

**THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING**

**WEDNESDAY, MARCH 22, 2023
(To follow Committee of the Whole)**

AGENDA

Members of the public wishing to attend can do so by attending in person to the Council Chambers located in the Administration Centre at 5786 County Road 21, Utopia.

1. OPENING OF MEETING BY THE MAYOR

2. DISCLOSURE OF PECUNIARY INTEREST

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

- p. 1 Recommendation: *Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and That the minutes of the Closed Session, Committee of the Whole and Regular Council meetings held on the 1st day of March, 2023 be adopted as circulated.*

4. CONSENT AGENDA

Recommendation: *Be it resolved that the items listed in the Consent Agenda dated March 22, 2023 be received for information, and that the necessary actions be taken.*

5. COMMITTEE REPORTS

- p. 8 a. **Essa Public Library Board**

Recommendation: *Be it resolved that the minutes from the Essa Public Library Board dated January 23, 2023 be received as circulated.*

6. PETITIONS

7. MOTIONS AND NOTICES OF MOTIONS

- a. **Request from the Essa Historical Society**

Recommendation: *WHEREAS the Essa Historical Society undertakes research and identifies historical landmarks within the Township of Essa; and WHEREAS activities include regular meetings, cemetery research and installing plaques at historical sites; and WHEREAS the Essa Historical Society is in desperate need of office space to store a hundred years of historical documents, photographs and artifacts; and WHEREAS the Essa Historical Society is in need of a meeting space for the members to meet monthly to promote their efforts, and to help raise public awareness of its activities; and*

*WHEREAS the Essa Historical Society is requesting permission to utilize the Angus Tree Seed Plant for a short term as it is currently sitting empty;
NOW THEREFORE Council of the Corporation of the Township of Essa supports the request of the Essa Historical Society in their request of the Province.*

b. Essa Challenge Golf Tournament

Recommendation: *WHEREAS the Township of Essa is hosting its 21st Annual Essa Challenge Golf Tournament on May 30th, 2023 at Tangle Creek Golf Course; and That Council of the Corporation of the Township of Essa support the Stevenson Memorial Hospital Foundation, RVH Foundation and Matthews House Hospice as this year's beneficiaries of funds raised.*

c. Proclamation – World Autism Awareness Day April 2

Recommendation: *WHEREAS World Autism Awareness Day will be recognized on April 2 in Canada, thanks to Liberal Senator Jim Munson's Bill S-206, An Act Respecting World Autism Awareness Day; and
WHEREAS Autism Spectrum Disorder (ASD) affects more than 135,000 Ontarians, and is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and
WHEREAS ASD not only manifests itself differently in every individual in whom it appears, but its characteristics will change over the life of each individual as well. A child with ASD will become an adult with ASD; and
WHEREAS Autism Ontario (formerly Autism Society Ontario) is the leading source of information and referral on autism and one of the largest collective voices representing the autism community, and has been providing support, information and opportunities for thousands of families across the Province since 1973; and
WHEREAS Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faced by individuals with autism, their families, and the professionals with whom they interact, as well as sharing between the Association and its Chapters, the common goals of providing information and education, supporting research, and advocating for programs and services for the autism community;
NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Essa hereby proclaims April 2 as World Autism Awareness Day.*

8. UNFINISHED BUSINESS

9. BY-LAWS

10. QUESTIONS

11. CLOSED SESSION

Recommendation: *Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:*

- *Labour Relations or Employee Negotiations [Municipal Act, s. 239(2)(d)]*

Motion to Rise and Report from Closed Session Meeting of March 22, 2023.

Recommendation: *Be it resolved that Council rise and report from the Closed Session Meeting at _____ p.m.*

12. CONFIRMATION BY-LAW

p. 10 **By-law 2023-16**

Recommendation: *Be it resolved that leave be granted to introduce By-law 2023-16, that being a By-law to confirm the proceedings of the Council and Committee of the Whole meetings held on this 22nd day of March, 2023; and that said By-law be read a first, and taken as read a second and third time and finally passed.*

13. ADJOURNMENT

Recommendation: *Be it resolved that this meeting of Council of the Township of Essa adjourn at _____ p.m. to meet again on the 5th day of April, 2023 at 6:00 p.m.*

THE CORPORATION OF THE TOWNSHIP OF ESSA
REGULAR COUNCIL MEETING
WEDNESDAY, MARCH 1, 2023

MINUTES

The Regular Meeting of Council was held in person on Wednesday March 1, 2023, following the Committee of the Whole in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:29 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. ADOPTION OF PREVIOUS MINUTES AND MOTIONS

Resolution No: CR031-2023 Moved by: Sander Seconded by: Smith

*Be it resolved that the motions duly passed and approved at the Committee of the Whole meeting of this date be approved; and
That the minutes of the Special Budget, Closed Session, Committee of the Whole and Regular Council meetings held on the 15th day of February, 2023 be adopted as circulated; and
That the minutes of the Special Budget and Closed Session meeting held on the 17th day of February, 2023 be adopted as circulated.*

----Carried-----

4. CONSENT AGENDA

Resolution No: CR032-2023 Moved by: Sander Seconded by: Smith

Be it resolved that the items listed in the Consent Agenda dated March 1, 2023 be received for information, and that the necessary actions be taken.

----Carried-----

5. **COMMITTEE REPORTS**
6. **PETITIONS**
7. **MOTIONS AND NOTICES OF MOTIONS**

a. **Proclamation – Save Soil**

Resolution No: CR033-2023 Moved by: Kiezebrink Seconded by: Smith

WHEREAS "Save Soil" is a global movement, launched by Sadhguru, uniting world leaders, visionaries, influencers and citizens of all nations behind a common purpose – to restore and safeguard the world's soil; and
WHEREAS Save Soil aims to address the global soil crisis, recognizing that 52% of the world's agricultural soils are already degraded, and by 2050, 90% of Earth's soil could be degraded; and
WHEREAS addressing soil degradation issues would bring solutions for the loss of biodiversity, nutritional deficiencies, food security, water scarcity, climate change, and mass migration; and
WHEREAS the proposed solution is advocate for policies across all nations towards soil restoration and aim to increase organic content in agricultural soil to a minimum of 3-6%; and
WHEREAS in an effort to raise awareness and activate support from leaders and citizens alike, Sadhguru was on a 30,000 km journey as a lone motorcyclist covering 27 nations over 100 days since March 21st, 2022; and
WHEREAS this movement is supported by 81 nations globally,
NOW THEREFORE Council of the Corporation of the Township of Essa does hereby proclaim March 21st as Save Soil Day in the Township of Essa as soil is vital to all life and urge all citizens to be a part of the Save Soil movement to support national policies towards soil restoration and aim to raise the organic content of soil to a minimum of 3% - 6%.
BE IT FURTHER PROCLAIMED that I urge all citizens to participate in creating bright futures for our children and the future of our planet.

-----Carried-----

b. **Proclamation - #ITSTARTS Month**

Resolution No: CR034-2023 Moved by: Smith Seconded by: Sander

WHEREAS Inclusion, acceptance, and equity are important approaches to the diversity of residents living in any community, especially in our growing and changing region; and
WHEREAS March 21 is recognized as the International Day for the Elimination of Racial Discrimination; and
WHEREAS the Simcoe County Local Immigration Partnership (SCLIP) is a community partnership focused on the development of settlement strategies for newcomers. These strategies bring together and support service delivery to newcomers in Simcoe County while promoting positive relationships, opportunity, and use of local resources effectively; and

*WHEREAS this month presents an opportunity to further the resolve as we pause to celebrate the diversity of the human race rather than allow our dissimilarities to become a reason for racial separation; and
WHEREAS we encourage all to celebrate the differences in each other such as race, culture, colour, national origin, gender, age, disability and religion;
NOW THEREFORE Council of the Corporation of the Township of Essa, on behalf of Simcoe County Council, do hereby proclaim the month of March, 2023, as “#ITSTARTS Month” in the County of Simcoe, and encourages everyone to take a stand and participate in and learn more about the #ITSTARTS campaign.*

----Carried-----

8. UNFINISHED BUSINESS

9. BY-LAWS

a. By-law 2023-13 Borrowing for Current Expenditures for 2023

Resolution No: CR035-2023 Moved by: Sander Seconded by: Kiezebrink

Be it resolved that leave be granted to introduce By-law 2023-13, that being a By-law to authorize municipal borrowing for current expenditures for 2023; and, that said By-law be read a first, and taken as read a second and third time, and finally passed.

----Carried-----

10. QUESTIONS

11. CLOSED SESSION

Resolution No: CR036-2023 Moved by: Smith Seconded by: Kiezebrink

Be it resolved that Council proceed to a Closed Session in order to address matters pertaining to:

- Litigation or Potential Litigation [Municipal Act, s. 239(2)(e)]*
- Advice Subject to Solicitor-Client Privilege [Municipal Act, s. 239(2)(f)]*

----Carried-----

Motion to Rise and Report from Closed Session Meeting of March 1, 2023.

Resolution No: CR037-2023 Moved by: Smith Seconded by: Sander

Be it resolved that Council rise and report from the Closed Session Meeting at 6:39 p.m.

----Carried-----

- a. **LITIGATION OR POTENTIAL LITIGATION [s.239(2)(e)]
ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE [s.239(2)(f)]
Confidential Staff Report CAO003-23 from the Chief Administrative
Officer, re: Litigation Matter.**

Resolution No: CR038-2023 Moved by: Kiezebrink Seconded by: Sander

*Be it resolved that Confidential Staff Report CAO003-23 be received; and
That Council authorize Staff to proceed with Option No. 1 as contained within this
Report.*

----Carried-----

12. CONFIRMATION BY-LAW

By-law 2023-14

Resolution No: CR039-2023 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that leave be granted to introduce By-law 2023-14, that being a By-law to
confirm the proceedings of the Council and Committee of the Whole meetings held on
this 1st day of March, 2023; and that said By-law be read a first, and taken as read a
second and third time and finally passed.*

----Carried-----

13. ADJOURNMENT

Resolution No: CR040-2023 Moved by: Smith Seconded by: Kiezebrink

*Be it resolved that this meeting of Council of the Township of Essa adjourn at 6:40 p.m.
to meet again on the 22nd day of March, 2023 at 6:00 p.m.*

----Carried-----

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services

**THE CORPORATION OF THE TOWNSHIP OF ESSA
COMMITTEE OF THE WHOLE MEETING
WEDNESDAY, MARCH 1, 2023**

MINUTES

A Committee of the Whole meeting was held in person on Wednesday March 1, 2023 in the Council Chambers of the Administration Centre, Township of Essa.

In attendance: Mayor Sandie Macdonald
Deputy Mayor Michael Smith
Councillor Pieter Kiezebrink
Councillor Henry Sander

Regrets: Councillor Liana Maltby

Staff in attendance: C. Healey-Dowdall, Chief Administrative Officer
J. Coleman, Manager of Parks and Recreation
K. Pascoe, Deputy Clerk

1. OPENING OF MEETING BY THE MAYOR

Mayor Macdonald opened the meeting at 6:00 p.m.

Mayor Macdonald provided acknowledgement that Essa Township lands are situated on the traditional lands of the Anishinaabeg, Huron-Wendat and the Tiononati people and advised that Essa is dedicated to honouring Indigenous history and culture and committed to moving forward in the spirit of reconciliation and respect with all First Nation, Métis and Inuit people.

2. DISCLOSURE OF PECUNIARY INTEREST

None.

3. DELEGATIONS / PRESENTATIONS / PUBLIC MEETINGS

- a. Delegation – Linda Rodenburg and Michael den Haan, Lakehead University**
re: Update on Lakehead University's Orillia Campus

Representatives from Lakehead University were in attendance to provide Council with a brief overview of Lakehead University Orillia campus.

- b. Delegation – Aseem Malhi, Conscious Planet – Save Soil**
re: Raising Awareness about Soil Issues in the Community

A representative from Conscious Planet – Save Soil was in attendance to provide Council with a brief overview of soil issues that are being faced globally. They requested the support of Council to help raise awareness.

STAFF REPORTS

4. PLANNING AND DEVELOPMENT

5. PARKS AND RECREATION / COMMUNITY SERVICES

- a. **Staff Report PR004-23 submitted by the Manager of Parks and Recreation, re: U7 Hockey Request for 2023-2024 Season – Request to Waive Fees from Minor Hockey.**

Resolution No: CW016-2023 Moved by: Sander Seconded by: Kiezebrink

*Be it resolved that Staff Report PR004-23 be received; and
That Council direct the Manager of Parks and Recreation to proceed with booking ice at a reduced rate of 50% for both the U7 Essa Minor Hockey and Thornton Minor Hockey teams, for a quantity of two 1-hour sessions per week to be invoiced monthly for the 2023/2024 season; and
That Council direct Staff to provide ten free meeting room rentals for non-licensed events (3 hours per rental) to each Minor Hockey Association for the 2023/2024 season.*

----Carried-----

- b. **Staff Report PR005-23 submitted by the Manager of Parks and Recreation, re: Ivy Minor Baseball Request.**

Resolution No: CW017-2023 Moved by: Sander Seconded by: Smith

*Be it resolved that Staff Report PR005-23 be received; and
That Council approve the request of Ivy Minor Baseball to waive the applicable fees in respect to rentals for Challenger Baseball for the 2023 season.*

----Carried-----

6. FIRE AND EMERGENCY SERVICES

7. PUBLIC WORKS

8. FINANCE

- a. **Staff Report TR004-23 submitted by the Manager of Finance, re: Statement of Treasurer – Remuneration 2022.**

Resolution No: CW018-2023 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Staff Report TR004-23 be received; and
That the Treasurer's Statement of Remuneration and Expenses for members of Council, Committees and Local Boards for the year ending December 31, 2022 be received as circulated.*

----Carried-----

9. CLERKS / BY-LAW ENFORCEMENT / IT

- a. Staff Report C004-23 submitted by the Deputy Clerk, re: Request of the Legacy Fight Club Inc.**

Resolution No: CW019-2023 Moved by: Kiezebrink Seconded by: Smith

*Be it resolved that Staff Report C004-23 be received; and
That Council approve the request from the Legacy Fight Club to serve alcohol on
Saturday March 4, 2023 between the hours of 5:00 p.m. to 11:00 p.m. in the
Gymnasium located at the Angus Recreation Centre; and
That this approval is conditional upon the Legacy Fight Club Inc. providing this
municipality with a copy of the certificate of insurance in the amount of \$5,000,000.00
listing the Township of Essa as additional insured.*

----Carried-----

10. CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

11. OTHER BUSINESS

- a. Fire Truck Repairs**

The CAO informed Council that truck repairs on Tank Two were needed to replace the ECM. The total cost to fix the truck was approximately \$8500.00. It is expected that Fire will stay within the Fleet Repairs Budget should no other major repairs be needed.

12. ADJOURNMENT

Resolution No: CW020-2023 Moved by: Smith Seconded by: Sander

*Be it resolved that this meeting of Committee of the Whole of the Township of Essa
adjourn at 6:29 p.m., to meet again on the 22nd day of March, 2023 at 6:00 p.m.*

----Carried-----

Sandie Macdonald, Mayor

Krista Pascoe, Deputy Clerk

THE CORPORATION OF THE TOWNSHIP OF ESSA

BY-LAW 2023 – 16

Being a By-law to confirm the proceedings of the Council meeting held on the 22nd day of March, 2023.

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF ESSA
HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meeting held on the 22nd day of March, 2023 and, in respect of each recommendation contained in the Regular Council meeting held on the 1st day of March, 202 and the Committee of the Whole meeting held on the 1st day of March, 2023, and, in respect of each motion, resolution and other action passed and taken by Council at the said meetings, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

THAT the Mayor and the proper officials of the Township of Essa are hereby authorized and directed to do all things necessary to give effect to the said actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME AND
FINALLY PASSED on this the 22nd day of March, 2023.

Sandie Macdonald, Mayor

Lisa Lehr, Manager of Legislative Services