

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, OCTOBER 4, 2023
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

p. 1 Recommendation: **BE IT RESOLVED THAT** the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and **THAT** the minutes of the Public, Committee of the Whole, Closed Session and Regular Council meetings held on the 20th day of September, 2023 be adopted as circulated.

4. CONSENT AGENDA

Recommendation: **BE IT RESOLVED THAT** the items listed in the Consent Agenda dated October 4, 2023 be received for information, and that the necessary actions be taken.

5. COMMITTEE REPORTS

p. 18 a. **Minutes of the Essa Public Library Board**

Recommendation: Be it resolved that the minutes of the Essa Public Library Board from their meeting of June 26, 2023, be received.

p. 24 b. **Minutes of the Nottawasaga Police Services Board**

Recommendation: Be it resolved that the minutes of the Nottawasaga Police Services Board from their meeting of July 31, 2023, be received.

p. 33 c. **Minutes of the Essa Traffic Advisory Committee**

Recommendation: Be it resolved that the minutes of the Traffic Advisory Committee from their meeting of September 5, 2023, be received.

6. PETITIONS

- p. 38 a. Petition received regarding By-law Zoning Amendment Z8-23 and Z9-23 (132 and 134 Simcoe Street)

Recommendation: *Be it resolved that the petition received regarding By-law Zoning Amendment Z8-23 and Z9-23 (132 and 134 Simcoe Street), be received.*

7. MOTIONS AND NOTICES OF MOTIONS

- a. 2024 Budget Deliberations - Special Meetings

Recommendation: **WHEREAS** each year Council of the Township of Essa sets priorities and establishes a budget during a series of Special Meetings of Council; and **WHEREAS** the establishment of these meetings is set by Council and is done so in accordance with the Township of Essa Procedural By-law 2017-77;

NOW THEREFORE, BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby advises that Special Meetings for the purpose of deliberating the 2024 Capital and Operating Budgets will be held in the Council Chambers at the Administration Centre on the following dates:

- November 1, 2023 at 3 p.m. to 5 p.m.
- November 15, 2023 at 3 p.m. to 5 p.m.
- December 6, 2023 at 3 p.m. to 5 p.m.
- December 20, 2023 at 3 p.m. to 5 p.m.

- b. Proclamation – Local Government Week (October 15-21, 2023)

Recommendation: **WHEREAS** October 15 to 21, 2023 is Local Government Week in Ontario, an opportunity to reflect on the vital services delivered by municipal governments; and

WHEREAS municipal governments play a vital role in helping to define the character, priorities, physical make up, and quality of life of communities across Ontario;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby joins with partners such as the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario in acknowledging and celebrating the work of local municipalities by proclaiming October 15 to 21, 2023 as 'Local Government Week' in the Township of Essa.

8. UNFINISHED BUSINESS

9. BY-LAWS

- p. 40 a. By-law 2023-60 Public Highway Assumption – Greenwood Drive

Recommendation: **BE IT RESOLVED** that leave be granted to introduce By-law 2023-60, that being a By-law to establish and assume Greenwood Drive for public highway purposes; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

p. 41 **b. By-law 2023-61 Ontario Clean Water Agency Amending Agreement**

Recommendation: **BE IT RESOLVED** that leave be granted to introduce By-law 2023-61, that being a By-law to enter into an amending agreement with Ontario Clean Water Agency (OCWA); and that said By-law be read a first, and taken as read a second and third time and finally passed.

10. QUESTIONS

11. CLOSED SESSION

Recommendation: **BE IT RESOLVED THAT** Council proceed to a Closed Session in order to address matters pertaining to:

- a) Confidential Staff Report CAO020-23 – Position of Manager of Parks & Recreation
 - *Personal matters about an identifiable individual [s.239(2)(b)]*
- b) Confidential Staff Report CAO023-23 – SMCD SB
 - *Personal matters about an identifiable individual [s.239(2)(b)]*

Motion to Rise and Report from Closed Session Meeting of October 4, 2023.

Recommendation: **BE IT RESOLVED THAT** Council rise and report from the Closed Session Meeting at _____ p.m.

12. CONFIRMATION BY-LAW

p. 49 **a. By-law 2023-62**

Recommendation: **BE IT RESOLVED THAT** leave be granted to introduce By-law 2023-62 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 4th day of October, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

13. ADJOURNMENT

Recommendation: **BE IT RESOLVED THAT** this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 18th day of October, 2023 at 6:00 p.m.

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
September 20th, 2023
ZONING BY-LAW AMENDMENT (Z10-22)
(Affecting 6030 County Road 10)**

MINUTES

A Public meeting was held in person on Wednesday, September 20th, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
D. Dollmaier, Manager of Finance.
O. Curnew, Development Planner
S. Corbett, Deputy Clerk
L. Lehr, Clerk

Guests: Victoria Lemieux, Agent

Mayor Macdonald opened the meeting at 6:13 p.m. She stated that the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to lands municipally known as 6030 County Road, in accordance with Section 34 of the Planning Act.

Mayor Macdonald then welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

Victoria Lemieux of Morgan Planning introduced herself as a representative of the applicant. She proceeded to make a PowerPoint presentation describing the application and what is being proposed.

David Vander Zaag provided the following comments:

- Concerns regarding drainage near the rail line, suggests that the spring melt causes seasonal flooding in the area due to issues with the existing culvert.
- Concerned that the development would increase the flooding in the culvert near the railway track.
- Asked that stormwater drainage be addressed before approvals are given.

No further public comments were brought forward.

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Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 6:25 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Director of Legislative
Services/Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
September 20th, 2023
ZONING BY-LAW AMENDMENT (Z8-23)
(Affecting 134 Simcoe Street)**

MINUTES

A Public meeting was held in person on Wednesday, September 20th, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
D. Dollmaier, Manager of Finance.
O. Curnew, Development Planner
S. Corbett, Deputy Clerk
L. Lehr, Clerk

Guests: Savas Varadas, Agent
Joseph Madsen, Applicant

Mayor Macdonald opened the meeting at 6:26 p.m. She stated that the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to lands municipally known as 134 Simcoe Street in accordance with Section 34 of the Planning Act.

The CAO, Colleen Healey-Dowdall explained that Staff has several comments including parking, storm drainage, servicing connections, snow removal and garbage.

Mayor Macdonald then welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

The applicant, Savas Varadas from Plan Muskoka made a presentation that addressed the site context, surrounding land uses and proposed changes.

Todd Colwell (128 Simcoe St) provided the following comments:

- 'high stress street', narrow with high traffic
- Concerns regarding drainage problems on the street
- Concerns regarding parking
- Concerns regarding snow load on street
- Concerns regarding location of green bins, garbage, etc.
- Low density characteristic within neighbourhood should be maintained.

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Charles McDonald (136 Simcoe Street) provided the following comments:

- Concerns regarding snow removal
- Would like more details and the specifications on the privacy fence.
- Parking spaces are an issue; proposed number is insufficient; spoke to existing deficiencies regarding parking spaces.
- Concerns regarding existing drainage problems in front of 134 Simcoe.

Melanie Rogers (131 Simcoe Street) provided the following comments:

- Safety of children a concern with additional traffic
- Concerns that overflow parking will cause increased on street parking
- Concerns of depreciation of housing prices due to development
- Concerns regarding icy walkways; attributes to the drainage issues on the street.

William Finley (134 Sydenham Street) provided the following comments:

- Concerns regarding traffic increase
- The street is low density – single residents street
- Concerns regarding intensification
- Speeding in the neighbourhood is an issue
- Concerns about drainage
- Concerns that the values of the neighbourhood will be depreciated/diminished
- Concerns regarding parking
- Commented they are not in favour of development.

Nick Lauren (129 Simcoe Street) provided the following comments:

- Concerns in the reduction of parking size and it's practicality
- Concerns with less than two parking spaces per unit
- Concerns regarding on street parking
- Stormwater management is an issue; drainage is an issue.
- Garbage pickup and recycling.

Sarah Tullock (131 Simcoe Street) provided the following comments:

- Concerns regarding vulnerable aquifer
- Concerns regarding drainage
- Concerns regarding parking and storage of vehicles and garbage
- Concerns regarding speeding and on street parking
- Concerns if the NVCA will be consulted or an Environmental Impact Study will be undertaken.

Dana Stone (128 Simcoe Street) provided the following comments:

- Concerns regarding increased traffic in addition to traffic created by Angus Morris School
- Concerns regarding parking and size of lots
- The drainage and ice build is an issue

Savas Varadas (applicant's agent) provided clarification:

- Acknowledged all concerns and will try to address
- Stated that proposed 7 spaces are compliant with the current Zoning By-law
- Commented that the narrowed spaces are the minimum width in many municipalities and are still considered good planning practice
- Advised that mechanisms to limit parking are available when renting the units out

- He reminded that the lot has existing development rights; it is comparable and compatible to other structures; not unsimilar to a single-family dwelling in footprint or size, and that the lot itself is not high-density.

Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 7:06 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Director of Legislative Services/Clerk

**THE CORPORATION OF THE TOWNSHIP OF ESSA
PUBLIC MEETING MINUTES
September 20th, 2023
ZONING BY-LAW AMENDMENT (Z9-23)
(Affecting 132 Simcoe Street)**

MINUTES

A Public meeting was held in person on Wednesday, September 20th, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
D. Dollmaier, Manager of Finance.
O. Curnew, Development Planner
S. Corbett, Deputy Clerk
L. Lehr, Clerk

Guests: Savas Varadas, Agent
Joseph Madsen, Applicant

Mayor Macdonald opened the meeting at 7:06 p.m. She stated that the purpose of this Public Meeting is to review an application for a Zoning By-law Amendment relating to lands municipally known as 132 Simcoe Street in accordance with Section 34 of the Planning Act.

The CAO, Colleen Healey-Dowdall explained that Staff has several comments including parking, storm drainage, servicing connections, snow removal and garbage.

Mayor Macdonald then welcomed comments and questions from the public, stating that speakers must state their name and address so that proper records may be kept and notice of future decisions be sent to those persons involved in the review process.

The applicant, Savas Varadas from Plan Muskoka made a presentation that addressed the site context, surrounding land uses and proposed changes.

Charles McDonald (136 Simcoe Street) provided the following comments:

- Stated that the current 3 occupied units, have 5 cars and visitors park on the street
- Concerns about snow removal
- Concerns regarding garbage

Melanie Rogers (131 Simcoe Street) provided the following comments:

- Asked for clarification regarding the storm drainage.

3

Mayor Macdonald thanked all in attendance for their participation. She added that the Essa Township Planning office will prepare a report and by-law to be presented to Council concerning this matter.

The Public meeting adjourned at 7:22 p.m.

Sandie Macdonald, Mayor

Lisa Lehr, Director of Legislative
Services/Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, SEPTEMBER 20, 2023
6:00 p.m.

MINUTES

A Committee of the Whole meeting was held in person on Wednesday September 20, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO
D. Dollmaier, Treasurer
O. Curnew, Development Planner
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

The Township of Essa acknowledges that we are situated on the traditional land of the Anishinaabeg, Huron-Wendat and the Tiononati people. We are dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

2. DISCLOSURE OF PECUNIARY INTEREST

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

a. Presentation

Matthews House Hospice
Re: Donation from Essa Golf Tournament

Council presented Martina Whittick, Matthews House Hospice with a donation of over \$5,000.00 from the funds raised at the Essa Golf Tournament held in May 2023.

b. Delegation

James Richardson, Special Olympics Team Canada

James Richardson, Coach of Special Olympics Team Canada (Men's Basketball) presented Council with a picture of the Men's Special Olympics Basketball Team Canada that won gold at the 2023 Berlin World Games. Mr. Richardson returned Mayor Macdonald's Essa pin that he proudly wore while representing Canada. Council presented Mr. Richardson with a Certificate of Congratulations as Head Coach of the 2023 World Games Men's Gold Medal Basketball Team.

- c. **Public Meeting**
6030 County Road 10 - Zoning By-law Amendment (Z10-22)

See separate set of minutes.

- d. **Public Meeting**
134 Simcoe Street - Zoning By-law Amendment (Z8-23)

See separate set of minutes.

- e. **Public Meeting**
132 Simcoe Street - Zoning By-law Amendment (Z9-23)

See separate set of minutes.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

- a. **Staff Report PW016-23 submitted by the Manager of Public Works/Deputy CAO, re: Purchase of 2024 Cab and Chassis, plus Plow and Sanding Equipment.**

Resolution No: CW105-2023 Moved by: Sander Seconded by: Smith

***BE IT RESOLVED THAT** Staff Report PW016-23 be received; and
 THAT Council authorize Staff to purchase a 2024 Western Star cab and chassis from Complete Western Star Truck Centre in Barrie at a cost of \$192,651.00 plus taxes;
 and
 THAT Council authorize Staff to purchase plow and sander equipment from Viking Cives Ltd. at a total cost of \$208,349.00 plus taxes.*

----Carried-----

8. FINANCE

- a. **Release of Securities – Giulam Development, Thornton Subdivision.**

Resolution No: CW106-2023 Moved by: Kiezebrink Seconded by: Maltby

***BE IT RESOLVED THAT** Council approve the release of securities relating to Giulam Development, Thornton Subdivision, as recommended by the Township Engineer as follows:*

<i>Current Securities Held by Township of Essa:</i>	<i>\$1,049,283.00</i>
<i>LESS Recommended Reduction:</i>	<i>\$562,224.00</i>
<i>Securities to be Retained by Township of Essa:</i>	<i>\$487,059.00</i>

And,

THAT this approval is conditional upon the Developer providing the Municipality with a Statutory Declaration indicating that all accounts have been paid in full, including all of the Township's legal and engineering costs.

----Carried-----

9. **CLERKS / BY-LAW ENFORCEMENT / IT**

- a. **Staff Report C018-2023 submitted by the Manager of Legislative Services, re: Poundkeeping Services Contract.**

Resolution No: CW107-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Staff Report C018-23 be received; and
THAT Council approve an extension to the Poundkeeping Services Contract with the Alliston and District Humane Society for a four-year term; and
THAT Council direct Staff to bring the necessary By-law forward at a future meeting of Council to authorize execution of the Agreement.

----Carried-----

- b. **Staff Report C020-2023 submitted by the Manager of Legislative Services, re: Taxi License – Request for Exemption.**

MOTION AMENDED:

Resolution No: CW108-2023 Moved by: Smith Seconded by: Maltby

BE IT RESOLVED THAT Staff Report C019-23 be received; and
THAT Council approve an exemption to section 7.1 of Schedule 7 (Taxis) of Essa's Business Licensing By-law 2011-20, to allow for \$2 million general commercial liability insurance and \$2 million auto insurance to be provided.

----Carried as Amended-----

10. **CHIEF ADMINISTRATIVE OFFICER (C.A.O.)**

11. **OTHER BUSINESS**

- a. **Notice of Motion, re: Essa Riverbank Derby**

Council supported a motion being brought forward in its Regular Meeting of this date authorizing staff to dispense \$1,000.00 from the Salmon Derby Revenue G/L 02-40-520-765-4737 for prize distribution at the close of the Riverbank Derby on Sunday September 24, 2023.

12. ADJOURNMENT

Resolution No: CW109-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT this meeting of Committee of the Whole of the Township of Essa adjourn at 7:36 p.m., to meet again on the 4th day of October 2023 at 6:00 p.m.

----Carried-----

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, SEPTEMBER 20, 2023**

MINUTES

The Regular Meeting of Council was held in person on Wednesday September 20, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander
Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, CAO
D. Dollmaier, Treasurer
O. Curnew, Development Planner
S. Corbett, Deputy Clerk
L. Lehr, Manager of Legislative Services

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 7:35 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

Councillor Kiezebrink declared direct interest on Item 11(a) as he owns a property that holds a Kennel Licence.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR169-2023 Moved by: Sander Seconded by: Maltby

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
THAT the minutes of the Committee of the Whole, Closed Session and Regular Council meetings held on the 6th day of September, 2023 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR170-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that the items listed in the Consent Agenda dated September 20, 2023 be received for information, and that the necessary actions be taken.

----Carried-----

5. COMMITTEE REPORTS

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

- a. Proclamation – National Day for Truth and Reconciliation
Flag Raising - September 29th at 10:00 a.m.

Resolution No: CR171-2023 Moved by: Kiezebrink Seconded by: Maltby

WHEREAS in June of 2021, the federal government passed a new legislation making September 30th a national statutory holiday to commemorate the tragic legacy of residential schools in Canada; and

WHEREAS the establishment of a national holiday is in response to the 80th call to action in the Truth and Reconciliation Commission of Canada: Calls to Action; and

WHEREAS the date coincides with Orange Shirt Day, which began in 2013 and has become a symbol of remembrance to honour Indigenous children forced to leave their families to attend residential schools; and

WHEREAS the orange shirt symbol originated in the experience of Phyllis (Jack) Webstad of the Stswecem'c Xgat'tem First Nation, who shared her story of how her new orange shirt was taken away from her on her first day at St. Joseph Mission Residential School, leaving her with feelings of worthlessness and insignificance; and

WHEREAS this day will provide a way for our community to publicly commemorate the history and legacy of residential schools and the resilience of residential school survivors, commemoration being a vital component of the reconciliation process; and

WHEREAS, Essa Township is a community that encourages and celebrates its cultural diversity;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Essa hereby proclaims September 30th, 2023 as National Day for Truth and Reconciliation in Essa Township.

----Carried-----

- b. Proclamation – National Coaches Week – September 16-24, 2023

Resolution No: CR172-2023 Moved by: Smith Seconded by: Sander

WHEREAS from September 16th to 24th, 2023, communities across Canada will join together to recognize National Coaches Week; and

WHEREAS the goal of the week is to celebrate the tremendous positive impact coaches have on athletes and their communities; and

WHEREAS during the week, thousands of coaches will be receive a #ThanksCoach message and be invited to participate in various celebratory events including free online clinics and virtual workshops; and

WHEREAS coaches will received the recognition they deserve for the time they devote to ensuring Canadians live active healthy lifestyles;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Essa hereby proclaims September 16th to 24th, 2023 as Coaches Week in Essa Township and urge all civic, social and fraternal organizations and business establishments to give this campaign the greatest possible support.

----Carried-----

c. Notice of Motion – Riverbank Derby Prize Money

Resolution No: CR173-2023 Moved by: Kiezebrink Seconded by: Smith

WHEREAS the Township of Essa has organized and hosted the Essa Riverbank Derby for approximately twenty years, a fishing derby that encourages friendly competition amongst anglers near and far; and

WHEREAS Council of the Township of Essa deems the event to be one of municipal significance, as it showcases the natural beauty of Essa's environment contained within its own boundaries; and

WHEREAS the municipality collects revenue from the sale of Fishing Access passes, the sale of which provides anglers with access to fishing in Essa's Fishing Parks in addition to entry for participation in the annual Riverbank Derby;

***NOW THEREFORE BE IT RESOLVED** that Council of the Township hereby authorizes its Treasurer to dispense \$1000 in cash to the organizers of the Derby, with the funds to be withdrawn from Essa's Salmon Derby Revenue G/L 02-40-520-765-4737, for prize distribution at the close of the Riverbank Derby on Sunday September 24th, 2023 and that receipts of the prize money be presented to the Treasurer.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-53 Appointment of Building Inspector

Resolution No: CR174-2023 Moved by: Sander Seconded by: Kiezebrink

BE IT RESOLVED that leave be granted to introduce By-law 2023-53, that being a By-law to appoint a Building Inspector for the Township of Essa; and that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

b. By-law 2023-54 Appointment of Provincial Offences Officer (AMPS)

Resolution No: CR175-2023 Moved by: Sander Seconded by: Smith

BE IT RESOLVED that leave be granted to introduce By-law 2023-54, that being a By-law to appoint a Municipal Law Enforcement Officer and to authorize the Clerk to request MTO designation of a Provincial Offences Officer for the adjudication of reviews and appeals of administrative monetary penalties; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

c. By-law 2023-55 Official Plan Amendment – OPA 40, re: 231 Barrie Street**Resolution No: CR176-2023 Moved by: Maltby Seconded by: Kiezebrink**

BE IT RESOLVED that leave be granted to introduce By-law 2023-55, that being a By-law to adopt OPA 40 and amend Essa's Official Plan; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----**d. By-law 2023-56 Zoning By-law Amendment – 231 Barrie Street****Resolution No: CR177-2023 Moved by: Sander Seconded by: Smith**

BE IT RESOLVED that leave be granted to introduce By-law 2023-56, that being a By-law to amend Essa's Zoning By-law 2023-50, to rezone lands known municipally as 231 Barrie Street from 'Residential Low Density, Detached (R1)' and 'Community Commercial (C1)' to 'Residential Low Density, Detached with Special Provisions (R1-SP)', and 'Residential Low Density, Semi-Detached with Special Provisions (R2-SP)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----**e. By-law 2023-57 Zoning By-law Amendment – 6404 11th Line****Resolution No: CR178-2023 Moved by: Maltby Seconded by: Kiezebrink**

BE IT RESOLVED that leave be granted to introduce By-law 2023-57, that being a By-law to amend Essa's Zoning By-law 2023-50, to rezone lands known municipally as 6404 11th Line from 'Agricultural (A)' to 'Agricultural with Special Provisions (A-1)'; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----**f. By-law 2023-58 Zoning By-law Amendment – 5204 10th Line****Resolution No: CR179-2023 Moved by: Smith Seconded by: Sander**

BE IT RESOLVED that leave be granted to introduce By-law 2023-58, that being a By-law to amend Essa's Zoning By-law 2023-50, to rezone lands known municipally as 5204 10th line from the 'Agricultural (A)' to the 'Agricultural with Special Provisions (A-1)'.; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----**10. QUESTIONS**

11. **CLOSED SESSION**

Resolution No: CR180-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT Council proceed to a Closed Session in order to address matters pertaining to:

- a) Confidential Staff Report C019-23 – By-law Matter
 - *Personal matters about an identifiable individual [s.239(2)(b)]*

----Carried-----

Councillor Kiezebrink recused himself from the Council Chambers and did not participate in any discussion or vote on this matter.

Council proceeded into Closed Session Deliberations at 7:44 p.m.

Motion to Rise and Report from Closed Session Meeting of September 20, 2023.

Resolution No: CR181-2023 Moved by: Maltby Seconded by: Smith

BE IT RESOLVED THAT Council rise and report from the Closed Session Meeting at 7:46 p.m.

----Carried-----

- a. **IDENTIFIABLE INDIVIDUAL [s.239(2)(b)]**
Confidential Staff Report C019-23 submitted by the Clerk, re: By-law Matter.

Resolution No: CR182-2023 Moved by: Maltby Seconded by: Sander

BE IT RESOLVED THAT Staff Report C019-23 be received; and THAT Council direct Staff to proceed with Option No. 3 as outlined in this Report.

----Carried-----

Councillor Kiezebrink returned to Council Chambers at 7:47 p.m. and resumed his seat for the remainder of the meeting.

12. **CONFIRMATION BY-LAW**

- a. **By-law 2023-59**

Resolution No: CR183-2023 Moved by: Sander Seconded by: Maltby

BE IT RESOLVED THAT leave be granted to introduce By-law 2023-59 that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 20th day of September, 2023; and, that said By-law be read a first, and taken as read a second and third time and finally passed.

----Carried-----

3

13. ADJOURNMENT

Resolution No: CR183-2023 Moved by: Smith Seconded by: Sander

BE IT RESOLVED THAT this meeting of Council of the Township of Essa adjourn at 7:49 p.m. to meet again on the 4th day of October, 2023 at 6:00 p.m.

----Carried-----

Sandie Macdonald
Mayor

Lisa Lehr
Manager of Legislative Services

17

Essa Public Library Board
Minutes
Monday, June 26, 2023, 7:00pm
Angus Branch

Present: J. Bushey; C. Cryer, Vice-Chair; J. Hunter, Chair; B. Jackson; G. Newbatt, Manager of Library Services; L. Wark, CEO/Secretary/Treasurer

Regrets: L. Maltby, Council Representative

1. Call to Order at 7:02pm by Chair, J. Hunter.
 2. Respect and Acknowledgement Declaration: (R. Tracey)
Essa Public Library Board acknowledges that we are situated on the traditional land of the Anishnaabeg people. We acknowledge the enduring presence of First Nations, Métis and Inuit people on this land and are committed to moving forward in the spirit of reconciliation and respect.
 3. Approval of the Agenda
2023:028 Moved: BJ Seconded: JB Carried
THAT the Agenda for June 26, 2023 be approved with the removal of item 9.7.
 4. No Conflicts of Interest are declared for proceedings before this Board.
 5. Minutes of the Preceding Regular Meeting
2023:029 Moved: CC Seconded: RT Carried
THAT the April 24, 2023 Regular Meeting Minutes be approved as circulated.
 6. Business Arising from past Minutes: None
 7. Communications:
 - 7.1 Letter to Minister Lumsden from S. Malick dated June 8 2023 copied to EPL Jun 16
 - 7.2 Letter to Principles Integrity from S. Malick dated Jan 26, 2023 copied to EPL Jun 16
 - 7.3 Federation of Public Libraries of Ontario update, June 6
 8. Chairperson's Remarks
 9. Treasurer Report:
 - 9.1 Budget to Actual Year-to-Date comparison 19 June 2023
 - 9.2 SCDSB Invoice for light replacements of August 2022.
 - 9.3 Personnel changes undertaken this year have a neutral impact on the 2023 budget. However, some additional work time was gained due to vacation structures.
 - 9.4 EPL shifted some vendor services to maximize the reduced 2023 Collection budget. This resulted in a Fixed Price Processing Plan credit from LSC (Library Services Centre). This credit will be applied to DVD materials in 2023, and reduce some of the impact of the decreased collection fund for this year.
 - 9.5 Development Charges: balance owing on the Angus Branch Debt Repayment is \$10,350.00; \$9,000 will be applied in 2023 with \$1,350 remaining in 2024.
 - 9.6 2024 Budget Planning will commence in September.
- 2023:030 Moved: JB Seconded: CC Carried
THAT the Library Board receives the Treasurer's Report as circulated.

10. CEO Report, May 2023
 - 10.1 Strategic Plan Tracking Chart
 - 10.2 April Library Report (Wishart)
 - 10.3 Manager Report (Newbatt)
 - 10.4 EPL & NPSS Working Committee minutes for April 2023
 - 10.5 Public Engagement Technician Job Description
 - 10.6 Program Assistant Job Description
 - 10.7 Joint Statement from Durham Region Libraries
 - 10.8 Member update from CFLA – Canadian Federation of Library Associations

CEO Report, June 2023

- 10b.1 May Library Report (Wishart)
- 10b.2 Manager Report (Newbatt)
- 10b.3 EPL & NPSS Working Committee minutes for May 2023
- 10b.4 Globe and Mail article, Battle of the Books, May 27, 2023

2023:031 Moved: RT Seconded: JB Carried
THAT the Library Board receives the CEO Reports as circulated.

11. Ontario Library Service (OLS) Trustee Report (R. Tracey)
 Slide Deck from training on April 29

12. Committee Reports and Library Board Policy Review:
 - 12.1 EPLB Finance Committee Report for June 22nd meeting (J. Bushey)

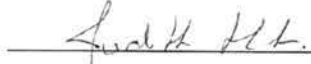
 - Health & Safety
 - 12.2 EPL H&S:016 Workplace Harassment Discrimination & Violence Prevention Policy
 - Library Services
 - 12.3 EPL LS:001 Foundation Statements Policy: Tabled
 - 12.4 EPL LS:003 Library Collection Policy
 - 12.5 EPL LS:013 Administration Fees Policy
 - 12.6 EPL LS:002 Circulation Policy

2023:032 Moved: RT Seconded: CC Carried
THAT the Library Board receives the Essa Public Library Board Finance Committee Report as circulated and approves updates to policies: H&S:016 Workplace Harassment, Discrimination and Violence Prevention Policy; LS:003 Library Collection Policy; LS:013 Administration Fees Policy and LS:002 Circulation Policy as circulated and amended; and that LS:001 will be reviewed again in September.

13. Other Business: Library Board members need to have completed AODA training. If you have never done this, please complete the [training found here](#).

14. Next meeting: Monday, September 25th, 7pm at Thornton Branch.

15. Adjournment
 2023:033 Moved: CC Carried *THAT the Meeting be adjourned at 8:20pm.*


 Chair: Judith Hunter


 CEO: Laura Wark

SUMMER 2023

REPORT

Dear Essa Library Team,

Hi! Since I'm graduating I wanted to say goodbye, and thank you. Every single one of you have been so supportive of me, and made me feel so welcome. Whether that be saying hello at the desk or just chatting with me, I appreciate it all I feel very welcome in your library, and I'm going to miss seeing you all everyday. I've felt very connected with the library and all of you since Simeoe Reads, and I just wanted to thank you all. You all do amazing work at this library by offering a safe and comforting place for people like me. Again, thank you so much for everything.

-groce ☺
(baker)



369

NEW MEMBERS

58 May 2023
767 YTD

“ This is the best library I have ever seen. From all the kitchen hardware and musical instruments and even seeds too, there is so much to add to knowledge and learning.

- Patron comment



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CIRCULATION DATA

ANGUS
20,007

7,092 MAY 2023
57,782 YTD

IN-HOUSE USE

1,534

267 MAY 2023
3,026 YTD

THORNTON
3,434

1,070 MAY 2023
9,394 YTD

IN-HOUSE USE

388

35 MAY 2023
647 YTD

INTERLIBRARY LOANS

150

Items borrowed from
other libraries

89

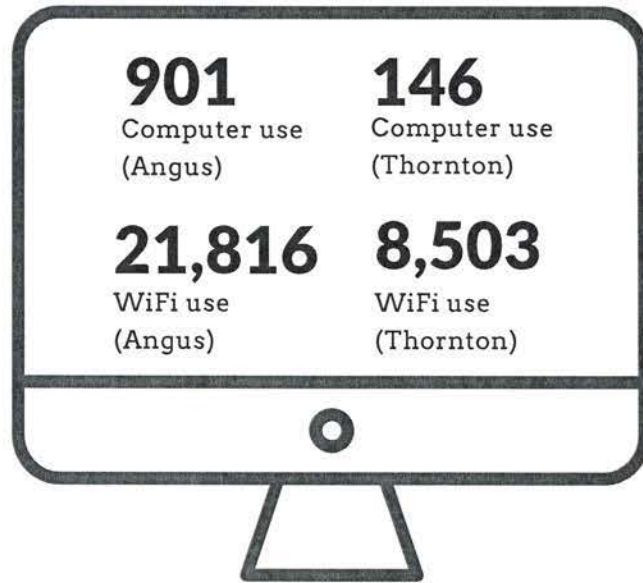
Items sent to other
libraries

CLOUDLIBRARY

1,991 checkouts

1,403 eBooks
599 audio books

DIGITAL RESOURCES



3,989

Digital Library visits
1,304 May 2023
9,926 YTD

1,332

Simcoe County Libraries
App uses
382 May 2023
3,352 YTD

POPULAR COLLECTION ITEMS

45

Park Passes
borrowed

447

Puzzles & Games
used at home and
in the library

205

Maker Kits
used

27

Seed library
checkouts

5a

CONNECT

MEDIA

Media outreach resulted in two organic news stories in **BarrieToday.com** and **The Borden Citizen** highlighting how Essa Public Library is keeping current in a changing landscape, and the community gardens.



PROGRAMS

196 Adults and seniors participated in **22** programs

Top **3** adult & senior programs:

- Running Club - 30
- Movie Night - 16
- Death Cafe - 12

Other programs included butter and candle making, Simcoe Manor residents' visit, and June book clubs.

15 teens attended the "Keeping Calm in Chaos" workshop

- 1682 followers
- 717 followers
- 581 subscribers
3,570 views
- 1031 followers



Running Club



Spring Smile Cookie Campaign raised an incredible **\$7,809.76** for Thornton branch



Teaming up with NPSS
240 Grade 9 students visited the library for an Orientation Day tour

22

5a

KIDS SUMMER PROGRAMS
AT A GLANCE

- 

1430
Total books read
- 

74
Total program sessions
- 

4,155
Total participants
- 

Almost
\$600
Raised through Family Fun Night
- 

600
Guests at Family Fun Night
- 

14
Community Partners worked with
- 

1,855
Outreach visits
- 

88
Prize winners

“

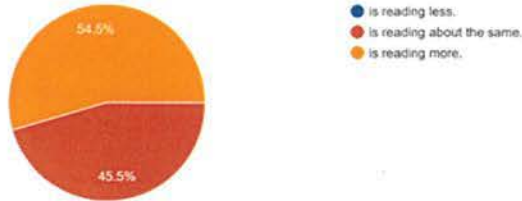
Library programs gave us a no-cost way to beat the heat some days. They also allowed us to have a small, low-pressure adventure out of the house which is sometimes difficult with 4 kids.

Seeing library events on our calendar made my kids feel like we had a full and exciting summer planned which made my life much easier.



Excerpt from Summer Survey:

Complete the sentence: As a result of library programming this summer, your child...
22 responses



Summer Reading Club grand prize winner



The largest annual Family Fun Night brought **600 guests** and nearly **\$600** in donations, and was made possible in part thanks to **8 community partners** and **6 community youth volunteers**.

First time partners included CFB Borden Military Museum, Landmark School Painting, Township Roads Crew, and Parks & Rec.

“ We always look forward to going to our library. This summer it allowed us to stay local, make new friends within our neighborhood, and engage in fun learning contests and activities.
This library is fantastic!



**Nottawasaga Police Services Board
Minutes
Monday, July 31, 2023
(Serving New Tecumseth/Essa/Adjala-Tosorontio)**

A Nottawasaga Police Services Board was held at 5:00 p.m. on Monday, July 31, 2023 at the Nottawasaga Detachment OPP Headquarters.

Members Present Sandie Macdonald, Mayor, Township of Essa
Paul Whiteside, Provincial Appointment
Deborah Hall-Chancey, Township of Adjala-Tosorontio

Support Inspector Steve Ridout, Detachment Commander
Wade Beebe, Staff Sergeant
Jen Martin, Board Secretary

Guests Pam Slowleigh, Deputy Clerk, Town of New Tecumseth

Members Absent: Richard Norcross, Mayor, New Tecumseth

Confirmation of Agenda

Add Item – 8.2 - Inspector Steve Ridout, Detachment Commander
Re: Police in Schools

2023-29 Moved by Deborah Hall-Chancey
 Seconded by Paul Whiteside

Be It Resolved That the agenda for the Police Services Board Meeting held on July 31, 2023, be confirmed as amended.

Carried

Disclosures of Pecuniary Interest

Nil

5b

Delegations and Presentations

3.1. Presentation by PC Katy Viccary and PC Jacquelyn Beaulieu
Re: Police Engagement Initiatives

2023-30 Moved by Paul Whiteside
Seconded by Deborah Hall-Chancey

Be It Resolved That the presentation of PC Katy Viccary and PC Jacquelyn Beaulieu regarding Community Policing Initiatives be received;

And Further That the Board is in support of the Nottawasaga Detachment OPP proceeding with a Health and Wellness Campaign;

And Further That PC Viccary send the Board secretary a digital copy of the Opioid Awareness Campaign Summary to circulate to members.

Carried

Adoption of Minutes

2023-31 Moved by Paul Whiteside
Seconded by Deborah Hall-Chancey

Be It Resolved That the minutes of the Police Services Board Meeting dated May 29, 2023 be approved as circulated.

Carried

Correspondence and Information Items

Nil

25

Accounts

6.1. Budget Variance Report – July 2023

2023-32 Moved by Paul Whiteside
Seconded by Deborah Hall-Chancey

Be It Resolved That the Budget Variance Report including the PSB Grants Update for July 2023, be received as distributed.

And Further That the board approves allocating \$1500.00 of the positive variance towards obtaining a secondary laptop for use by the Media Officers.

Carried

Reports

- 7.1. Nottawasaga OPP Reports
- 7.2. Calls for Service Billing Summary Reports
- 7.3. Provincial Offences
- 7.4. Individual Township Statistic Reports

2023-33 Moved by Deborah Hall-Chancey
Seconded by Paul Whiteside

Be It Resolved That Items 7.1 to 7.4 be received as distributed.

Carried

New and Unfinished Business

8.1 Inspector Steve Ridout, Detachment Commander
Re: PSB Bursary

This item was deferred to the next meeting for further discussion regarding establishing criteria for the selection of a recipient.

2023-34 8.2 Inspector Steve Ridout, Detachment Commander

5b

Nottawasaga Police Services Board
July 31, 2023

Re: Police in Schools

Moved by Deborah Hall-Chancey
Seconded by Paul Whiteside

Be It Resolved That the verbal report of the Detachment
Commander be received;

And Further That correspondence in the form of a draft letter
regarding Policing in Schools be received;

And Further That the board is in support of forwarding the letter as
amended to the Simcoe County District Public School Board
Trustees and Director;

And Further that the Board secretary circulates the correspondence
to all Public School Board Trustees individually, as well as Director
John Dance, through Canada Post.

Carried

Question Period/Open Discussion

Nil

"In- Camera"

Nil

27

5b

Nottawasaga Police Services Board
July 31, 2023

Adjournment

2023-35 Moved by Deborah Hall-Chancey
Seconded by Paul Whiteside

Be It Resolved That the meeting adjourn at 6:10 p.m.

Carried

Chair

Secretary

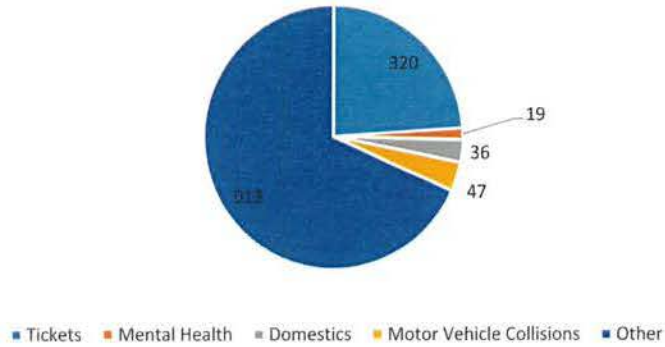
28

Township of Essa – Total Calls for Service



Total July/Aug Calls
for Service:
1,335

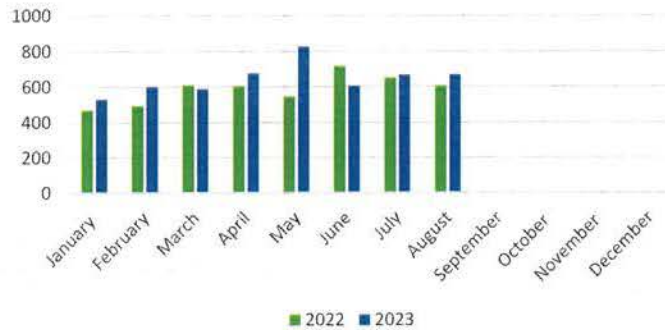
Jul/Aug 2023 Occurrence Breakdown



Provincial Offences - Essa Township
2023



Essa Monthly Occurrence Totals



Total Calls – Year to Date:

5,155

89

56

AT Keenan Drive Adjala															0	0.000
AT Lynch Lane Everett															0	0.000
AT Main Street Everett		2				1									3	0.502
AT Main Street Lisle					1										1	0.167
AT Maple Ave Glencairn															0	0.000
AT Market Street Lisle															0	0.000
AT Mono/Adjala Townline															0	0.000
AT Sunnidale/Tos. Townline															0	0.000
AT Rosewood Drive Lisle															0	0.000
AT Wales Ave Everett															0	0.000
AT Webster Rd Tosorontio								4							4	0.669
Total Charges Adjala-Tos	51	84	82	124	92	41	66	58	0	0	0	0	0	598	100	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage		
Essa 5 Sideroad		2	2	7	5	2	2	1					21	1.490		
Essa 10 Sideroad	1			1									2	0.142		
Essa 20 Sideroad	1	2		13	14	3	4	2					39	2.768		
Essa 25 Sideroad		25	7	8	14	1	2	1					58	4.116		
Essa 30 Sideroad	2												2	0.142		
Essa 2nd Line													0	0.000		
Essa 3rd Line								1					1	0.071		
Essa 4th Line													0	0.000		
Essa 5th Line	1	2	12	20	27	3							65	4.613		
Essa 6th Line													0	0.000		
Essa 7th Line													0	0.000		
Essa 8th Line					3		1	5					9	0.639		
Essa 9th Line					1		1	1					3	0.213		
Essa 10th Line					1		1						2	0.142		
Essa 11th Line							1						1	0.071		
Essa, Alessio Dr													0	0.000		
Essa Ashburton Cres													0	0.000		
Essa Armeda Clow Cres							2						2	0.142		
Essa Auburn St													0	0.000		
Essa Barrie St		1		7	32		26						66	4.684		

56

Essa Brentwood Rd	6	6	5	12	5	2	4	1							41	2.910
Essa Brian St															0	0.000
Essa Brookside Gate															0	0.000
Essa Bushey Ave															0	0.000
Essa Cambrai Rd															0	0.000
Essa Cecil St						1	1								2	0.142
Essa Centre St		2													2	0.142
Essa Cindy Lane															0	0.000
Essa Commerce Dr				2			1								3	0.213
Essa Coulson Ave															0	0.000
Essa County Road 10	11	32	21	22	19	15	17	9							146	10.362
Essa County Road 15	1	1													2	0.142
Essa County Road 21	5	2	3	3	5	2	8	4							32	2.271
Essa County Road 27	7	6	14	17	18	1	88	12							163	11.568
Essa County Road 56	3	8	14	13	14	1	6	25							84	5.962
Essa County Road 90	11	9	48	26	25	7	42	11							179	12.704
Essa Curtis St															0	0.000
Essa Denney Dr							1	3							4	0.284
Essa Elizabeth St															0	0.000
Essa Elm Street															0	0.000
Essa Fraser St															0	0.000
Essa Greenwood Dr				6											6	0.426
Essa Gold Park Gate			1	1											2	0.142
Essa Huron St															0	0.000
Essa Highway 89															0	0.000
Essa Innisfil Beach Rd			3	1	1	1	6								12	0.852
Essa King St						1									1	0.071
Essa Lookout St															0	0.000
Essa Mapleview Dr															0	0.000
Essa Margaret St															0	0.000
Essa Masey St															0	0.000
Essa McCarthy Cres															0	0.000
Essa McKinnon Rd															0	0.000

Essa Meadowland Blvd															0	0.000
Essa Mike Hart Dr					1										1	0.071
Essa Milson Cres					3										3	0.213
Essa Mill St	33	24	41	78	82	31	34	41							364	25.834
Essa Murphy Rd				1		15									16	1.136
Essa Nadmack Cres															1	0.071
Essa Old Mill Rd															0	0.000
Essa Osborne St		1													1	0.071
Essa Pine River Rd															0	0.000
Essa Queen St															1	0.071
Essa Ralgan St															0	0.000
Essa Robert St	17	1	5	14	8	5	5	3							58	4.116
Essa Roth St	2		1		3										6	0.426
Essa Scotch Line								1							1	0.071
Essa Simcoe St			1												1	0.071
Essa Smith Rd															0	0.000
Essa Stonemount Cres															0	0.000
Essa Summerset Place															0	0.000
Essa Sunnidale Tosorontio Townline								1							1	0.071
Essa Trillium Lane															0	0.000
Essa Truax Cres															0	0.000
Essa Vernon St					1										1	0.071
Essa William St															0	0.000
Essa Willoughby Rd	2		4												6	0.426
Total Charges Essa	103	124	182	252	282	91	254	121	0	0	0	0	0	1409	100.000	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	Percentage		
NT 10 Sideroad	19	7	31	13	22	16	17	16							141	6.023
NT 15 Sideroad	6	2	1	1	1	1	3	3							18	0.769
NT 17 Sideroad								4							4	0.171
NT 18 Sideroad															0	0.000
NT 20 Sideroad															0	0.000
NT 2nd Line		1													1	0.000
NT 3rd Line					1	1									2	0.000

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**TOWNSHIP OF ESSA
TRAFFIC ADVISORY COMMITTEE**

5c

Tuesday, September 5, 2023 – 3:15 p.m.

ZOOM MEETING

In attendance:

Mayor Sandie Macdonald, Chair
Councillor Henry Sander
Michael Mikael, Manager of Public Works
Colleen Healey-Dowdall CAO
Eric Steele, OPP, Chair
Michael Owen, Ward 1 Community Representative
Dan Tucker, Ward 3 Community Representative
Rick Foley, Ward 2 Community Representative
Vanessa Kupch, Secretary

Regrets: Sgt Chris McConnell

1. OPENING OF THE MEETING

Mayor Sandie Macdonald opened the meeting at 3:17 p.m.

2. APPROVAL OF AGENDA

Moved by: Foley Seconded by: Henry

Be it resolved that the Agenda as presented be approved.

3. ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved by: Foley Seconded by: Henry

Be it resolved that the minutes of the Traffic Advisory Committee meeting dated May 16, 2023, be approved as printed.

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 County Road 21 & 56 Roundabout Construction by Simcoe County
Construction started in August, 2023. High traffic impact on Essa Local Road network was discussed. The County's updated traffic management plan was also discussed to eliminate high traffic volumes on the Township Local Roads. Further information can be found on Essa Township's website.

5. NEW BUSINESS

5.1 Automated speed enforcement going live on November 7th, 2023. There is now a section on Essa Township's website for information on the ASE.

5.6 Resident Concerns:

DATE	CONCERN LOCATION	CONCERN
May 19, 2023	32 Coulson Avenue	Resident is requesting speed bumps on Coulson Avenue due to increased speed and drivers racing up the street.
May 27, 2023	Marshall Crescent	Resident is requesting for speed bumps to be installed on Marshall Crescent.
April 26, 2023	Meadowland Blvd, Thornton	Resident is requesting two speed bumps to be removed. The first speed bump is in between 2 stop signs that are 200 meters apart. So, a stop sign, 100 meters and then a speed bump, another 100 meters and a stop sign. The second speed bump is near the dead end of Meadowland Blvd.
April 27, 2023	11 th Line	Resident is requesting for the speed limit on the 10 th Sideroad by the 11 th Line to be reduced to 60 km.
May 19, 2023	58 Simcoe Street	Resident is requesting for speed bump in front of his home to be moved due to him loosing parking space on the road for his truck trailer during the summer months.
May 27, 2023	8 Marshall Crescent	Resident is requesting speed bumps to be installed Marshall Crescent. Reported speeding along Marshall Crescent, from Denny to the train tracks.
May 29, 2023	McKinnon Road	Resident is requesting speed bumps to be installed along McKinnon Road. Resident would also like to see Clearview reopen the bridge on Concession Road 2, to have an alternative route to alleviate traffic congestion between County Road 90 and County Road 10/26.
May 30, 2023	11 th Line	Resident very concerned with drivers racing on the 11 th Line.

May 26, 2023	Malcolm Street	Resident has concerns regarding speed bumps in various parts of Angus. She noted that some drivers will go directly in the middle of the speed bump which is unsafe for oncoming traffic. She also noted that some drivers are ignoring stop signs throughout Essa.
May 29, 2023	Mill Street	Resident has requested for police to do patrols along the section of Mill Street, across from the high school. He has also requested for the speed limit to be reduced to 40km/hr in this area.
June 6, 2023	Stoddart Street	Resident is requesting speed bumps to be placed on Stoddart Street in Thornton due to an increase of East bound traffic on Robert Street. Drivers will use Stoddart Street as a short cut when the traffic lights are red at Highway 27, which causes safety concerns of speeding and a noise disturbance.
June 6, 2023	Thornton Avenue	Resident has requested for speed bumps to be placed on Thornton Avenue, near County Road 27.
July 6, 2023	25 th Sideroad	Resident is concerned of speeding and distracted driving at various intersections in Essa, including the 25 th Sideroad and County Road 56, the 25 th Sideroad and the 8 th Sideroad, and County Road 56 and the 10 th Sideroad. She has reported that she has witnessed several accidents within these locations and would like to see more Police Patrols and perhaps lights to reduce speeding.
June 25, 2023	Willoughby Road	Concerns of speeding on Willoughby Road during the evening. Has requested for OPP to add this section in to their speed control rotation. Resident has requested "gates" or flexible delineator posts to slow down drivers rather than speed bumps.
June 25, 2023	Greenwood Drive	Request to have speed bumps between bridge and 4 th and between bridge and Greenwood Drive.
June 25, 2023	Greenwood Drive	Request to have a 3 way stop at Greenwood Drive and the 4 th .

July 24, 2023	Stoddart Street	Concerns of excessive speeding on Stoddart Street by Victoria Street, as drivers have been using this road as a bypass.
July 24, 2023	Barrie Street	Concerns of drivers traveling with excessive speed on Barrie Street by Meadowland Blvd., north bound.
July 24, 2023	Barrie Street	Concerns of excessive high speeding, dangerous passing as residents are pulling into driveways on Barrie Street, just north of County Road 21.
July 24, 2023	County Road 27	Concerns of very dangerous passing of heavy trucks as they are pulling into driveways and excessive high speeding on County Road 27 just south of the 9 th Line.
July 24, 2023	Barrie Street	Concerns of excessive speeding and dangerous passing on Barrie Street, just south of the cemetery.
July 24, 2023	177 Barrie Street	Concerns of dangerous passing, excessive speeding, and stunt driving daily.
July 24, 2023	Barrie Street	Request to have the cross walk on Barrie Street and Robert Street to be repainted as several people use this cross walk to get ice cream.
July 25, 2023	Coulson Avenue	Resident has reported increased speeding and racing up the street on Coulson Avenue therefore, he has requested for speed bumps to be installed.
Augst 11, 2023	Centre Street	Resident concerned of speeding along Centre Street, even with speed bumps implemented. She also has requested for no parking to be implemented on both sides of Centre Street as it causes visibility issues when she is pulling out of her driveway at 199 Centre Street. She has had many incidents that could have resulted in an accident as she cannot see oncoming traffic when pulling out of her driveway.

50

August 11, 2023	9 th Line	Resident concerned with speeding along the 9 th Line, she is requesting for the 9 th Line speed to be reduced to 50km/hr. She has reported that drivers are speeding and passing her son's school bus while it is at a stop to drop her son off. She has also mentioned that drivers are failing to stop at the stop sign on the 9 th Line and 30 th Sideroad.
August 21, 2023	Strong Street & Mount Crescent	Resident concerned with drivers failing to stop at the corner of Strong Street and Mount Crescent. The stop sign is currently being blocked by a light post.
August 28, 2023	Vernon Street	Resident concerned with excessive speeding on Vernon Street. She has witnessed her neighbour's pets being hit by drivers that are speeding down this road. She believes drivers are utilizing this road as a shortcut/bypass to access County Road 10. She has requested for stop signs to be placed at the intersection of Vernon Street and Sandsprings Crescent as this may slow down drivers.

6 OTHER BUSINESS

6.1 Round Table Comments/Questions.

Rick Foley, Ward 2 Community Representative has requested cross walks in Thornton, specifically Barrie Street and County Road 21, be repaved.

Traffic that has been directed to the 8th Line due to the roundabout construction will be monitored for the next two weeks. Sgt. Eric Steele will have patrols monitor the speed along the 8th Line.

7. ESTABLISH DATE AND TIME OF NEXT MEETING

The next Traffic Advisory Committee meeting will be scheduled virtually for Tuesday January 9th, 2023.

8. ADJOURNMENT

Moved by: Sander

Seconded by: Henry

Be it resolved that this meeting of the Traffic Advisory Committee of the Township of Essa adjourn at 4:00 p.m.

60

Petition against By-Law Zoning Amendment Z8-23 and Z9-23

This petition is to stop the township from allowing our streets zoning to be changed from Residential, Low Density to Medium Density for the 4-plex and High Density for the 5-plex

Please voice your opinion to the Township by signing your name to let them know that you do not want this on your street.

Name	Address	Phone #	Signature
Jocelyne Thuchon	124 SIMCOE ST.	705.333.4405	
Todd Colwell	128 Simcoe St	705 791-4859	
Dana Stone	128 Simcoe St.	705 229 9199	
Shawn Hachey	125 Simcoe St	203-305-0180	
Teddy Kennard	13 Julie St	705 794 3901	
CEY FERRIER	124 SIMCOE ST	705-715-2069	
Chantelle Bourget	235 Galford Street	705-970-4225	
Natalie Martin	17 Cecil Street	705-828-2842	
KYLE JENSEN	235 CALFORD STREET	416-816-1966	
Heidi Winsor	9 McCarthy Cres	709-649-21670	
Denise Blush	413 Margaret St	705 924-6823	
BRIS GILK	57 MARKING ST	705-924-6823	
SEAN KENNAM	13 Julie St	705 794 3901	
JOAN MARTIN	17 Cecil St	705-795-7170	
Scott Kennard	9 McCarthy	705-890-0834	

Ken Hunt

126 Simcoe St

705 791 0405

Annamarie Hunt

126 Simcoe St

705 241 6064

Jason Hunt

126 Simcoe St

705 647 649 8411

DAVE HUPPKE

122 Simcoe St

705 730 2421

CHUCK MCDONALD

136 SIMCOE ST

705 309 3710

Damon Kellough

123 Simcoe St

705 627 2804

Miriam Hachey

125 Simcoe St

705 331-7471

Cameron Hay

130 Simcoe St

705 279 4447

Amy Laurin

129 Simcoe St

519-387-8805

Nick Laurin

129 Simcoe St.

705-427-3620

Melanie Rodgers

131 Simcoe St

705-717-6857

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ADZEY TOLEDO
133 KING ST. ANGUS
416 7866058

Adzey Toledo

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9a

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW NO. 2023 - 60

A By-law of The Corporation of the Township of Essa to establish and assume for public highway purposes: Greenwood Drive, Plan 51M-1112, being all of PIN 58981-0210 (LT).

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, Sections 26 and 31, authorizes municipalities to pass by-laws for establishing highways for public highway purposes; and

WHEREAS Greenwood Drive was dedicated to The Corporation of the Township of Essa by Plan 51M-1112 registered on June 16, 2017; and

WHEREAS the Council of The Corporation of the Township of Essa deems it necessary and expedient to establish as highways for public highway purposes the following lands:

Greenwood Drive, Plan 51M-1112, in the Township of Essa, County of Simcoe, being all of PIN 58981-0210 (LT).

NOW THEREFORE BE IT RESOLVED THAT Council of The Corporation of the Township of Essa hereby enacts as follows:

- 1. That the following land is hereby established as highways and assumed by The Corporation of the Township of Essa for public highway purposes:

Greenwood Drive, Plan 51M-1112, in the Township of Essa, County of Simcoe, being all of PIN 58981-0210 (LT).

- 2. This by-law takes effect and comes into force on and from the date it is passed by Council.

- 3. This by-law shall be registered on title in the Land Registry Office for the County of Simcoe to give notice to all parties.

READ A FIRST TIME AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED THIS 4th DAY OF October, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Clerk

9b

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 - 61

A By-law authorizing the Corporation of the Township of Essa (the "Municipality") to enter into an amending agreement with the Ontario Clean Water Agency (OCWA) with respect to the maintenance and operation of the municipal sewage and water works systems (the "Works").

WHEREAS under the *Ontario Water Resources Act*, R.S.O. 1990, Chapter 0.41 and the *Municipal Act*, SO 2001, Chapter M45, the Council of a Municipality may by By-law authorize the Municipality to enter into an agreement with OCWA for the operation and maintenance of waterworks and sewage systems for the Municipality; and

WHEREAS the Municipality wishes to enter into an agreement with OCWA providing for the operation, supervision, control, maintenance, repair, administration, and insuring by OCWA of the Works which are owned by the Municipality; and

WHEREAS the Municipality proposes to raise money to reimburse OCWA for its costs in the operation, supervision, control, maintenance, repair, administration and insuring of the Works by the imposition of a sewage service rate and water service rate.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA ENACTS AS FOLLOWS:

1. The Municipality is hereby authorized to enter into an amending agreement, in the form annexed hereto as Schedule "A", with OCWA for the operation, supervision, control, maintenance, repair, administration and insuring by OCWA of the Works owned by the Municipality as described in such agreement.
2. The Mayor and the Clerk are hereby authorized to execute the said amending agreement, a copy of which is attached hereto as Schedule "A" and forming part of this By-law and any other documents necessary to carry out the intention of the parties.
3. The cost to be incurred by OCWA and payable by the Municipality pursuant to such agreement shall be raised by Sewage Service Rate By-law and Water Service Rate By-law passed by the Municipality from time to time.
4. This By-law shall come into force and take effect when it is finally passed and when it is executed by OCWA.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED on this the 4th day of October, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services/Clerk

9b

SECOND AMENDING AGREEMENT

THIS AMENDING AGREEMENT made as of the _____ day of _____, 20__.

B E T W E E N

ONTARIO CLEAN WATER AGENCY/AGENCE ONTARIENNE DES EAUX,
a corporation established under the *Capital Investment Plan Act, 1993*, c.23, Statutes
of Ontario.

(referred to in this Amending Agreement as “OCWA”)

A N D

THE CORPORATION OF THE TOWNSHIP OF ESSA

(referred to in this Amending Agreement as “the Client”)

(Each a “Party” and together, “the Parties”)

BACKGROUND TO THIS SECOND AMENDING AGREEMENT

WHEREAS the Client and OCWA entered into an agreement effective **January 1st 2017** concerning the operation and maintenance of the Client’s Facilities (the “Existing Agreement”) attached as Appendix A to this Second Amending Agreement;

AND WHEREAS the Client and OCWA entered into an amending agreement effective **January 1st 2022** concerning the operation and maintenance of the Client’s Facilities (the “Existing Agreement”) attached as Appendix B to this Second Amending Agreement;

AND WHEREAS the Client and OCWA have agreed to amend the Agreement, as described below;

AND WHEREAS the Council of the Client passed By-Law No. _____ on the _____ day of _____ 20__ authorizing the Client to enter into this Second Amending Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained in this Amending Agreement and other good and valuable consideration, the sufficiency of which is hereby

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irrevocably acknowledged, the Client and OCWA agree to the following amendments to the Existing Agreement:

1. Any capitalized terms not defined herein shall have the meaning ascribed to such term in the Existing Agreement.
2. *Section 4.1 of the Existing Agreement is hereby deleted and replaced with the following:*

“Section 4.1 – Initial Term of Agreement

“This Agreement shall start on the Effective Date *January 1st 2024* and shall continue in effect for a term of three (3) years, ending on *December 31st 2026*(the “Renewal Term”) and then may be renewed for successive three (3)-year terms (each a “Renewal Term”) upon agreement between the Parties, subject to Sections 4.3 and 6.1 of this Agreement.”

3. *Schedule D – The Annual Price and Other Charges of the Existing Agreement is hereby deleted and replaced with a new “Schedule D”, which is attached to this Agreement:*

SCHEDULE D - The Annual Price And Other Charges

1. **Annual Price for the Renewal Term**

In accordance with Section 4.2 and subject to any adjustments made pursuant to other provisions of this Agreement, the Client shall pay OCWA a price for the Services for each Year of the Renewal Term in the following amounts (the “Annual Price”):

- (i) For Year One from **January 1st** through to **December 31st** inclusive: **\$1,188,327.19**.
- (ii) For Year Two and subsequent Years: **\$1,188,327.19** plus an Adjustment of 2% or CPI whatever is more, plus an adjustment for maintaining the Insurance which is renewed annually by OCWA. The CPI Adjustment shall be calculated as soon as necessary information is available from Statistics Canada. In Year Two of the Agreement, the CPI Adjustment shall be added to the Annual Price for Year One of the Agreement and for subsequent Years, on a cumulative basis.”
- (iii) As the market for **commodities** such as chemicals continues to be uncertain, OCWA proposes to share the risk of pricing with the Township. OCWA will guarantee the price of chemicals for the first year using the base volumes

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(litres/kgs) from 2023.

A base year price and a base volume will be established at the start of the contract and be adjusted annually to reflect the CPI adjustment. At year two, a price adjustment may be needed should the price per unit and/or volume for chemicals change by more than 5% from the base year price.

2. **Payment of the Annual Price**

In Year One of the Initial Term, the monthly payment of the Annual Price shall be \$99,027.26.

3. **Optional Services**

Unless otherwise agreed to in writing, fees for Optional Services which OCWA agrees to provide to the Client shall be billed directly to the Client on a time and materials basis at the following rates:

- (a) Labour rates on Business Days, Monday to Friday, (0730 to 1600) shall be billed at \$90.00/hour/person for an operations manager and assistant operations manager, and \$65.00/hour/person for an operator or mechanic;
- (b) Labour rates on statutory holidays shall be billed at \$132.50/hour/person for an operations manager and assistant operations manager, and \$87.50/hour/person for an operator or mechanic, with a minimum eight (8) hour charge;
- (c) Labour rates at all other times (after hours and on weekends) shall be billed at \$132.50/hour/person for an operations manager and assistant operations manager, and \$87.50/hour/person for an operator or mechanic, with a minimum four (4) hour charge;
- (d) Costs for parts, equipment and supplies, and outside labour charges (i.e., contractors), used by OCWA staff to provide the Optional Services shall be billed to the Client, and the Client will pay such costs together with a Service Fee.

4. **Service Fee**

“Service Fee” means an additional fee charged to the Client when OCWA purchases materials, supplies, equipment or contractor’s services on behalf of the Client. For any individual item or service purchased, the Service Fee shall be calculated as follows:

- (a) 15% on the first \$10,000; plus
- (b) 10% on the amount from \$10,000 to \$50,000; plus
- (c) 5% on the amount in excess of \$50,000.

4. **Schedule E –Insurance** of the Existing Agreement is hereby deleted and replaced with a new “Schedule E”, which is attached to this Agreement:

SCHEDULE E - Insurance

A summary of the insurance coverage that OCWA will arrange in respect of the facilities is described below:

Property Insurance

Insured Perils: All Risks of direct physical loss or damage (including Flood and Earthquake) occurring during the term of this policy, except as hereinafter excluded.

Policy Limits: - Replacement Value
- Extra expenses
- Expediting expenses

Insurable Values: Please report facilities’ value based on Replacement Cost. (Subject to Annual Review by the Client.)

Deductibles: Earthquake – *Scheduled Facilities and Locations in Earthquake Zones*
Up to 3% of the value of the property insured subject to a minimum of \$100,000

Flood – *Facilities and Locations in 100 year Flood Zones*
Up to 2% of the value of the property insured, subject to a minimum amount of \$100,000.

Flood - *All Other Facilities*
Up to 2% of the value of the property insured, subject to a minimum amount of \$60,000.

Water Damage – Up to \$130,000

Sewer back-up – Up to 2% of the value of the property insured, subject to a minimum amount of \$100,000.

Portable Generators – 3% of the value of the property insured, subject to a minimum amount of \$25,000.

Installations, Hook Liability or Portable Water Treatment Facility - \$27,500.

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Testing & Commissioning - \$27,500

All Other Losses:

<u>Deductible for 2023</u>	<u>Facility & Location Insurable Value</u>
\$23,500	With total value up to \$10,000,000
\$24,500	With total value from \$10,000,000 under \$25,000,000
\$29,500	With total value over \$25,000,000 and at or under \$75,000,000
\$50,000	with total value over \$75,000,000

The above is subject to change on an annual basis.

Where the Client's property is repaired or replaced, the Client will pay the deductible. Where OCWA's property is repaired or replaced, OCWA will pay the deductible. In cases where both the Client's and OCWA's property is repaired or replaced, the deductible will be paid by both the Client and OCWA *pro rata* in accordance with the total loss.

Property Insured: Property of every kind and description as declared except as excluded under the "Property Excluded" section of the policy.

Boiler & Machinery Insurance

Coverage: Sudden & Accidental Breakdown of a Pressure, Mechanical, Electrical Object including Production Machinery as defined under the policy. Coverage applies to the loss of the "Object" itself and for loss to other insured property directly damaged by the "Accident", except as excluded under the policy.

Limit: **Maximum** \$100,000,000 per Accident.

Deductibles: \$5,000 for Property Damage per Accident for the year 2023; subject to changes on an annual basis.

Where the Client's property is repaired or replaced, the Client will pay the deductible. Where OCWA's property is repaired or replaced, OCWA will pay the deductible. In cases where both the Client's and OCWA's property is repaired or replaced, the deductible will be paid by both the Client and OCWA *pro rata* in accordance with the total loss.

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Automobile Insurance

Coverage: Automobile Liability for OCWA owned or leased vehicles.

Limit: \$5,000,000 per Occurrence

Commercial General Liability Insurance

Coverage: Third party liability including legal fees, for property damage and/or bodily injury as caused by OCWA's negligence arising out of OCWA's operations of the Facilities.

Limit: \$5,000,000 per Occurrence.

Deductible: \$50,000 for the year 2023; subject to change on an annual basis.

Contractor's Pollution Liability/Professional Liability Insurance

Coverage: Professional Liability: To pay on behalf of OCWA sums which OCWA shall become legally obligated to pay as damages and/or claims expense as a result of claims made first against OCWA, and reported to the insurer, in writing during the policy period, automatic extended reporting period (90 days), and by reason of any negligent act, error or omission in professional services rendered or that should have been rendered by OCWA, or by any person for whose acts errors or omissions OCWA is legally responsible, and arising out of the conduct of OCWA's profession.

Contractor's Pollution liability covering third party property damage and bodily injury and clean up costs for pollution conditions arising out of the performance of the services provided by OCWA.

Limit: \$10,000,000 per loss on a Claims Made basis with automatic, extended reporting periods for Pollution Liability. \$10,000,000 aggregate.

Limit: \$5,000,000 per loss on a Claim Made basis for Professional Liability Insurance

Deductible: \$50,000 for the year 2023; subject to change on an annual basis.

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IN WITNESS WHEREOF the Parties have duly executed this Amending Agreement.

ONTARIO CLEAN WATER AGENCY

Date of Signing

By:
(Authorized Signing Officer)

Date of Signing

By:
(Authorized Signing Officer)

**THE CORPORATION OF THE TOWNSHIP
OF ESSA**

Date of Signing

By:
(Authorized Signing Officer)

Date of Signing

By:
(Authorized Signing Officer)

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THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 - 62

Being a By-law to confirm the proceedings of the Council meeting held on the 4th day of October, 2023.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 4th day of October, 2023 and, in respect of each recommendation contained in the Regular Council meeting held on the 20th day of September, 2023, and the Committee of the Whole meeting held on the 20th day of September, 2023, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 4th day of October, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services