

**THE CORPORATION OF THE TOWNSHIP OF ESSA  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, JANUARY 17, 2024**

**MINUTES**

A Committee of the Whole meeting was held in person on Wednesday January 17, 2024, in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald  
Deputy Mayor Michael Smith  
Councillor Pieter Kiezebrink  
Councillor Henry Sander  
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO  
S. Haniff, Manager of Planning  
O. Curnew, Development Planner  
O. Ward, Policy Planner  
S. Corbett, Deputy Clerk

**1. OPENING OF MEETING BY THE MAYOR**

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on land within the area of Treaty 18, also known as the Lake Simcoe-Nottawasaga Treaty, signed on October 17, 1818 between the Government of Upper Canada and the Anishinaabe Indigenous peoples. The Anishinaabe include the Ojibwe, Odawa and Pottawatomi Nations collectively known as the Three Fires Confederacy. We are dedicated to honoring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First nation, Metis and Inuit People.

**2. DISCLOSURE OF PECUNIARY INTEREST**

Councillor Kiezebrink declared an interest on Item 3(a) as his employer has a pecuniary interest in the proposal.

**3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS**

Councillor Kiezebrink declared an interest on Item 3(a). He recused himself from Council Chambers and did not participate in any discussion on this Item.

**a. Public Meeting**

14 and 18 Margaret Street Zoning By-law Amendment (Z4-20)

See separate set of minutes.

Councillor Kiezebrink resumed his seat for the remainder of the meeting.

## STAFF REPORTS

### 4. PLANNING AND DEVELOPMENT

- a. **Staff Report PD001-24 submitted by the Manager of Planning, re: Simcoe County Age-Friendly Municipal Grant.**

**Resolution No: CW001-2024 Moved by: Sander Seconded by: Smith**

***BE IT RESOLVED THAT** Staff Report PD001-24 be received; and **THAT** Council direct staff to apply for funding through the Simcoe County Age-Friendly Municipal Grant Program by the deadline of January 20, 2024, to be utilized for the preparation of an Age-Friendly Additional Residential Units Guide by a Planning Consultant.*

----Carried-----

### 5. PARKS AND RECREATION / COMMUNITY SERVICES

### 6. FIRE AND EMERGENCY SERVICES

### 7. PUBLIC WORKS

### 8. FINANCE

### 9. CLERKS / BY-LAW ENFORCEMENT / IT

### 10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

- a. **Staff Report CAO001-24 submitted by the Chief Administrative Officer, re: NVCA.**

**Resolution No: CW002-2024 Moved by: Kiezebrink Seconded by: Sander**

***BE IT RESOLVED THAT** Staff Report CAO001-24 be received; and **THAT** Council authorize staff to purchase enhanced programming offered by the NVCA which includes reforestation, healthy waters monitoring, management of the Utopia Conservation Areas, environmental education and Tiffin operations, at a cost of \$24,002.90, by way of entering into an MOU for one (1) year on the premise that the NVCA will return to Essa with its budget on an annual basis.*

----Carried-----

Council recessed at 6:26 p.m. and commenced the Committee of the Whole Meeting at 6:31 p.m.

### 11. OTHER BUSINESS

**Resolution No: CW003-2024 Moved by: Smith Seconded by: Sander**

**WHEREAS** the Municipality contains a reserve fund entitled the Thornton Hydro Reserve, which was originally created for the disbursement of proceeds from the sale of the Thornton Utility; and

**WHEREAS** Council wishes to spend \$11,216.38 on a truck mounted nozzle for the Essa Rescue One fire vehicle; and

**WHEREAS** Council has consulted with four citizens of Thornton who were originally involved in suggesting uses for the Thornton Hydro Reserve funds.

**NOW THEREFORE BE IT RESOLVED** that Council approves the expenditure so named herein to come from G/L account 02-80-002-060-3580 in the amount of \$11,216.38; and **THAT** the same four citizens be invited to bring forward additional ideas for Council's consideration of the distribution of the remainder of the funds contained in the Thornton Hydro Reserve.

----Carried-----

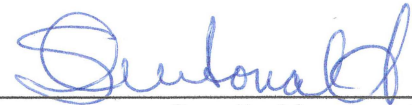
- Councillor Sander has made a request that all By-laws are passed with one motion, unless Council expresses interest in discussing a particular motion.
- Public Info Consultation (PIC) on the Transportation and Trails Master Plan is set for March 19, 2024 at 4-7 p.m.
- Mayor Macdonald is asking for a letter to be sent to the County regarding adding a Linx Bus stop on Centre Street, Angus in addition to the current stop near 283 Mill Street.

## 12. ADJOURNMENT

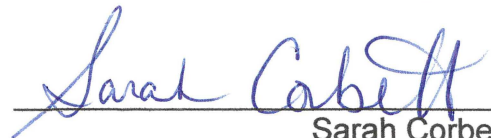
**Resolution No: CW004-2024 Moved by: Smith                      Seconded by: Sander**

***BE IT RESOLVED THAT*** this meeting of Committee of the Whole of the Township of Essa adjourn at 6:43 p.m., to meet again on the 7<sup>th</sup> day of February, 2024 at 6:00 p.m.

----Carried-----



Sandie Macdonald  
Mayor



Sarah Corbett  
Deputy Clerk