a Zoning By-law Amendment (ZBA) and a Consent application as was heard before the Committee of Adjustment in January 2022, however the Committee of Adjustment Decision was deferred pending the outcome of the Zoning By-law Amendment request.

The Manager of Planning and Development provided that the subject property is 0.075 hectares in size, designated 'Residential' in the Township's Official Plan, and is zoned 'Residential Low Density Detached (R1)' in the Township's Zoning By-law. There are currently no buildings or structures on the subject lands.

'Residential Low Density Detached (R1)' in the Township's Zoning By-law. There are currently no buildings or structures on the subject lands.

The Manager of Planning and Development also provided that the purpose of the Zoning By-law Amendment is to further zone the lands to Residential, Low Density, Semi-Detached Exception (R2-X) to provide site specific zoning seeking relief of the minimum lot area, minimum lot frontage, and reduced parking standards.

The Manager of Planning and Development advised that a full comment set concerning this application's circulation is pending Staff's review and will inform the forthcoming recommendation Report that will be provided to Council for their decision at a future meeting of the Committee of the Whole. Staff will be intaking comments on this matter until March 29th, 2022.

The Manager of Planning and Development welcomed Kristine Loft from Loft Planning Inc. to deliver her presentation on the subject applications.

Kristine Loft from Loft Planning Inc. was in attendance to deliver a presentation on the subject applications. She provided an overview of the subject property and its surrounding lands in addition to a brief overview of the proposed zoning amendment application.

Following the presentation, the Manager of Planning and Development stated that members of the public in attendance wishing to ask questions or provide comments must type their name and address into the 'Chat Function' on Zoom so that proper records may be kept, and notice of future decisions can be sent to those persons involved in the review process.

There were no questions or comments from the public.

Mayor Macdonald asked Council if they have and questions for clarification.

There were no questions or comments from Council.

The Mayor stated that if there are no further questions, Council wishes to thank all those in attendance for their participation. The Planning and Development Department will be preparing a Staff Report to be presented to Council at a future meeting of the Committee of the Whole.

The meeting adjourned at 6:14 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 9, 2022**

MINUTES

A Committee of the Whole meeting was held virtually on Wednesday, March 9, 2022 and was livestreamed to the public on the Township of Essa's YouTube Channel.

In attendance: Mayor Sandie Macdonald
Deputy Mayor, Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Ron Henderson

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
D. Burgin, Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

Guests: Tyler Kawall, Innovative Planning Solutions (IPS Consulting Inc.)

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Delegation – Martin Myler
re: Parking Concerns

Mr. Myler was in attendance to voice his concerns about parking and snow removal on Stonemount Road. He expressed concern about a windrow hazard created from snowploughing, motorists parking on the street and its effect on drainage to the catch basin.

Mayor Macdonald thanked Mr. Myler for attending and referred the matter to the Manager of Public Works to investigate a viable solution for the residents.

See separate set of minutes.

- c. **Public Meeting – Zoning By-law Amendment (no. Z4/19) and Draft Plan of Subdivision.**
re: 68 Gold Park Gate, Angus.

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

- a. **Staff Report FD002-22 submitted by the Fire Chief, re: Purchase of a Replacement Chief Vehicle as Part of Budget Approval 2022.**

Resolution No: CW028-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that Staff Report FD002-22 be received: and
That Council authorize the Fire Chief to purchase a 2022 Chevrolet Silverado RST at
the purchase price of \$54,788.00 excluding applicable taxes and licensing.*

----Carried----

7. PUBLIC WORKS

- a. **Staff Report PW003-22 submitted by the Manager of Public Works,
re: Award of Tender – 2022 Street Sweeping.**

Resolution No: CW029-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report PW003-22 be received: and
That the quotation as received from Glen's Sweeping Ltd. for the 2022 Street
Sweeping RFQ be accepted in the amount of \$35,999.00 (excluding HST) as per
Township specifications, contingent upon WSIB Clearance Certificate and a copy of
Insurance being provided to the Municipality; and
That Council authorize the Roads Supervisor to arrange for the necessary works to be
completed.*

----Carried----

- b. Staff Report PW004-22 submitted by the Manager of Public Works,
re: Award of Tender – 2022 Dust Suppressant Application.**

Resolution No: CW030-2022 Moved by: Smith Seconded by: Sander

*Be it resolved that Staff Report PW004-22 be received: and
That the quotation as received from Den-Mar Brines Ltd. be accepted in the amount of
\$33,000.00 (excluding HST), to supply and place Calcium Chloride Dust Suppressant
on the Township's gravel roads, contingent upon a WSIB Clearance Certificate and a
copy of Insurance being provided to the Township, to the Township's satisfaction.*

----Carried----

- c. Staff Report PW005-22 submitted by the Manager of Public Works,
re: Award of Quotation – 2022 Granular Gravel Supply.**

Resolution No: CW031-2022 Moved by: Kiezebrink Seconded by: Henderson

*Be it resolved that Staff Report PW005-22 be received: and
That the quotation as received from Duivenvoorden Haulage Ltd. be accepted in the
amount of \$347,340.00 (excluding HST), to supply and place Granular 'A' Gravel on
various locations within the Township limits, and to deliver to stockpile granular for
supply, contingent upon a WSIB Clearance Certificate and a copy of Insurance being
provided to the Township, to the Township's satisfaction.*

----Carried----

- d. Staff Report PW006-22 submitted by the Manager of Public Works,
re: Water Reservoir Repairs – Angus Brownley Pumphouse.**

Resolution No: CW032-2022 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PW006-22 be received: and
That the quotation as received from Perma-Seal Contracting for the repairs and re-
parging of the Brownley Pumphouse Cell # 2,3 and 4 be accepted in the amount of
\$96,700.00 (excluding HST).*

----Carried----

- e. Staff Report PW007-22 submitted by the Manager of Public Works,
re: Award of Quotation – 2022 Double Surface Treatment (Combined).**

Resolution No: CW033-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Staff Report PW007-22 be received: and
That the quotation as received from Duncor Enterprises Inc. be accepted in the
amount of \$352,097.60 (excluding HST and 50mm shoulder granular), to complete the
2022 double surface treatment projects, contingent upon a WSIB Clearance
Certificate and a copy of Insurance being provided to the Township, to the Township's
satisfaction.*

----Carried----

- f. **Correspondence submitted by Ontario Clean Water Agency (OCWA), re: Schedule 22 Summary Reports (2021) and Section 11 Annual Reports (2021) for the Angus, Baxter and Thornton Drinking Water Systems.**

Resolution No: CW034-2022 Moved by: Henderson Seconded by: Smith

Be it resolved that the 2021 Schedule 22 Summary Reports and the 2021 Section 11 Annual Reports from the Ontario Clean Water Agency for the Angus, Baxter and Thornton Drinking Water and Distribution Systems be received; and That a notice be posted on the Township's website stating that the 2021 Summary Reports are available for inspection at the Administration Centre or on the Township website by any member of the public during normal business hours, at no charge.

----Carried----

8. FINANCE

- a. **Staff Report TR002-22 submitted by the Manager of Finance, re: Statement of Treasurer – Remuneration 2021.**

Resolution No: CW035-2022 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Staff Report TR002-22 be received: and That the Treasurer's Statement of Remuneration and Expenses of Council and Members appointed by Council for the year ending December 31, 2021 be received as circulated.

----Carried----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. **Staff Report C002-22 submitted by the Manager of Legislative Services, re: Election Sign By-law Review.**

Resolution No: CW036-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that Staff Report C002-22 be received: and That Council direct staff to further amend the Draft By-law and provide an additional Staff Report for Council's consideration of approval at the next Committee of the Whole meeting.

----Carried----

- b. **Staff Report C003-22 submitted by the Deputy Clerk, re: Request for Sponsorship – Canadian Armed Forces Day and Air Show – June 18 and 19, 2022.**

Resolution No: CW037-2022 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that Staff Report C003-22 be received: and That Council approve a sponsorship in the amount of \$4,000.00 for the 2022 Canadian Armed Forces Day and Air Show.

----Carried----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO007-22 submitted by the Chief Administrative Officer, re: County of Simcoe Fire Services Review.**

Resolution No: CW037-2022 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that Staff Report CAO007-22 be received: and
That Council direct staff to:*

- a) investigate and attempt to enhance data collection on types of calls, response and outcome with the County of Simcoe,*
- b) continue to pursue training opportunities with other municipalities, such as, neighbours New Tecumseth and Springwater,*
- c) investigate shared services with neighbours,*
- d) prepare for a new Station 2 Firehall in Angus, and*
- e) forward Essa comments on the County's Fire Services Review Report to the County of Simcoe.*

----Carried----

- b. **Staff Report CAO009-22 submitted by the Chief Administrative Officer, re: Proposed Mileage Rate Increase.**

Resolution No: CW038-2022 Moved by: Sander Seconded by: Henderson

*Be it resolved that Staff Report CAO009-22 be received: and
That Council approve increasing the rate for staff using their personal vehicles to conduct Township business from \$0.58 per km to \$0.61 per km due to the increase in fuel costs and other maintenance expenses associated with operating such vehicles.*

----Carried----

11. OTHER BUSINESS

- a. **Council Recognition of Clerk's Department**

Council commended the Clerk's Department staff for their initiative, creativity and dedication to building and providing residents with a new Township website. The Clerk thanked Council for the recognition of her team and informed Council and those in attendance that the new website would be live on March 17, 2022.

- b. **#ITSTARTS Campaign**

Council and staff of the Township of Essa showed their support towards the International Day for the Elimination of Racial Discrimination. #ITSTARTS aims to raise awareness about the value and importance of developing welcoming communities in Simcoe County.

3

12. **ADJOURNMENT**

Resolution No: CW039-2022 Moved by: Smith Seconded by: Henderson

Be it resolved that this meeting of Committee of the Whole of the Township of Essa adjourn at 7:09 p.m., to meet again on the 23rd day of March, 2022 at 6:00 p.m.

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA
VIRTUAL REGULAR COUNCIL MEETING
WEDNESDAY, MARCH 9, 2022

MINUTES

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In attendance: Mayor Sandie Macdonald
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Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
A. Powell, Manager of Planning and Development
C. Traynor, Manager of Finance
R. Rosilius, Deputy Treasurer
D. Burgin, Fire Chief
M. Mikael, Manager of Public Works
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. **OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 7:09 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None.

3. **ADOPTION OF PREVIOUS MINUTES AND MOTIONS**

Resolution No: CR037-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Public, Committee of the Whole and Regular Council meetings held on the 16th day of February, 2022 be adopted as circulated.*

----Carried-----

4. **CONSENT AGENDA**

Resolution No: CR039-2022 Moved by: Henderson Seconded by: Smith

*Be it resolved that the items listed in the Consent Agenda dated March 9, 2022 be received for information, and that the necessary actions be taken; and
That Item A8 be moved to section B of the Consent Agenda for a letter of support and letter to MPP and AMO; and*

That Item A13 be moved to section C of the Consent Agenda for a further report to come forward at a future date.

----Carried-----

5. COMMITTEE REPORTS

a. Essa Public Library Board

Resolution No: CR037-2022 Moved by: Sander Seconded by: Smith

Be it resolved that the minutes of the Essa Public Library Board from their meeting of January 24, 2022 be received.

----Carried-----

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2022-13

Resolution No: CR040-2022 Moved by: Kiezebrink Seconded by: Smith

Be it resolved that leave be granted to introduce By-law 2022-13, that being a By-law to authorize the Issuance of the Certificate of Substantial Completion and Acceptance (Underground Works) Birchwood Estates Subdivision (Plan 51M-1198) (Wynstar Developments Inc.); and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR041-2022 Moved by: Sander Seconded by: Smith

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- *Acquisition or Disposition of Land Negotiations [Municipal Act, s.239(2)(c)]*

----Carried-----

Note: Livestream does not run during Closed Session Deliberations.

Council proceeded into Closed Session Deliberations at 7:16 p.m.

Motion to Rise and Report from Closed Session Meeting of March 9, 2022.

Resolution No: CR042-2022 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that Council rise and report from the Closed Session Meeting at 7:27 p.m.
----Carried-----

- a. **ACQUISITION OR DISPOSITION OF LAND [s.239(2)(c)]
Confidential Staff Report CAO008-22 submitted by the Chief
Administrative Officer, re: Potential Acquisition of Land.**

Resolution No: CR043-2022 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO008-22 be received; and
That the Chief Administrative Officer be authorized to proceed with Option No. 4 as
amended in this Report.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2022-14

Resolution No: CR044-2022 Moved by: Henderson Seconded by: Smith

*Be it resolved that leave be granted to introduce By-law 2022-14, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on
this 9th day of March, 2022; and that said By-law be read a first, and taken as read a
second and third time and finally passed.*

----Carried-----

13. ADJOURNMENT

Resolution No: CR045-2022 Moved by: Smith Seconded by: Henderson

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa
adjourn at 7:29 p.m. to meet again on the 23rd day of March, 2022 at 6:00 p.m.*

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NUMBER 2022 – 15

A By-law to amend the Township’s Comprehensive Zoning By-law 2003-50, as amended.

WHEREAS pursuant to Section 34 of the *Planning Act*, R.S.O., 1990, c.P.13, as amended, the Council of the Township of Essa has passed a comprehensive Zoning By-Law No. 2003-50 for the Township of Essa; and

WHEREAS, an application to amend By-Law No. 2003-50 has been received with respect to lands known legally as Part of Lot 20, Concession 1, Lots 14 and 15, Registered Plan 1425, also described as 28 Brentwood Road, Township of Essa, County of Simcoe; and

WHEREAS the provisions of this By-law conform to the Official Plan of the Township of Essa; and

WHEREAS, Council deems it advisable and expedient to amend Zoning By-Law No. 2003-50;

NOW THEREFORE, the Council of The Corporation of the Township of Essa HEREBY ENACTS as follows:

- 1) THAT Zoning By-Law No. 2003-50, as amended, is hereby amended as follows:
 - a) That Schedule “B”, as amended, is hereby further amended by changing the zoning of a portion of the subject property from the “Residential, Low Density, Detached (R1)” to ‘Residential, Medium Density, Townhome Exception (R3-10)”, as depicted on Schedule 1 attached hereto, forming part of this By-Law.
 - b) That Section 11: Residential, Low Density, Townhome (R3), as amended, is hereby further amended as follows:
 - i) by the addition of a new subsection 11.4.10 entitled, “R3-10: Part of Lot 20, Concession 1, Lots 14 and 15, Registered Plan 1425 (2022- xx)”,
 - ii) by numbering the existing R3-11.4 special zoning provision as subsection 11.4.10, and
 - iii) by the addition of a new subsection 11.4.10 as follows
R3-10: Part of Lot 20, Concession 1, Lots 14 and 15, Registered Plan 1425 (2022- ___)”;

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Notwithstanding any provisions of this Zoning By-Law No. 2003-50 to the contrary on those lands zoned "R3-10" on Schedule "A" of this By-law, residential uses on lands zoned "Residential, Medium Density, Townhome Exception (R3-10)" shall be permitted the following provisions on those lands zones "RL-2" the following special zoning regulations shall apply:

- Minimum Corner Lot Area with Full Municipal Services: 250m²
 - Minimum Corner Lot Frontage with Full Municipal Services: 9.7m
 - Minimum Front Yard Setback: 6.6m
 - Minimum Exterior Side Yard Setback: 1.7m
 - Maximum Corner Lot Coverage: 36%
- 2) That all other respective provisions of the Zoning By-law 2003-50, as amended, shall apply.
- 3) That this By-law shall come into force and take effect on the date of passing thereof, subject to the provisions of Section 34 of the *Planning Act*, R.S.O., 1990, c.P.13 as amended.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 23rd day of March, 2022.

Mayor – Sandie Macdonald

Manager of Legislative Services – Lisa Lehr

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2022 – 16

Being a By-Law to establish and regulate a Fire Department in Essa Township and to repeal By-law No. 2014-27.

WHEREAS the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, and the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended, permit the council of a municipality to enact a by-law to establish and regulate a fire department; and

WHEREAS the *Municipal Act*, 2001, as amended, provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate, and (b) enhance their ability to respond to municipal issues; and

WHEREAS the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c. 4, as amended, requires every municipality to establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and to provide other such Fire Protection Services as it determines may be necessary in accordance with its needs and circumstances; and

WHEREAS Council of the Corporation of the Township of Essa passed By-law 2014-27, that being a by-law to establish and regulate a Fire Department in the Township of Essa, on May 7, 2014; and

WHEREAS Council of the Corporation of the Township of Essa deems it desirable for housekeeping purposes to repeal By-law 2014-27.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Essa enacts as follows:

1. DEFINITIONS

- 1.1 **“Approved”** means approved by Council.
- 1.2 **“Chief Administrative Officer”** means the person appointed by Council to act as Chief Administrative Officer for the Corporation.
- 1.3 **“Council”** means the Council of the Corporation of the Township of Essa.
- 1.4 **“Deputy Fire Chief”** means the person appointed by Council to act on behalf of the Fire Chief of the fire department in the case of an absence or a vacancy in the office of the Fire Chief
- 1.5 **“Fire Chief”** means the person appointed by Council to act as Fire Chief for the Corporation and is ultimately responsible to Council as defined in the Fire Protection and Prevention Act.
- 1.6 **“Fire Department”** means the Township of Essa Fire Department.
- 1.7 **“Firefighter”** means a chief and any other person employed in, or appointed to, a fire department and assigned to undertake fire protection services and includes a volunteer firefighter.

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- 1.8 **"Fire Protection Services"** includes fire suppression, fire prevention, fire safety education, communication, training of persons involved in the provision of fire protection services, rescue and emergency services and the delivery of all those services.
- 1.9 **"Limited Services"** means a variation of services significantly differentiating from the norm as a result of extenuating circumstances, such as environmental factors, obstructions, remote properties, private roadways, lanes, and drives
- 1.10 **"Member"** means a person, employed by the Township of Essa Fire Department or voluntarily acting as a firefighter and includes an Officer.
- 1.11 **"Municipality"** means the Corporation of the Township of Essa.
- 1.12 **"Volunteer Firefighter"** means a person who provides fire protection services either voluntarily or for a nominal consideration, honorarium, training, or activity allowance.

2. ESTABLISHING

- 2.1 A fire department for the Township of Essa to be known as the Essa Fire Department is hereby established and the head of the fire department shall be known as the Fire Chief.

3. ORGANIZATIONAL CHART

- 3.1 The fire department shall be structured in conformance with an approved Organizational Chart as set out on Schedule "A" attached hereto and forming part of this By-law.

4. APPOINTMENT OF OFFICERS / FIREFIGHTERS

- 4.1 In addition to the Fire Chief, department personnel may consist of Deputy Chiefs and such number of other officers and members as from time to time may be deemed necessary by the Fire Chief. Council shall appoint a Deputy Fire Chief, and the department may consist of such number of other officers and other members as may be deemed necessary by Council.
- 4.2 The Fire Chief may appoint any qualified person as a member of the fire department.
- 4.3 A person may be considered qualified to be appointed a member of the fire department who:
- a) Is bondable and provides a Criminal Records Check and a Vulnerable Sector Screening Check.
 - b) Is at least eighteen (18) years of age.
 - c) Has successfully completed a grade 12 education or has equivalent experience.

- d) Possesses a valid Ontario driver's license and provides a three (3) year driving record search / abstract.
- e) Shall have class "D" privileges and a "Z" airbrake endorsement or the member shall obtain such class and endorsement within a designated timeframe of his/her appointment.
- f) Passes such tests as may be required; and
- g) Is medically fit for the duties the member will carry out as certified by a legally qualified physician licensed in the Province of Ontario. A report stating the member is fit for full Firefighting Duties shall be provided.

4.4 Persons appointed as a member of the fire department shall be on probation for a minimum period of twelve (12) months or until certified as an NFPA 1001 Level I/II Firefighter. During this period, he/she shall complete all necessary training as may be required by the Fire Chief or by the Corporation.

4.5 If a probationary member fails such testing or examinations, he/she may be dismissed.

5. REMUNERATION AND WORKING CONDITIONS

5.1 The remuneration of the members shall be as determined by Council.

5.2 Working conditions and remuneration for all firefighters defined in Part 9 of the *Fire Protection and Prevention Act* shall be determined by Council in accordance with the provisions of Part 9 of the *Fire Protection and Prevention Act*.

5.3 If a medical examiner finds a member is physically unfit to perform assigned duties and such condition is attributed to, and a result of employment in the fire department, he/she may be assigned to another position or be retired.

6. RESPONSIBILITY

6.1 The Fire Chief is ultimately responsible to Council, through the Chief Administrative Officer, for the proper administration and operation of the fire department including the delivery of fire protection services and the discipline of its members.

6.2 The Fire Chief shall implement all policies and shall develop such standard operating guidelines, general orders and departmental rules as may be necessary for the efficient operation of the department and to ensure the appropriate care and protection of all Fire Department personnel and equipment.

6.3 The Fire Chief shall periodically review all policies, applicable By-laws, general orders, departmental rules, operating guidelines, procedures, and functional responsibilities of the fire department and may establish an advisory committee consisting of such members of the fire department as the Fire Chief may determine from time to time to assist in these duties.

6.4 All equipment owned or cared for by the fire department shall be used solely for the purposes of emergency response, training, maintenance, or administration as a regular part of the fire department responsibilities. Notwithstanding, approval

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for uses other than those outlined above may be permitted upon prior approval of the Fire Chief or by his/her designate.

7. BUDGETS AND REPORTS

- 7.1 The Fire Chief shall submit to the Chief Administrative Officer and Council for approval the annual budget estimates for the fire department, an annual report, and any other specific reports requested by the Chief Administrative Officer or Council.

8. DIVISIONAL RESPONSIBILITIES

- 8.1 Each division of the fire department is the responsibility of the Fire Chief and is under the direction of the Fire Chief or a member designated by the Fire Chief.
- 8.2 Designated members shall report to the Fire Chief activities under their supervision and shall carry out all orders of the Fire Chief or his/her designate.
- 8.3 The officers shall report to the Fire Chief of the department on the functions and activities of the department that are his/her responsibility and carry out the orders of the Fire Chief or his/her designate.
- 8.4 Where the Fire Chief designates a member to act in the place of an officer in the fire department, such member, when so acting, has all the powers and shall perform all duties of the officer replaced.

9. MEMBERS RESPONSIBILITY

- 9.1 Members shall report for duty at the time and place prescribed by department operating guidelines and procedures and shall remain on duty until relieved.
- 9.2 Members shall respond promptly to all emergencies, attend all scheduled practices, and obey all orders and instructions of their officers. Members shall meet a required 30% of emergency response calls reviewed quarterly and 70% of the scheduled training reviewed annually. Absence from attendance at emergency responses or scheduled practices, without justifiable reason, may result in suspension and/or dismissal from the department.
- 9.3 No member shall:
- a) Respond for duty when his/her ability is, or may be, impaired.
 - b) Consume or use any drug or beverage while on duty that may impair his/her ability.
 - c) Be permitted to remain on duty if his/her ability is impaired.
 - d) Be a volunteer firefighter in another municipality and be a volunteer firefighter in this municipality concurrently.

10. DISCIPLINE

- 10.1 The Fire Chief may reprimand, suspend with or without pay, suspend pending an investigation, and upon approval of the Chief Administrative Officer, the Fire Chief may dismiss any member for infraction of any provisions of this by-law, policies, guidelines, general orders and departmental rules or any other conduct amounting to just cause in law that, in the opinion of the Fire Chief, would be detrimental to discipline or the efficiency of the fire department. The Fire Chief may also dismiss any member with reasonable notice, some, or all of which, at the Fire Chief's discretion, may be in the form of pay in lieu of notice.
- 10.2 Following the discipline of a member, the Fire Chief shall report the discipline and any recommendation to the Chief Administrative Officer.

11. PREVENTION, CONTROL AND EXTINGUISHING FIRES

- 11.1 The Fire Chief shall take all proper measures for the prevention, control and extinguishment of fires and the protection of life and property, and shall enforce municipal by-laws respecting public education and fire prevention, exercise the powers imposed by the Fire Protection and Prevention Act, and shall be empowered to authorize:
 - a) Pulling down or demolishing any building or structure to prevent the spread of fire; or
 - b) All necessary actions which may include boarding up or barricading of buildings or property to guard against fire or other danger, risk, or accident, when unable to contact the property owner; or
 - c) Recovery of expenses incurred by such necessary actions for the Corporation in the manner provided through the *Municipal Act* and the *Fire Protection and Prevention Act*.
 - d) The Fire Chief may at his/her discretion cause civilians, personnel and/or equipment to be used, other than personnel and equipment of the department that is deemed necessary to control or mitigate any emergency.

12. AUTHORITY TO LEAVE MUNICIPAL LIMITS

- 12.1 The Fire Department shall not respond to a call with respect to a fire or emergency outside the limits of the municipality *except* with respect to a fire or emergency:
 - a) That, in the opinion of the Fire Chief or designate of the Fire Department, threatens property in the municipality or property situated outside the municipality that is owned or occupied by the municipality.
 - b) In a municipality with which an approved agreement has been entered into to provide fire protection services which may include automatic aid.
 - c) On property with which an approved agreement has been entered into with any person or corporation to provide fire protection services.
 - d) At the discretion of the Fire Chief, to a municipality authorized to participate in any county, district or regional mutual aid plan established by a Fire Coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program, or
 - e) On property beyond the municipal boundary where the Fire Chief or designate determines immediate action is necessary to preserve life or

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property and the appropriate department is notified to respond and assume command or establish alternate measures acceptable to the Fire Chief or designate.

13. LEVELS OF SERVICE

- 13.1 The Township of Essa through the Essa Fire Department shall provide such *approved* services as specified and listed in Appendix C
- 13.2 Due to the fire department's reliance upon volunteer firefighters, the topographic and geographic configuration of the Township, the level and amount of equipment at the department's disposal, and other budgetary constraints, the services listed in Appendix C of this by-law may be provided as *limited services* or due to the existence of unsafe conditions encountered enroute, impeded access to property, and/or environmental factors/ constraints.

14. GENERAL PROVISIONS

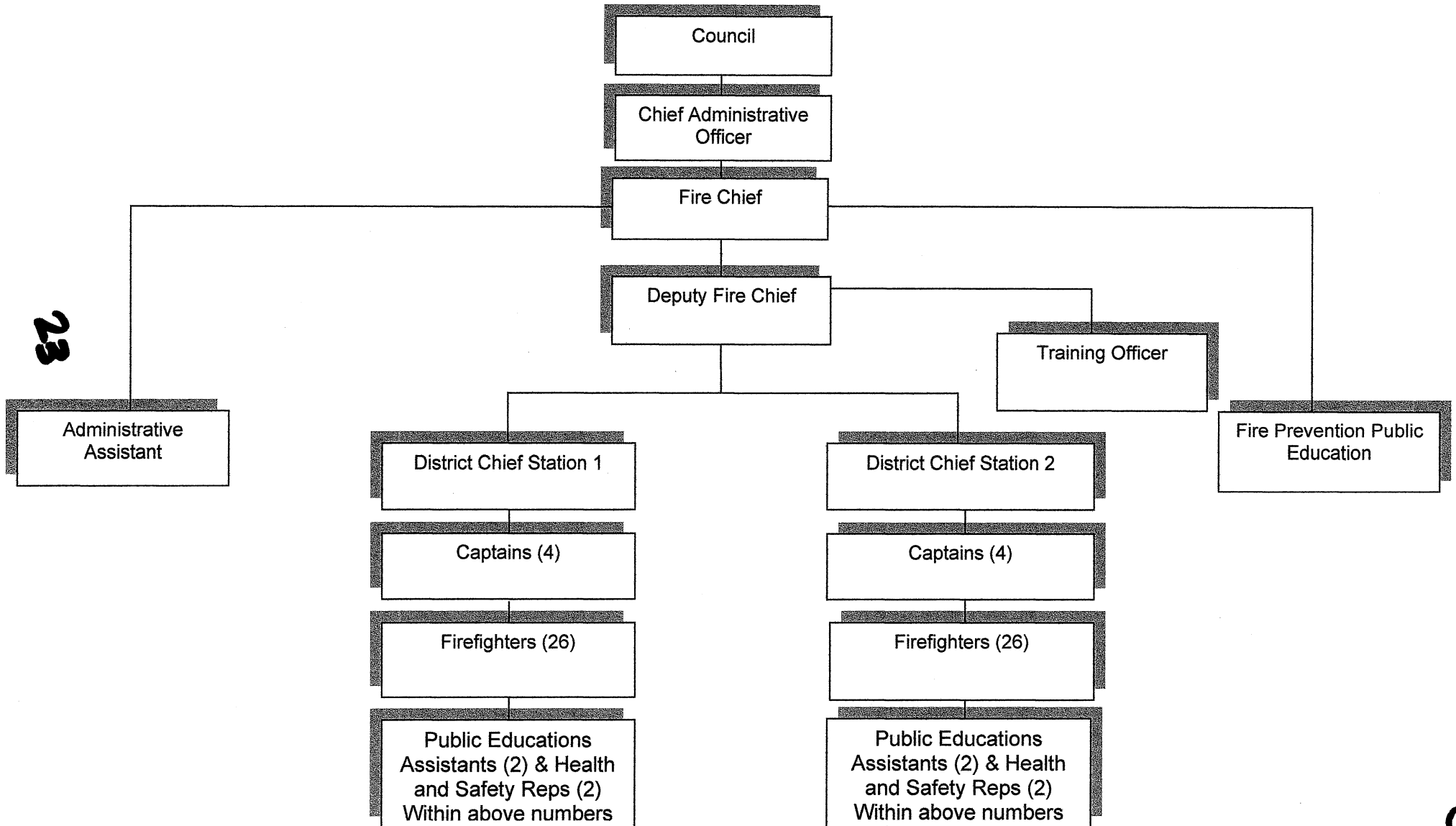
- 14.1 If any court of competent jurisdiction finds that any of the provisions of this By-law are ultra vires, or are invalid for any reason, such provision shall be deemed to be severable and shall not invalidate any of the other provisions of the By-law which shall remain in full force and effect.
- 14.2 Where the context permits, words importing the singular also include more than one persons, parties or things of the same kind.
- 14.3 The word "may" shall be construed as permissive and the word "shall" shall be construed as imperative.
- 14.4 That By-law 2014-27 be and is hereby repealed.
- 14.5 The short form title of this by-law shall be the Essa Fire Department Establishing and Regulating By-law.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 23rd day of March, 2022.

Sandie MacDonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
FIRE AND EMERGENCY SERVICES
BY-LAW NO. 2022 – 16
SCHEDULE "A" – ORGANIZATIONAL CHART



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**THE CORPORATION OF THE TOWNSHIP OF ESSA
FIRE AND EMERGENCY SERVICES
BY-LAW NO. 2022 – 16
SCHEDULE “B”
MISSION STATEMENT**

The Township of Essa Fire Department is to provide protection to persons and property through the provision of an efficient and effective fire service, and to contribute to public safety through a range of programs including inspections and education designed to protect lives and property from the adverse effects caused from sudden emergencies or exposure to dangerous conditions created by persons or nature.

VALUES OF THE ESSA FIRE AND EMERGENCY SERVICES

Integrity, dedication, and care in meeting the public safety needs of our communities.

COOPERATION

The Township of Essa Fire and Emergency Services Department supports working co-operatively with other organizations and establishing partnerships that promote excellence and innovation in the areas of education, legislation, standards setting and efficient service.

GOALS OF THE ESSA FIRE AND EMERGENCY SERVICES

The goal of the fire department is to provide efficient and effective fire protection services, promote professionalism within the service, provide programs to protect the lives and property of the inhabitants, and strive to ensure that our fire service demonstrates value in the communities we serve utilizing responsible management practices; first to the municipality; second, to those municipalities requiring assistance through authorized mutual aid program activities; third, to those municipalities which are provided fire protection by the fire department via authorized agreement.

OBJECTIVES OF THE ESSA FIRE AND EMERGENCY SERVICES

To achieve the goals of the fire department, necessary funding must be in place and the following objectives must be in place:

1. Identify and review the fire services department requirements of the municipality.
2. Provide an adequate administration process consistent with the needs of the department.
3. Ensure that firefighting equipment and operating personnel are available to provide adequate response within a reasonable length of time.
4. Provide department training which will ensure the continuous upgrading of all personnel in the latest techniques of fire prevention, fire fighting and control of emergency situations.
5. Provide a maintenance program to ensure all fire protection apparatus and department equipment is ready to respond calls.

6. Provide an effective fire prevention program to:
 - a) Ensure through plan examination and inspection that required fire protection equipment or features are installed and maintained.
 - b) Reduce and / or eliminate fire hazards.
 - c) Ensure compliance with applicable municipal, provincial, and federal fire prevention legislation, statutes, codes, and regulations in respect to fire safety.
7. Develop and maintain an effective public information system and educational program with particular emphasis on school fire safety, home fire safety, fire safety plans and training.
8. Ensure in the event of a major catastrophe in the municipality, assistance to cope with the situation is available from outside departments and other agencies.
9. Develop and maintain a good working relationship with all federal, provincial, and municipal departments, utilities and agencies related to the protection of life and property.
10. Interact with other departments on programs respecting the aspects of fire suppression, training, fire prevention and public education.

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**THE CORPORATION OF THE TOWNSHIP OF ESSA
FIRE AND EMERGENCY SERVICES
By-law 2022 – 16
SCHEDULE “C”
CORE SERVICES**

FIRE PREVENTION

1. Conduct fire prevention programs.
2. Enforce compliance with municipal, provincial, and federal legislation, statues, codes and regulations in respect to fire inspections and fire safety.
3. Provide public educational programs and fire safety training.
4. Smoke Alarm program.
5. Public Education, Pre-Fire Plans, In-Service Inspections.

FIRE SUPPRESSION

1. Structural fire suppression
2. Vehicle fire suppression
3. Wildland fire suppression (grass, brush, forestry)
4. Medical (first aid, C.P.R. & defibrillation)
5. Medical Assist (simultaneous dispatch, tiered response)
6. Hazardous Materials Response (awareness level)
7. Vehicle Accidents
8. Vehicle Extrication
9. Water Rescue (shore based)
10. Confined Space (limited to equipment & training)
11. Rescue Operations (limited to equipment and training)
12. Public Assistance, other agencies assistance.
13. Public Education, Pre-Fire Plans, In-Service Inspections
14. Fire Investigation
15. Mutual Aid and Fire Protection Agreement Response
16. Member of special teams (County, Municipal, and Federal)

TRAINING DIVISION FUNCTIONS

1. Training to meet core services
2. Training in administration, fire prevention, suppression
3. Training in Occupational Health & Safety, Municipal Safety Standards, Department Safety and Operating Guidelines & Procedures.
4. Preparation of all training records and reports.
5. Preparation of and conducting examinations of members.
6. Planning and locating external programs and resources to provide training and education of members outside the department.
7. Recruit training and examinations.
8. Firefighter skill evaluations.
9. Projecting training needs.
10. Maintaining training resource library and interactive programs.

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2022 – 17

A By-law of The Corporation of the Township of Essa to establish and assume for public highway purposes:

**Brownley Lane, Plan 51M-1102, being all of PIN 58110-2197 (LT);
Greenwood Drive, Plan 51M-1102, being all of PIN 58110-2198 (LT);
Hutton Crescent, Plan 51M-1102, being all of PIN 58110-2199 (LT); and
Wagner Crescent, Plan 51M-1102, being all of PIN 58110-2200 (LT).**

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Sections 26 and 31, authorizes municipalities to pass by-laws for establishing highways for public highway purposes; and

WHEREAS Brownley Lane, Greenwood Drive, Hutton Crescent and Wagner Crescent were dedicated to The Corporation of the Township of Essa by Plan 51M-1102 registered on December 22, 2016; and

WHEREAS the Council of The Corporation of the Township of Essa deems it necessary and expedient to establish as highways for public highway purposes the following lands:

Brownley Lane, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2197 (LT);

Greenwood Drive, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2198 (LT);

Hutton Crescent, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2199 (LT); and

Wagner Crescent, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2200 (LT).

NOW THEREFORE BE IT RESOLVED THAT Council of The Corporation of the Township of Essa hereby enacts as follows:

- 1. That the following land is hereby established as highways and assumed by The Corporation of the Township of Essa for public highway purposes:

Brownley Lane, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2197 (LT);

Greenwood Drive, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2198 (LT);

Hutton Crescent, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2199 (LT); and

Wagner Crescent, Plan 51M-1102, in the Township of Essa, County of Simcoe, being all of PIN 58110-2200 (LT).

- 2. This By-law takes effect and comes into force on and from the date it is passed by Council.

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3. This By-law shall be registered on title in the Land Registry Office for the County of Simcoe to give notice to all parties.

READ A FIRST TIME AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF March, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2022 – 18

A By-law of The Corporation of the Township of Essa to establish and assume for public highway purposes:

Sasco Way, Plan 51M-1097, being all of PIN 58110-2034 (LT);

0.3 Reserve Block 147, Plan 51M-732, being all of PIN 58110-0427 (LT);

Part of Block 125, Plan 51M-844, being Pt 2 51R-40377, being all of PIN 58110-1979 (LT).

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Sections 26 and 31, authorizes municipalities to pass by-laws for establishing highways for public highway purposes; and

WHEREAS Sasco Way was dedicated to The Corporation of the Township of Essa by Plan 51M-1097 registered on October 24, 2016; and

WHEREAS the Council of The Corporation of the Township of Essa deems it necessary and expedient to establish as highways for public highway purposes the following lands:

Sasco Way, Plan 51M-1097, in the Township of Essa, County of Simcoe, being all of PIN 58110-2034 (LT);

0.3 Reserve Block 147, Plan 51M-732, being all of PIN 58110-0427 (LT), to be assumed and become part of Gold Park Gate; and

Part of Block 125, Plan 51M-844, being Pt 2 51R-40377, being all of PIN 58110-1979 (LT), to be assumed and become part of Sasco Way.

NOW THEREFORE BE IT RESOLVED THAT Council of The Corporation of the Township of Essa hereby enacts as follows:

1. That the following land is hereby established as highways and assumed by The Corporation of the Township of Essa for public highway purposes:

Sasco Way, Plan 51M-1097, in the Township of Essa, County of Simcoe, being all of PIN 58110-2034 (LT);

0.3 Reserve Block 147, Plan 51M-732, being all of PIN 58110-0427 (LT), to be assumed and become part of Gold Park Gate; and

Part of Block 125, Plan 51M-844, being Pt 2 51R-40377, being all of PIN 58110-1979 (LT), to be assumed and become part of Sasco Way.

2. This By-law takes effect and comes into force on and from the date it is passed by Council.

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3. This By-law shall be registered on title in the Land Registry Office for the County of Simcoe to give notice to all parties.

READ A FIRST TIME AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF March, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2022 – 19

Being a By-law to confirm the proceedings of the Council meeting held on the 23rd day of March, 2022.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 23rd day of March, 2022 and, in respect of each recommendation contained in the Minutes of the Public meeting held on the 9th day of March, 2022, the Regular Council meeting held on the 9th day of March, 2022 and the Committee of the Whole meeting held on the 9th day of March, 2022; and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 23rd day of March, 2022.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services